



## PRELIMINARY APPROVAL TO REVIEW

School Year: \_\_\_\_\_

DATE: \_\_\_\_\_

Dear Research Applicant: \_\_\_\_\_,

The Research Committee of Richland County School District One is currently accepting research proposals for the \_\_\_\_\_ school year. As a result, we invite you to submit your dissertation study or survey request regarding \_\_\_\_\_.

The requested study/survey has preliminary approval to review for the \_\_\_\_\_ school year. As a result, the Research Committee will perform a full formal review of your completed proposal once submitted. It should be noted that the review process:

- will take a minimum of 4 to 6 weeks to review your complete proposal submission;
- the review period may take longer during peak times of start and end of school;
- the review period may take longer during major release of test data due to providing support to schools; and
- the review period may take longer if your request falls during major statewide testing times in which research will not be reviewed. See calendar for confirmation of those dates.

Correspondence asking that the proposal be expedited will not be accepted and researchers should NOT reach out to schools directly.

Please note the preliminary approval to review only indicates our acceptance to **review** your proposal. Research approval **is not guaranteed**. Research approval will be contingent upon full Committee review and acceptance of district and/or school level participation, if applicable.

Please visit <https://www.richlandone.org/Page/1798> for complete proposal guidance.

Sincerely,

*Dr. Carol Miner*

Dr. Carol Miner, Ph.D.,  
Chair Richland One Research Committee