

**Richland One Middle College
School Board Meeting Minutes
September 11, 2019
9:00am**

Board Members Present:

Mrs. Sandra Hackley	Dr. Erica Fields
Mrs. Beverley Leeper	Tracy Dixon
Doretha Glymph	

Absent: Ms. Christine Benson

Staff Members Present: Dr. Carla Brabham, and Mrs. Teresa Niles

Dr. Erica Fields called the meeting to order at 9:11 a.m.

Invocation

Mrs. Beverley Leeper gave the invocation.

Roll Call

Chairwoman Erica Fields asked Mrs. Niles to do the roll call in the absence of Ms. Benson. Quorum was established.

ADOPTION OF THE AGENDA

Chairwoman Fields asked the Board to review and consent the agenda. Mrs. Beverley Leeper made a motion to adopt the agenda with addition of Richland One Choice School Unified Application and Stipends as Items G and H under New Business. Motion was seconded by Mrs. Doretha Glymph and passed unanimously.

PUBLIC COMMENTS

No public comments.

APPROVAL OF AUGUST 2019 MEETING

Mrs. Doretha Glymph made a motion to accept August 2019 minutes as presented. Motion was seconded by Mrs. Beverley Leeper and passed unanimously.

AUGUST FINANCIAL REPORT

Ms. Christy Nickolauson of Prestige School Solutions presented the August Financial report via conference Call. She reviewed the balance sheet, budget report and expenses with the Board. She

shared that the current fund balance \$493,000. She also stated that she would physically attend October's Board meeting discuss the 2018-19 audit.

Mrs. Tracy Dixon requested that the Financial Packet be shared with Board Members prior to the meeting. Ms. Nicklauson agreed to submit documents to Dr. Brabham a week prior to the Board Meeting. Dr. Fields agreed to disseminate the documents to the Board.

OLD BUSINESS

A. Updates to Vital Board Documents (Action)

Dr. Fields proposed to schedule a working meeting during the October meeting to review vital board documents. Once completed these documents will be submitted to Dr. Prince, Executive Director for review.

Mrs. Tracy Dixon made a motion to continue to review vital documents, bylaws and sponsor agreement at next meeting on October 9, 2019. Motion was seconded by Mrs. Beverley Leeper. Motion passed unanimously.

NEW BUSINESS

A. 2019-20 ROMC Vision Presentation (Information)

Dr. Brabham shared that the Four (4) C's for ROMC culture are Collaboration, Creativity, Character Building, and Continuous Improvement. This is the vision for the 2019-20 school year.

B. September Enrollment Update (Information)

Dr. Brabham shared that currently we have 75 students enrolled. We have three students that has been accepted and will be entered in the system by the end of the week. The cut off for enrollment was September 6th.

C. Faculty Staff Vacancies (Action)

Dr. Brabham informed the Board that the part-time Math teacher resigned for a full-time position in district. Currently those students are assigned to Virtual School with an assigned Instructional Assistant. Dr. Brabham stated that she has posted the position. She asked the board if she made a recommendation for the position prior to the next meeting would they be available to meet by phone to discuss the offer and contract.

Mrs. Sandra Hackley made a motion to approve a called meeting in the interest to fill math position as soon as possible. Motion was seconded by Doretha Glymph. Motion passed unanimously.

Dr. Brabham also shared the procedure for substitute hiring with the Board. The Board agreed that they did not need to handle the hiring of substitutes and this could be handled by Dr. Brabham.

D. Procuring Legal Services (Action)

The Board discussed the need for the school to have legal representation. Mrs. Beverley Leeper made a motion for Dr. Brabham to pursue legal services for Richland One Middle College (ROMC). Motion was seconded by Mrs. Tracy Dixon. Motion passed unanimously.

E. RSD1 Learning Environments and Instructional Resources (Information)

Dr. Erica Fields presented the District Instructional Resources to the Board. These services are currently available to schools in the district. Some of the resources shared were ALEK, Discovery Ed Streaming, Edgenuity, Gizmos Flocabulary, and IREADY.

F. Richland One Choice School Unified Application

Dr. Fields informed the Board that she currently services on the Choice Committee for RCSD1. The goal of this committee is to develop a streamlined unified enrollment and application process among choice program and schools. ROMC has been listed as a magnet school in this process and will be included as a magnet school.

G. Stipends

Dr. Brabham presented the stipend positions, budget amounts, and staff person assigned for the 2019-20 school year.

ADJOURNMENT

Mrs. Tracy Dixon made a motion to adjourn the Board Meeting at 11:03 a.m. Motion was seconded by Mrs. Sandra Hackley. Motion unanimously carried with board meeting adjourning at 11:03 a.m.