



Richland County School District One

Office of Accountability, Assessment, Research and Evaluation ~ 1616 Richland St., Room 105, Columbia, SC 29201
Telephone: 803.231.7450 ~ Fax: 803.231.7458

RESEARCH PROPOSAL APPLICATION

To Researcher: With this completed form, submit via mail (**not** via email or fax) the following to the Research Committee, Accountability, Assessment, Research and Evaluation, 1616 Richland Street, Room 105, Columbia, SC 29201:

- 1. Summary of thesis/dissertation proposal (3 copies)
- 2. Informed Consent Form(s)
- 3. Written materials participants receive (e.g. surveys)
- 4. Letter of support from research advisor
- 5. Approval letter from ethics committee
- 6. Original thesis/dissertation proposal as appendix (optional)

Name of Researcher: _____ Date: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email : _____

Employer: _____ Position Title: _____

College/University: _____ Address: _____

Dissertation Chairperson: _____ Phone: _____ Email: _____

Title of Study: _____

Note: Your chairperson will be contacted for verification that the necessary clearance has been obtained from the listed university.

PROPOSAL CONTENT

(Summary of thesis/dissertation proposal).

Research proposals must be organized as followed and address questions 1 through 20.

Richland One Impact

- ★ 1. **How will this research directly benefit students and teachers in Richland One?**

Purpose

- 2. What is the purpose and basis of the study?

Research Design

- 3. State precisely the research question and hypotheses.
- 4. In operational terms define all independent and dependent variables, if applicable.
- 5. State precisely the experimenter and control groups, if applicable.

Data Collection

- 6. What type(s) of data will be collected?
- 7. Provide reliability and validity data on all measuring instruments to be used in the study, if applicable.
- 8. Provide a general overview of how the data is to be used analyzed.
- 9. What are the proposed beginning and anticipated ending dates?
- 10. How much time is being requested of participants?
- 11. What will be the impact, if any, on instructional time at the schools?
- 12. What is the **school** selection criteria/method?
- 13. What is the **participant** selection criteria/method?
- 14. What school(s) will be studied? List all:
- 15. What will be asked of participants to do?
- 16. What are the potential risks and benefits to the participants?
- 17. How many participants are required?

Research Results

- 18. What is the significance of your study?
- 19. How will it contribute to advancing the knowledge base of the discipline?
- 20. What statistical measure will you apply to determine the significance of your findings?

If you need further assistance, contact the Chair of the Research Committee at 803.231.7450.