



2024 HIGH SCHOOL CREDIT RECOVERY SUMMER PROGRAM GUIDELINES

Student’s Name: _____ School: _____

Name of Course(s) to Be Recovered: _____

To be completed by the student:

I understand that Richland One’s Credit Recovery Program is designed to allow me the opportunity to earn credits for courses I have previously taken and failed.

I understand that because this program is individualized to include only the course material I have not yet mastered and not the full course, a passing grade I receive for completion of the program will be “P” (passed) and no numerical grade. A failing grade will receive an “NP” (not passed) and no numerical grade. The course will be recorded on my transcript and denoted as credit recovery. My grade in the initial course will remain on my transcript and will be factored into my Grade Point Average (GPA).

I, also, understand the following:

- Credit recovery cannot be used to improve a student’s GPA.
- Credit recovery does not receive honors weighting.
- Credit recovery is intended to allow a student to get unit credit(s) for a course – but not to change the final grade in the original course.
- A student must have a recorded and reported failing grade to take a credit recovery course. A credit recovery course must not be taken just as make-up before a final grade is awarded.
- Passing a credit recovery course does not add quality points or remove units attempted from the student’s grade record, report card, historical grades, or transcripts.
- A student passing a credit recovery course (60 or higher) will receive a “P”. A student not passing a credit recovery course (59 or below) will receive an “NP”.
- A student wishing to change his or her GPA must retake the complete course for credit instead of taking a credit recovery course. In such cases, existing policies and processes govern the awarding of quality points and unit credit(s).
- Students must be available to communicate with the assigned teacher(s) and complete all assignments by the set deadlines.

I understand participation in the credit recovery program may affect my eligibility for National Collegiate Athletic Association (NCAA) play.

I have read and understand district policy, and I, the undersigned, agree to the terms and conditions of the program contained therein.

Student’s Signature: _____ **Date of Application:** _____

To be completed by the parent/legal guardian:

I, the parent/legal guardian of the above-named student, do hereby give my consent for my child to participate in Richland One’s Credit Recovery Program.

I have read and understand district policy, and I, the undersigned, agree to the terms and conditions of the program contained therein.

Parent/Legal Guardian’s Signature: _____ **Date of Application:** _____