



Request for Survey Approval

Directions:

All requests for administering surveys (independent of conducting a full research proposal) are to be submitted to the Research Committee administered by the Office of Accountability, Assessment, Research, and Evaluation (AARE). Most surveys are reviewed within 2-4 weeks.

If you would like to request permission to administer a survey within Richland School District One, please complete the form below to provide information regarding the purpose of the survey, intended populations/sample size, time of administration, and survey design and analysis. After reviewing your form, the Committee will contact you if additional information is needed.

Please note: Do not contact schools directly and do not begin your survey until it is approved.

Date:

Name of person submitted request:

Organization/Department:

Address:

Phone:

Email:

1. Survey title:

2. Who will be responding to the survey? (check all that apply)

a. Students

Principal

District staff

b. Parents

teachers

Other, please specify:

3. What is the purpose of the survey?

