

MINUTES

REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

RICHLAND COUNTY SCHOOL DISTRICT ONE

HOPKINS ELEMENTARY SCHOOL

TUESDAY, AUGUST 23, 2016

7:00 P.M.

MEMBERS BOARD OF SCHOOL COMMISSIONERS

MRS. CHERYL HARRIS, CHAIRWOMAN

MR. VINCE FORD, VICE CHAIRMAN

MRS. PAMELA ADAMS, SECRETARY/TREASURER

MR. DWAYNE SMILING, PARLIAMENTARIAN

MR. AARON BISHOP

MR. JAMIE DEVINE

MRS. BEATRICE KING

REPORTED BY
BARBARA D.B. CHEESEBORO
1103 PINECROFT DRIVE
WEST COLUMBIA, S.C. 29170

REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS
RICHLAND SCHOOL DISTRICT ONE
HOPKINS ELEMENTARY SCHOOL
AUGUST 23, 2016

MINUTES

HOPKINS ELEMENTARY SCHOOL

6120 CABIN CREEK ROAD

HOPKINS, S.C. 29061

HELD TUESDAY, AUGUST 23, 2016

7:00 P.M.

MATTER OF

RECORD:

AS MANDATED BY THE FREEDOM OF INFORMATION ACT PASSED BY THE SOUTH CAROLINA GENERAL ASSEMBLY, THE RECORDS WILL SHOW THAT THE LOCAL NEWS MEDIA WERE NOTIFIED OF THIS MEETING. THE RECORD WILL ALSO SHOW THAT THE CHAIRWOMAN HARRIS CALLED FOR A MOTION TO GO INTO OPEN SESSION TO DISCUSS SEVERAL ISSUES: (1) LEGAL STATUS REPORT; (2) PERSONNEL/HR UPDATES; (3) LEAVE OF ABSENCE; (4) HIRING OF PERSONNEL; (5) CERTIFIED PERSONNEL CHANGES FOR 2016-2017 SCHOOL YEAR; (6) APPROVAL OF CONSENT AGENDA; (7)

MINUTES; (8) CONTRACT EXTENSION: ELEMEN-
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS
RICHLAND SCHOOL DISTRICT ONE
HOPKINS ELEMENTARY SCHOOL
AUGUST 23, 2016

TARY WATER SAFETY AND SWIMMING INSTRUCTION PROGRAM (9) CONTRACT EXTENSION: CITY YEAR OF COLUMBIA SCHOOL PARTNERSHIPS; (10) CONTRACT EXTENSION: LIBRARY MEDIA MANAGEMENT SOFTWARE; (11) ABBREVIATED JULY FINANCIALS; (12) BOARD REPORT; (13) SUPERINTENDENT'S REPORT; (14) FY 2016-2017 SPECIAL REVENUE BUDGETS; (15) CONTRACT: STUDENT ATHLETIC (SPORTS) ACCIDENT/INJURY INSURANCE; (16) CONTRACT: ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SOLUTION.

CALL TO ORDER:

THE BOARD OF COMMISSIONERS MET AT HOPKINS MIDDLE SCHOOL, ON TUESDAY, AUGUST 23, 2016. CHAIRWOMAN HARRIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

PRESENT:

CHAIRWOMAN CHERYL HARRIS, MR. VINCE FORD, MRS. PAMELA ADAMS, MR. DWAYNE SMILING, MRS. BEATRICE KING, MR. AARON BISHOP, MR. JAMIE DEVINE.

INVOCATION:

REVEREND PATRICK HARVIN OF JERUSALEM BAPTIST CHURCH, GAVE THE INVOCATION.

AGENDA ADOPTION:**MOTION:**

MR. DEVINE MOVED FOR APPROVAL AND WAS
SECONDED BY MR. BISHOP.

VOTE: IN FAVOR: UNANIMOUS (7-0)

SCHOOL BOARD**PRESENTATION:**

MS. VARN, PRINCIPAL INTRODUCED FACULTY,
STAFF, PTO MEMBERS; AND MS. ANGELA WARD
THE MOTHER OF JUAN WARD WHO WOULD
WELCOME THE BOARD AND HIGHLIGHT THE
SCHOOL'S SEVEN HABITS. THE BOARD WAS
ENTERTAINED WITH A MUSICAL SELECTION BY
SECOND AND THIRD GRADERS.

SCHOOL BOARD**SPOTLIGHT:**

MR. SMILING GAVE THE SCHOOL BOARD
SPOTLIGHT FOR THE AUGUST 23, 2016 MEETING.
(SEE ATTACHMENT FOR DETAILED INFORMATION)

PUBLIC PARTICIPATION:

NONE.

CONSENT AGENDA:

APPROVAL OF CONSENT AGENDA

MINUTES

CONTRACT EXTENSION: ELEMENTARY WATER

SAFETY AND SWIMMING INSTRUCTION PROGRAM

CONTRACT EXTENSION: CITY YEAR OF COLUMBIA

SCHOOL PARTNERSHIPS

CONTRACT EXTENSION: LIBRARY MEDIA

MANAGEMENT SOFTWARE

ABBREVIATED JULY FINANCIALSMOTION:

MR. BISHOP MOVED FOR APPROVAL AND WAS
SECONDED BY MR. DEVINE.

VOTE: IN FAVOR: UNANIMOUS (7-0)

OFFICE OF THEBOARD REPORTBOARD:

CHAIRWOMAN HARRIS ANNOUNCED THAT AT
OUR LAST BOARD MEETING WE CHALLENGED OUR
COLLEAGUES TO VISIT ALL 52 SCHOOL IN A 30 DAY
TIME PERIOD. WE HAD HOPE TO HAVE THIGS
CHALLENGE COMPLETED BY TONIGHT’S MEETING,
BUT WE HAVE A FEW MORE SCHOOLS TO VISIT. WE
HOPE TO COMPLETE OUR VISIT BY OUR NEXT
MEETING.

MR. BISHOP STATED HE WILL BE BIKING TO
SCHOOL.

MRS. KING STATED LAST WEEK WAS AVIATION
WEEK, SHE ADDED THAT THE AERONAUTICS AND
AVIATION ASSOCIATION IS BOOSTING ITS EFFORTS
TO PARTNER WITH EDUCATIONAL INSTITUTIONS;
THEY ARE NOW TALKING TO DR. MURDAUGH AT
THE HEYWARD CAREER AND TECHNOLOGY
CENTER TO DEVELOP A CERTIFICATE TO BE ABLE
TO PROCESS AND DEVELOP A CURRICULUM FOR

(AMT) AVIATION MAINTENANCE TECHNICIAN. SHE REQUESTED TO PUT THIS CURRICULUM IN THIS INITIATIVE ON FAST TRACK TO OFFER NEXT YEAR TO THE STUDENTS.

MRS. KING EXPRESSED GRATITUDE TO ALL ADMINISTRATIVE AND STAFF MEMBERS FOR WELCOMING THE CHILDREN.

CHAIRWOMAN HARRIS EXPRESSED GRATITUDE TO EVERY CHURCH AND COMMUNITY ORGANIZATION THAT CAME TOGETHER PRIOR TO OPENING SCHOOL TO PROVIDE SCHOOL SUPPLIES FOR RICHLAND ONE STUDENTS.

OFFICE OF THE

SUPERINTENDENT:

SUPERINTENDENT'S REPORT

DR. WITHERSPOON STATED THIS IS OUR FIRST BOARD MEETING SINCE 2016-2017 SCHOOL YEAR BEGAN ON AUGUST 15, AND I'M HAPPY TO REPORT THAT THE NEW SCHOOL YEAR IS OFF TO A GREAT START IN RICHLAND ONE. TEACHING AND LEARNING BEGAN ON DAY ONE, AND WE ARE MOVING FORWARD FULL SPEED AHEAD.

DR. WITHERSPOON THANKED OUR TEACHERS, PRINCIPALS, CLERICAL STAFF, IT STAFF, BUS DRIVERS, CAFETERIA STAFF, FACILITIES AND

MAINTENANCE STAFF, AS WELL AS ALL OTHER SCHOOL AND DISTRICT OFFICE STAFF, WHO WORKED HARD TO ENSURE A SUCCESSFUL OPENING OF THE NEW SCHOOL YEAR. YOUR EFFORTS ARE RECOGNIZED AND APPRECIATED. THANK YOU AS WELL TO OUR PARENTS WHO ARE OUR PARTNERS IN THIS JOURNEY AS WE WORK TOGETHER FOR THE BENEFIT OF OUR STUDENTS.

DR. WITHERSPOON CONGRATULATED JENNIFER WISE, MATH TEACHER AT HAND MIDDLE SCHOOL AND THE REIGNING SOUTH CAROLINA TEACHER OF THE YEAR, ON RECEIVING YET ANOTHER HIGH HONOR. MRS. WISE IS ONE OF FOUR SOUTH CAROLINA EDUCATORS CHOSEN TO RECEIVE THE PRESIDENTIAL AWARD FOR EXCELLENCE AND MATHEMATICS TEACHING. THE PRESTIGIOUS AWARD IS PRESENTED TO OUTSTANDING K-12 SCIENCE AND MATHEMATICS TEACHERS FROM ACROSS THE COUNTRY.

HE ADDED THAT RECIPIENTS WILL BE HONORED AT AN AWARDS CEREMONY IN WASHINGTON, D.C. ON SEPTEMBER 8. WINNERS WILL RECEIVE A SIGNED CERTIFICATE FROM THE PRESIDENT AND A \$10,000

AWARD FROM THE NATIONAL SCIENCE FOUNDATION TO BE USED AT THEIR DISCRETION.

CONGRATULATIONS AS WELL TO STEPHANIE JOHNSON, A SECOND-GRADE TEACHER AT H.B. RHAME ELEMENTARY SCHOOL, FOR BEING ONE OF 43 EDUCATORS NATIONWIDE WHO WILL RECEIVE THE PRESTIGIOUS CALIFORNIA CASUALTY AWARD FOR TEACHING EXCELLENCE FROM THE NATIONAL EDUCATION ASSOCIATION AND THE NEA FOUNDATION. THE AWARD, WHICH RECOGNIZES INNOVATIVE TEACHING METHODS, WILL BE PRESENTED AT THE NEA FOUNDATION'S SALUTE TO EXCELLENCE IN EDUCATION GALA ON FEBRUARY 10, 2017 IN WASHINGTON, D.C.

DR. WITHERSPOON STATED THIS WEEK WE HAVE BEGUN OUR DLE DISTRIBUTION. SCHOOLS HAVE THOSE DATES AND THEY ARE WORKING WITH RESPECTIVE SCHOOL, COMMUNITIES AND PARENTS ON THAT.

DR. WITHERSPOON ANNOUNCED THAT AS PART OF MY ONGOING LISTENING AND LEARNING ACTIVITIES, MY FIRST TWITTER CHAT OF THE SCHOOL YEAR WILL BE HELD MONDAY, AUGUST 29.

HE INVITED STUDENTS, PARENTS, STAFF AND COMMUNITY MEMBERS TO JOIN ME ON TWITTER FROM 6:00-7:00 P.M. HE ADDED THAT TO PARTICIPATE IN THE CONVERSATION, SEND YOUR QUESTIONS OR COMMENTS AS TWEETS BY INCLUDING MY TWITTER HANDLE - @RICHLANDONESUPE - AND THE HASHTAG #R1SUPECHAT. FOLLOW ALONG WITH THE CONVERSATION BY SEARCHING THE HASHTAG ON TWITTER DURING THE EVENT.

DR. WITHERSPOON ANNOUNCED THAT WE WILL HAVE THE FIRST OF THREE TOWN HALLS THIS YEAR ON SEPTEMBER 22, 6:00-7:00 P.M., AT ST. ANDREWS MIDDLE SCHOOL. THAT WILL BE FACETIME AS OPPOSE TO THE TWITTER CHANNEL.

CHAIRMAN HARRIS CONGRATULATED DR. WITHERSPOON FOR A VERY SUCCESSFUL TALKSHOW ON YESTERDAY, (AUGUST 22), ON THE DON FRIERSON SHOW.

LEGAL STATUS REPORT

ATTORNEY WILLIAMS STATED INFORMATION WAS PRESENTED DURING EXECUTIVE SESSION.

OFFICE OFHUMAN RESOURCES:PERSONNEL/HR UPDATES

DR. SAVAGE COUSAR STATED ADMINISTRATION PRESENTED TWO PIECES OF INFORMATION DURING EXECUTIVE SESSION.

LEAVE OF ABSENCE

DR. SAVAGE COUSAR STATED THE ADMINISTRATION RECOMMENDS APPROVAL FOR THE LEAVE OF ABSENCE AS PRESENTED IN EXECUTIVE SESSION.

MOTION:

MR. DEVINE MOVED FOR APPROVAL AND WAS SECONDED BY MRS. KING.

VOTE: IN FAVOR: UNANIMOUS (7-0)

HIRING OF PERSONNEL

DR. SAVAGE COUSAR STATED THE ADMINISTRATION RECOMMENDS APPROVAL OF THE FOUR TEACHERS AS PRESENTED IN EXECUTIVE SESSION.

MOTION:

MR. SMILING MOVED FOR APPROVAL AND WAS SECONDED BY MR. DEVINE.

VOTE: IN FAVOR: UNANIMOUS (7-0)

OFFICE OF**CONTRACT: FY 2016-2017 SPECIAL REVENUE****OPERATIONS:****BUDGETS**

MR. CARLON STATED ADMINISTRATION IS REQUESTING THE FISCAL YEAR 2016-2017 SPECIAL REVENUE BUDGET FOR 25 SPECIAL REVENUES.

THE AMOUNT IS \$17,565,309.

MOTION:

MR. DEVINE MOVED FOR APPROVAL AND WAS SECONDED BY MR. BISHOP.

VOTE: IN FAVOR: UNANIMOUS (7-0)

CONTRACT: STUDENT ATHLETIC (SPORTS)**ACCIDENT/INJURY INSURANCE**

MR. HARDISON STATED THE ADMINISTRATION RECOMMENDS APPROVAL OF THE LISTED CONTRACT.

MOTION:

MR. DEVINE MOVED FOR APPROVAL AND WAS SECONDED BY MR. BISHOP.

DISCUSSION:

MR. FORD ASKED IS CATASTROPHIC INSURANCE INCLUDED IN THIS CONTRACT?

MR. METZ RESPONDED YES. WE PAY THE HIGH SCHOOL LEAGUE FOR CATASTROPHIC.

MR. FORD ASKED IF EVERY STUDENT IS COVERED FOR CATASTROPHIC?

MR. METZ RESPONDED YES.

MRS. KING ASKED IS THE CARRIER THE SAME AS LAST YEAR?

MR. HARDISON RESPONDED THIS IS A DIFFERENT BROKER. LAST YEAR WE HAD AIP.

MRS. KING ASKED IS THE BROKER THE SAME?

MR. HARDISON RESPONDED BATES BROKER IS THE SAME.

MRS. KING STATED IT WOULD BE HELPFUL ON THE ATHLETIC'S DEPARTMENT WEB PAGE TO HAVE THAT INFORMATION WITH THE POLICY NUMBER.

MR. METZ RESPONDED AS SOON AS THE APPROVAL HAPPENS WE WILL BE WORKING WITH THE BROKER TO GET THE POLICY AND THE INFORMATION OUT TO THE TRAINERS AND WE WILL PUT THAT INFORMATION OUT ON OUR WEBSITE AS QUICKLY AS WE CAN WITH THE NEW POLICY RULES. WE WILL NEED TO CHANGE OUR ATHLETIC INSURANCE FORMS.

VOTE: IN FAVOR: UNANIMOUS (7-0)

CHAIRWOMAN HARRIS ASKED WHAT IS THE POLICY THAT WE FOLLOW FOR LIGHTNING STRIKES?

MR. METZ RESPONDED WE TRY TO MAKE SURE ALL OUR GAMES ARE PLAYED BY THE NEXT SATURDAY SO THAT THE STUDENTS HAVE THEIR FULL WEEK OF REST FOR THE NEXT GAME. IN DECISIONS OF GAMES, ONCE THE GAME BEGINS, THE DECISION TO PLAY OR NOT PLAY IS IN THE HANDS OF THE OFFICIAL WITH THE SUGGESTION OF THE SCHOOL ATHLETIC DIRECTOR. THE HIGH SCHOOL LEAGUE AND THE NFHS SENT OUT THEIR RECOMMENDATIONS YESTERDAY ABOUT LIGHTNING STRIKES.

CHAIRWOMAN HARRIS ASKED THAT THE TEMPERATURE BE TAKEN INTO CONSIDERATION WHEN SCHEDULING A MAKE-UP GAME.

MR. FORD STATED IT IS MY UNDERSTANDING THAT THE DISTRICT EMPLOYEE HAS THE FINAL SAY IN TERMS OF WHAT'S BEST FOR OUR STUDENTS.

MR. METZ REPLIED WE CAN OVERRULE WHAT THE OFFICIALS SUGGEST.

CONTRACT: ENTERPRISE RESOURCE PLANNING
(ERP) SOFTWARE SOLUTION

MR. HARDISON STATED A PRESENTATION ON HOW WE WENT THROUGH THE PROCESS IN AWARDING THE CONTRACT WAS PRESENTED TO ALL COMMITTEES PREVIOUSLY.

THE ADMINISTRATION RECOMMENDS APPROVAL TO ISSUE THE CONTRACT AS IDENTIFIED IN YOUR PACKETS FOR THE ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SOLUTION.

MOTION:

MR. DEVINE MOVED FOR APPROVAL AND WAS SECONDED BY MR. BISHOP.

DISCUSSION:

MRS. KING REQUESTED PROVIDING THE PUBLIC AN EXPLANATION OF WHAT ERP MEANS, WHAT THE PURPOSE IS AND WHAT WE ARE REPLACING AND SOME OF THE FUNCTIONS.

DR. WITHERSPOON STATED ENTERPRISE RESOURCE PLANNING (ERP) IS THE DIGITAL INFRASTRUCTURE SYSTEM THAT MANAGES OUR FINANCIAL AND HUMAN RESOURCE WORKINGS. WE'VE HAD A SYSTEM IN PLACE FOR A NUMBER OF YEARS AND IT WAS TIME TO UPGRADE THIS SYSTEM SO THAT WE ARE FUNCTIONING AS AN

EFFICIENT AND EFFECTIVE ORGANIZATION. A COMMITTEE OF DEPARTMENT HEADS DID SOME RESEARCH AND RECOMMENDED THE BEST SOLUTION FOR US WAS AN UPGRADE OF OUR DIGITAL SYSTEM. ALSO, THE RECOMMENDATION IS PROVIDING SOME ADDITIONAL SHORT TERM PERSONNEL TO HELP US INTEGRATE OUR CURRENT SYSTEM WITH THE NEW SYSTEM.

MRS. KING STATED IT WAS A STUDY DONE WITH THE CURRENT SYSTEM, THE SHORTCOMINGS OR DEFICIENCIES. THE WAY THE SYSTEM WAS UTILIZED OR NOT UTILIZED, ONE OF THE OBSERVATIONS OF THE STUDY WAS THE SYSTEM THAT WE HAD, HAD A LOT OF CAPABILITIES THAT WE HAD PAID FOR, BUT WERE NOT UTILIZED OR UNDERUTILIZED. SHE REQUESTED THAT WITH THIS NEW SYSTEM, THAT THE TRAINING BE CONSISTENT WITH THE FUNCTIONALITY OF THE SYSTEM AND THAT WE USE EVERY SINGLE PIECE OF THE SYSTEM. SHE ALSO REQUESTED CLOSE MONITORING ON AN ANNUAL BASIS SO THAT WE REALLY MAXIMIZE THE USE OF THE TOOL THAT WE ARE PURCHASING.

VOTE: IN FAVOR: UNANIMOUS (7-0)

ANNOUNCEMENT:

DR. WITHERSPOON RECOGNIZED CITY YEAR CORPS
MEMBERS PRESENT AT TONIGHT'S MEETING.

ADJOURNMENT:

CHAIRWOMAN HARRIS ADJOURNED THE MEETING
AT 8:02 P.M.

STENOGRAPHER

CHAIRMAN, BOARD OF SCHOOL
COMMISSIONERS

SECRETARY/TREASURER, BOARD OF
SCHOOL COMMISSIONERS