

**A.C. Flora High School – IB DP Extended Essay  
Student and Parent Agreement Form**  
submit COPY to your TOK teacher

*The following document outlines the expectations and requirements of the IB Diploma Programme's Extended Essay.*

**Expectations:** (please initial next to each statement)

\_\_\_\_\_ I understand that the Extended Essay is an IB requirement which must be completed in its entirety to be eligible for the IB Diploma.

\_\_\_\_\_ I understand that the Extended Essay is completed independently and will entail work to be done on my own time and I am aware of the Extended Essay timeline and due dates.

\_\_\_\_\_ I understand that integrity and honesty will be upheld throughout the completion of the Extended Essay. Any suspicion of plagiarism or dishonesty in any aspect of the Extended Essay will be referred to Administration and could lead to removal from the program. Any inauthentic work WILL NOT be submitted to IB.

\_\_\_\_\_ I understand that I am responsible for meeting deadlines for ALL Extended Essay requirements. Failure to meet requirements and deadlines will have a negative impact on my CAS/EE course grade. Failure to complete the rough draft in the junior year may result in removal from the IB Diploma Programme.

**Requirements:**

Subject Proposal	Five page draft & other short drafts (2500 word, 3000 word)
Researcher's Reflective Space (Journal in Managebac)	First Completed Draft
Research Questions	Final Extended Essay
3-5 hours of meeting time with Supervisor	Viva Voce interview
Annotated Bibliography	Three Formal Reflections (submitted in Managebac)

**Student Agreement:**

I, \_\_\_\_\_, currently enrolled in AC Flora's IB Diploma Programme, understand that the Extended Essay is a major requirement for the IB Diploma. By signing below, I acknowledge the expectations and requirements outlined above for the completion of the Extended Essay and recognize my responsibilities to the program.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent Agreement:**

As parent/guardian of \_\_\_\_\_, I am aware of the expectations and requirements of the Extended Essay and will remain abreast of deadlines and progress to ensure my son/daughter's success.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Email: \_\_\_\_\_ Phone: \_\_\_\_\_