



August 21<sup>st</sup>, 2020

Dear Falcon Family,

We are excited to start the 2020-2021 school year! Classes will begin on Monday, August 31<sup>st</sup> through eLearning and we are looking forward to starting this journey with you. Included in this mailing you will find your course schedule for this school year, basic information on what to do on the first day of school, information about our eLearning bell schedule, and information on attendance and grades. Please know that we will be updating you in the days leading up to school via our School Messenger system and on our website ([flora.richlandone.org](http://flora.richlandone.org)) with more details, tips, and information.

For the first day of school, students should log in to Microsoft Teams for their classes. You can access this through the app launcher in the top left of your district email (via [outlook.com](http://outlook.com)), or through the shortcut on your desktop. All of your courses for the semester should be an individual Team. Find the Team for your courses and follow any instructions from your teacher posted for that day. Please view the eLearning bell schedule on the reverse side of this letter for specific times to log in to each class.

Attendance and grades count! Despite some confusion this past spring, daily attendance will be recorded during eLearning, and assignments will be graded according to our standard grading policies. More information and specifics about grades and attendance will be communicated in the next week, and by teachers on the first day of class.

If you have technology issues or questions, you can visit the Technology Tab on our school web site for tips, tricks and help. We will regularly update that tab with helpful information. In addition, the district's IT Support Desk can be reached at 803-231-7436. Of course, you are always welcome to call the school with any questions you have.

Your student's schedule is enclosed, and most students will have four classes for the first semester which you will attend daily. Some students (mainly AP/IB) will have year-long courses that meet on an A/B-Day schedule. Please note that the first day of school, August 31<sup>st</sup>, will be an A-Day. Directions for how to read your schedule can also be found on the reverse side of this letter. You can also access your schedule via Parent Portal, and we have information on our web site to help you read and understand your schedule. If you would like to submit a schedule change request, please visit our school web site for information on how to submit it. Please note that we are very limited in the amount and type of changes we can make to your schedule at this time.

Rest assured that, as we get closer to the first day of school, we will continue to share details and specifics so that you will be prepared and ready to start a great year. We look forward to being on this journey together as a Falcon Family!

Sincerely,

Susan Childs, Principal

# AC Flora 2020-2021 eLearning Daily Schedule

For students participating in e-learning, they will be logged on during the times below. The exact nature of each block will be at the teacher's discretion, depending on the learning strategies and objectives planned for the day.

Block	Time	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Student Intervention &amp; Teacher Office Hours</b>	8:00 a.m. – 8:50 a.m.	During this time, teachers will engage in one or more of the following: <ul style="list-style-type: none"> <li>• Get prepared for student activities and lessons</li> <li>• Contact parents via e-mail, telephone, physical letters</li> <li>• Virtual meetings with parents, students, or administrators</li> </ul>				
<b>1<sup>st</sup> Block</b>	9:00 a.m. – 10:00 a.m.	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting	<b>Intervention Time</b>	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting
<b>2<sup>nd</sup> Block</b>	10:30 a.m. – 11:30 a.m.	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting	<b>Intervention Time</b>	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting
<b>Lunch</b>	11:30 a.m. – 12:15 p.m.					
<b>3<sup>rd</sup> Block</b>	12:30 p.m. – 1:30 p.m.	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting	<b>Intervention Time</b>	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting
<b>4<sup>th</sup> Block</b>	2:00 p.m. – 3:00 p.m.	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting	<b>Intervention Time</b>	MS Teams Virtual Class Meeting	MS Teams Virtual Class Meeting

## HOW TO READ YOUR COURSE SCHEDULE (your schedule is included in this mailing!)

Your schedule has multiple classes in both semesters. Please note that some classes are a semester-long block class, some may be a year-long class on an A/B-Day schedule, and other classes may be for only a quarter. Each class listed on your schedule has a **Period** and a **Term**. The Period is when this class is taken during the school *day*; the Term is when the class is taken during the school *year*.

### Periods

You will notice that PowerSchool lists eight periods by default. When reading your schedule, keep in mind that a standard “block” class at AC Flora is two “periods” long. This means that for 1<sup>st</sup> Block, your class will be listed as **1P-2P**, for 2<sup>nd</sup> Block it would read **3P-4P**, and so on.

You will also notice **(A-B)**, **(A)**, or **(B)** listed next to the period. This indicates which days you go to this class. (A) courses meet only on A-Days, (B) courses only meet on B-Days, and (A-B) courses meet every day.

### Terms

The Terms that may be listed include **20-21** (year-long course), **S1** (1<sup>st</sup> Semester), **S2** (2<sup>nd</sup> Semester), **Q1** (1<sup>st</sup> Quarter), **Q2** (2<sup>nd</sup> Quarter), **Q3** (3<sup>rd</sup> Quarter), or **Q4** (4<sup>th</sup> Quarter).

So, for example, a course listed as **5P-6P (A-B) S1** is a course that meets every day during 3<sup>rd</sup> Block for the first semester only. A course listed as **7P-8P (A) 20-21** is a course that meets on A-Days for the entire school year. A course listed as **3P-4P (A-B) Q4** will meet every day during 4<sup>th</sup> Quarter.