

Teacher Distribution Date: 11/13/18  
Student Distribution Date: 11/27/18  
Applications Due: 12/7/18

Interviews Begin: 12/13/18  
Job Offers Extended: 12/20/18

## Lead Job Application

W. G. Sanders Middle School

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Grade: \_\_\_\_\_ First Period Teacher: \_\_\_\_\_

Please select all of the jobs for which you are interested in applying. Please rank the order of the job you would like the most with number 1 being your first choice. The name of the position is listed with a brief description of the job.

\_\_\_ **Tiger Principal's School Ambassador**– Attend events in the school and community to represent Sanders Middle school, assist with building leadership events, and welcome new students & visitors, & more. You will report to **Mrs. Smith**.

\_\_\_ **Event Planner Leaders** – Plan Sanders events with staff members. You will recruit other student leaders to help you, and delegate the responsibilities as needed. You will report to **Dr. Turner, Mrs. A. Williams, and Ms. Wilson**.

\_\_\_ **Lunch Room Leaders** – (3 students per shift 6, 7, 8, Montessori) –Help ensure cafeteria is clean before leaving, work with cafeteria staff to ensure enough food items are served on a regular basis, implement procedures to improve cafeteria environment (setting, lunch line, and more). You will report to **Ms. Kathy**.

\_\_\_ **Clean Up Leaders** – (3 students per hall – Bottom/Top B, D, Bottom/Top E) –Enter hallways between 8:00 am – 8:15 am to check to see if restrooms are stocked with all necessary materials. Check the school grounds to see if the areas are clean. Via a designed checklist, notify Mr. Myers if there is a need for cleaning the grounds, the polls, or the restrooms. Make recommendations to ensure campus is appealing. Help clean up after programs, rallies, and parent nights. Recruit members to restore inside classroom during dismissal. Help keep the Sanders campus clean and aesthetically pleasing. Report to **Mr. Myers**.

\_\_\_ **Announcement Leaders** – (Up 4 students) Provide daily announcements. Complete template daily, organize information for morning pledge, birthdays, healthy tips, afternoon announcements, and conduct dismissal process, etc. Report at 8:15 am to media center and at 3:33 pm to main office. Report to **Mr. Fort** and **Mrs. Green**

\_\_\_ **Tiger Morning Leaders** – (Need up to 6 students to be at school by 8:00 am) Ensure bus doors and walker doors open at 8:00 am. Monitor breakfast transition areas to ensure a flow of student traffic. Ensure cafeteria is left neat in the mornings. Report to **Mrs. Tucker**

\_\_\_ **Bulletin Board Displayers** – (Need 6 persons) Change out hallway displays each month to ensure Leader in Me remains the culture of the environment. Repair or replace displays that have become tacky prior to scheduled replacement date. Ensure special displays for special events, celebrations, and holidays. Report to **Ms. Pinckney**

\_\_\_ **International Ambassadors** – (Need 3 persons) Provide various cultural experiences for the students, staff, and community. Report to **Mrs. Wolfram**

1. Why would you like to work at the selected job (s)? What is interesting to you about this job?
2. Why are you a good candidate for this position?
3. How will you show leadership skills while doing this job if you are hired?
4. How do you make sure you get your school work and homework done on time?
5. What does Leader in Me mean to you?

If you are hired for a job, you will be expected to be at the job on time. Also, you will be expected to keep up with your school work and homework. If you make poor decisions in school, you risk losing your position.

Please sign this application if you understand what will be expected of you. Also, please have your parent(s)/guardian(s) sign this form. Additionally, have one current teacher, who will provide you with a brief recommendation, sign this form before turning it into the main office by 4:00 pm on December 7, 2018. You will be notified if you are selected for an interview. Thank you for taking the time to apply!

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ (Please provide a brief job reference for the student. Email reference to [andrenna.smith@richlandone.org](mailto:andrenna.smith@richlandone.org) by December 7, 2018.)

Note: Applications are posted on the school's webpage.