



Carver-Lyon Elementary School
“Creating a Pathway to Excellence”



**Parent Teacher Organization (PTO) &
School Improvement Council (SIC) Agenda**

Thursday, March 29, 2018 5:15-6: pm

Members in Attendance: 14

Agenda

Note: Items highlighted in grey are action items and require follow-up prior to the next meeting

Business

1. **Call to Order/Greeting/Attendance.....Diana Joyner (DJ)**
2. **Spring Carnival**
 - **Volunteers:** On March 26th, DJ attended a teacher’s meeting to ask for volunteers to help run the games
 - The teachers seemed receptive to the idea and logistics just need to be discussed with the administration
 - D. Joyner to send email to Dr. Turner who will in turn send it to all teachers and ask for volunteers to help run the game stations
 - **Game suggestions (from Ms. Ward)**
 - **Bounce House(s):** Carver Lyon (CL) has a small bounce house but according to Ms. Ward the school usually rents one with a slide as well.
 - DJ stated that most bounce houses rent for \$250-\$300 and that the PTO should vote as to whether this is something we want to offer as an additional game
 - DJ asked for a show of hands in favor of renting an additional bounce house and the motion passed unanimously
 - DJ stated that if anyone knew a person with a bounce house business that could provide a discount to the PTO, please let her know and she would reach out to that particular business.
 - **Carnival Games suggested:**
 - Balloon and Darts- darts just need balloons
 - Cakewalk- poly spots with numbers (we use Little Debbie Cakes as prizes)
 - Plinko- I have a homemade game just need to check the condition
 - Frisbee throw- have Frisbees and hula hoops with stands
 - Putt-putt- have putters, golf balls and putting holes
 - Fishbowl toss-can check to see if the globes are in PTO kitchen; have plastic fish
 - Penny toss- have penny toss boards
 - Bowling game- have bowling ball and pins; just need smooth surface
 - Ring the bottle- can easily be made; just need rings
 - Beanbag toss- beanbags also target can easily be made
 - Bingo
 - DJ asked for responses regarding suggested games. No games were suggested for removal and no games were suggested as alternates. Therefore, games for the carnival will be those suggested in the above list.
 - **Children Who do NOT purchase the wrist bands:**
 - Alternate activities will be provided such as hula hoop, jump rope, board games in another location.

- Items were placed in the main teacher/staff workroom at the end of the PTO meeting for them to enjoy on Friday
- **Teacher Appreciation Week** May 7th-11th, 2018
 - DJ stated that last year the PTO only had the resources to buy lunch for the staff for one day and the expenditure was approximately \$300
 - *Breakfast:*
 - DJ submitted a request to Chick-fil-a of 5 points to supply breakfast for the staff for one day; the request was granted; PTO will need to buy orange juice to supplement the breakfast; staff already has access to coffee in the lounges
 - DJ will pick up the biscuits on May 9th and bring to the school
 - "start" time for the breakfast will be 7 am that morning
 - *Lunch:*
 - DJ proposed that PTO supply lunch from Mathias one day during teacher appreciation week
 - DJ asked for a show of hands in favor and the result was unanimous
 - Date for lunch discussed by PTO and decided upon Friday, May 11th
 - *Cake:*
 - DJ asked what the PTO thought about an ice cream bar and Nichael reminded DJ that providing cake had been discussed in a previous meeting
 - Discussions ensued regarding cakes versus cupcakes, purchasing sheet cakes versus having parents donate purchased or homemade cakes
 - The PTO decided as a group that instead of using PTO funds, we would ask a few parents to donate cakes or bake cakes to provide to the teachers on Monday, May 7th
 - Decorations for the Lounge
 - Discussions ensued about whether decorations would be used and when they would be placed
 - 2 PTO members volunteered to decorate the lounge with committee chair Nichael on Friday, May 4th (Phaedra Varen of YMCA offered to ensure they could get into the school)
 - A budget of \$30 was decided upon and the question of theme surfaced
 - PTO decided upon school colors of royal, gold, and white
 - The PTO discussed a table cloth for the main table in the lounge
 - J. Mandsanger volunteered to sew a table cloth for the PTO if the PTO bought fabric; measurements were being taken after the PTO meeting so that fabric could be bought
 - Summary
 - May 7th: Cake-throughout the day, main lounge
 - May 9th: CFA biscuits 7-7:30 AM, main lounge
 - May 11th: Mathias lunch, baked spaghetti, salad, drinks –during each teacher's lunch period, main lounge

4. School Pride/Marketing

- T-shirts
 - Order form passed around for members to review-no comments received
 - DJ stated that the order form would be sent home in the folders (black and white) but would also be emailed out in color, a color copy in the front office, and a color copy emailed out with the order form from Tasha Williams (communications)
- Magnets
 - Will be round and read "Carver Lyon Elementary" with the Lion's head in the center
 - Cost will be \$5 to families and the PTO cost is approximately \$2.37
 - The PTO will invest in 250 (as voted on in the last meeting) and sell them at future parent events such as the PTO meetings and LI covered dish supper

5. Parent Feedback & Concerns

- Many parents stated that communication is very irregular from the school
- Some parents stated they did not receive the fliers that reminded them about the PTO meeting but learned of the meeting through other ways

- DJ stated that one place parents can go for the meetings is on the school webpage & calendar
 - Some parents stated that they did not know the PTO had a tab on the school's webpage
 - Another member stated the meeting was listed but that the time was not specified
 - DJ agreed to follow up with the administration regarding these concerns

6. Covered Dish Event for LI families

- Date: May 22nd, 2018 6-8 pm
 - Informational flier mailed out to all LI students
- Structure/ format?
- Needs to be discussed extensively at the next meeting, as there were several issues that need to be resolved prior to the May event
 - i.e. PTO and CL staff need to serve the food because some people put entirely too much on their plates and many did not get any food at all; also need to discuss locating specific types of foods on different tables instead of one long table

7. Other

- Nonprofit status update
 - Nothing new to report; fees and application received and under review
- Secure drop box in front office
 - District has agreed to buy a drop box for PTO but it may take several weeks to install
 - Per Dr. Turner, Ms. Hill (in the front office) will assist with collection money for the PTO until the drop box is installed

Future PTO / SIC Meetings for 2018 (5:15 p.m. – 6:15 p.m.)

April 17 (Tuesday)	May 22 (Tuesday)
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All meetings will be held in the media center (at this time)

Contact Persons to Know Regarding PTO

- Dr. Teresa Turner – Principal (teresa.turner@richlandone.org)
- Diana P. Joyner – President (dianajoyner2001@gmail.com)
- Aherial Cofield – Vice President (acofield@richland2.org)
- Jovonne McDaniel – Secretary (jovonnemcdaniel@yahoo.com)
- Shelli Franco – Treasurer (franco.slmf@gmail.com)
- Brandon Geer – Teacher/PTO Liaison (brandon.geer@richlandone.org)
- Glynda Wright – Parent & Family Engagement Specialist

Richland County School District One Mission Statement:

Richland One will prepare every student to be a successful, contributing citizen in a global society by providing an effective and high quality education.

