

Crayton Middle School Registration Requirements 2019 - 2020

Only the Parent, Legal Guardian, or Foster Parent can enroll a child. Guardianship or Foster Care documentation must be submitted at the time of enrollment.

Students **New to District One** will enroll online through a link on the District's website (*richlandone.org*). Look for the Online Student Registration link on the left side of our page.

You will need the following documents with you in order to enroll your student in school. * See below for Shared Housing

1. **Photo ID** - of parent/legal guardian.
2. **Long Form Birth Certificate** – This must be a certified document from the Bureau of Vital Statistics. (Hospital birth certificate will NOT be accepted).
3. **South Carolina Certificate of Immunization** – You can obtain this from your doctor or the Health Department.
4. **Tdap** - As of August 2013 – Rising 7th graders are required to have the **Tdap** vaccine. Your student will not be allowed to attend school without this.
5. **Social Security Card** – The actual card or a copy of the card is needed. If you do **NOT** have a Social Security card for your child please inform the office.
6. **Report Card** – Please provide the most recent year-end Report Card. Any previous years would be appreciated.
7. **Test Scores** – Any prior test scores which are required for scheduling.
8. **Proof of Residency** - A child must attend school in the zone in which the custodial parent lives. The custodial parent is the parent that has custody and with whom the child lives on a daily basis. If parents are separated or divorced, a copy of the custody papers must be submitted at time of enrollment.

The address provided must be the child's official residence.

We require two verification documents: **One** must be a current lease, rental agreement, mortgage statement or a tax bill that lists the name(s) of the Legal Guardian or Parent. The second document must be from the following list with the name(s) listed and current within 45 days. SC Voter Identification Card, Landline Phone, Electric, Gas, Water, Sewage, or Cable bill.

If you do not have the above items, please see the **Residency Affidavit Packet for Shared Housing**. *A copy of the Owners lease is required by our school along with the notarized packet.*

For questions please contact our Attendance Office at 738-7224.