

*Lower Richland High  
School*



**Home of the Diamond  
Hornets**

*2019-2020*

*Student Agenda and Planner*

**“Collaborate, Cultivate,  
and Elevate”**

**Lower Richland High School**

2615 Lower Richland Boulevard

**Hopkins, South Carolina 29061**

803-695-3000 office/803-695-3062 fax

Website: <http://lr.richlandone.org>

## Lower Richland High School 2019 – 2020 DAILY Bell Schedule

DAILY Bell Schedule			
Class Block	3 <sup>rd</sup> Block/5-6 Period classes with 1 <sup>st</sup> Lunch (L-1) [H]	3 <sup>rd</sup> Block/ 5-6 Period classes with 2 <sup>nd</sup> Lunch (L2) [B,C &MS]	3 <sup>rd</sup> Block/5-6 Period classes with 3 <sup>rd</sup> Lunch (L3) [J & PA]
<b>1<sup>st</sup> BLOCK</b> (1-2 Period)	8:00 - 9:34 am	8:00 - 9:34 am	8:00 - 9:34 am
<b>2<sup>nd</sup> BLOCK</b> (3-4 Period)	9:40 - 11:15 am	9:40 - 11:15 am	9:40 - 11:15 am
<b>3<sup>rd</sup> BLOCK / LUNCH</b> (5-6 Period)	<b>First Lunch (L1)</b> [H] 11:15 am - 11:45 am	<b>3<sup>rd</sup> BLOCK(Part 1)</b> 11:21 am -12:10 pm	<b>3<sup>rd</sup> BLOCK</b> 11:21 am -1:05 pm
	<b>3<sup>rd</sup> BLOCK</b> 11:52 - 1:35 pm	<b>Second Lunch(L2)</b> [B, C, &MS] 12:10 - 12:40 pm	
		<b>3<sup>rd</sup> BLOCK(Part 2)</b> 12:45 am -1:35 pm	
<b>4<sup>th</sup> BLOCK</b> 7-8 Period)	1:42 - 3:15 pm	1:42 - 3:15 pm	1:42 - 3:15 pm

### HEYWARD CAREER CENTER

*AM Heyward Students* – Will depart for Heyward at 8:00am and return approximately at 11:15am. And report to their 3<sup>rd</sup> Block/5-6 Period class or first lunch (L1), if assigned.

*PM Heyward Students* – Will report to first lunch (L1) and report directly to the bus port from first lunch to depart for Heyward at 11:45am and return approximately at 3:15pm.

**Lower Richland High School  
2019 – 2020 ACTIVITY Bell Schedule**

ACTIVITY Bell Schedule			
Class Block	3 <sup>rd</sup> Block/5-6 Period classes with 1 <sup>st</sup> Lunch (L-1) [H]	3 <sup>rd</sup> Block/ 5-6 Period classes with 2 <sup>nd</sup> Lunch (L2) [B,C &MS]	3 <sup>rd</sup> Block/5-6 Period classes with 3 <sup>rd</sup> Lunch (L3) [J & PA]
1 <sup>st</sup> BLOCK (1-2 Period)	8:00 - 9:28am	8:00 - 9:28 am	8:00 - 9:28 am
2 <sup>nd</sup> BLOCK (3-4- Period)	9:34 - 11:00 am	9:34 - 11:00 am	9:34 - 11:00 am
3 <sup>rd</sup> BLOCK / LUNCH (5-6 Period)	First Lunch(L1) 11:00 - 11:30 am	3 <sup>rd</sup> BLOCK(Part1) 11:06 am - 11:45 pm	3 <sup>rd</sup> BLOCK 11:06 am-12:30 pm
	3 <sup>rd</sup> BLOCK 11:37 am - 1:00 pm		
		3 <sup>rd</sup> BLOCK(Part 2) 12:20 am -11:00 pm	Third Lunch 12:30 - 1:00 pm
4 <sup>th</sup> BLOCK (7-8 Period)	1:07 - 2:35 pm	1:07 - 2:35 pm	1:07 - 2:35 pm
ACTIVITY	2:35 – 3:15 pm	2:35 – 3:15 pm	2:35 – 3:15 pm

**AN ANNOUNCEMENT WILL BE MADE FOR YOUR 4<sup>TH</sup> BLOCK CLASS (BUILDING) TO MOVE TO THE ARENA FOR THE SCHOOL ACTIVITY.**

Teachers, please monitor students during the assembly (crowd control).  
Escort students back to the bus port for dismissal.

**HEYWARD CAREER CENTER**

**AM Heyward Students** – Will depart for Heyward at 8:00am and return approximately 11:00am.

**PM Heyward Students** – Will report to first lunch and report directly to the bus port from first lunch to depart for Heyward at 11:30am and return approximately 2:35pm. Students should report directly to the ACTIVITY.

**Lower Richland High School  
2019 – 2020 ADVOCACY/Homeroom Bell Schedule**

ADVOCACY/Homeroom Bell Schedule			
Class Block	3 <sup>rd</sup> Block/5-6 Period classes with 1 <sup>st</sup> Lunch (L-1) [H]	3 <sup>rd</sup> Block/ 5-6 Period classes with 2 <sup>nd</sup> Lunch (L2) [B,C &MS]	3 <sup>rd</sup> Block/5-6 Period classes with 3 <sup>rd</sup> Lunch (L3) [J & PA]
<b>1<sup>st</sup> BLOCK</b> (1-2 Period)	8:00 - 9:24 am	8:00 - 9:24 am	8:00 - 9:24 am
<b>ADVOCACY/ Homeroom</b>	9:30 - 10:00 am	9:30 - 10:00 am	9:30 - 10:00 am
<b>2<sup>nd</sup> BLOCK</b> (3-4 Period)	10:06 - 11:30 am	10:06 - 11:30 am	10:06 - 11:30 am
<b>3<sup>rd</sup> BLOCK / LUNCH</b> (5-6 Period)	<b>First Lunch(L1)</b> 11:30 am -12:00 pm	3 <sup>rd</sup> BLOCK (Part 1) 11:36 am - 12:15 pm	3 <sup>rd</sup> BLOCK 11:36 am - 1:05 pm
	3 <sup>rd</sup> BLOCK 12:07 - 1:35 pm	<b>Second Lunch</b> [B, C, &MS] 12:15 - 12:45 pm	
			<b>Third Lunch</b> [J & PA] 1:05 - 1:35 pm
<b>4<sup>th</sup> BLOCK</b> (7-8 Period)	1:42 - 3:15 pm	1:42 - 3:15 pm	1:42 - 3:15 pm

**2019 – 2020 ADVOCACY/Homeroom DATES**

*August 29*

*September 6, 13, 20, 27; October 4, 11, 18, 25; November 1, 8, 15, 22;  
December 6, 13, 20; January 10, 24, 31; February 7, 14, 21; March 6, 13,  
27; April 3, 24; May 1.*

**HEYWARD CAREER CENTER**

*AM Heyward Students* – Will depart for Heyward at 8:00am and return approximately at 11:30am.

*PM Heyward Students* – Will report to first lunch and report directly to the bus port from first lunch to depart for Heyward at 12:00pm and return approximately at 3:15pm.

**PM RELEASE**

**PM Release students must sign-out in Attendance immediately following their last scheduled class in order to be released from the student parking lot/campus. PM Release students failing to sign-out in Attendance may have their PM Release privilege revoked and be assigned a class.**

## **Lower Richland High School Heritage**

*School Colors-* Black, Gold, and White

*School Mascot-* Diamond Hornet

### *Alma Mater*

Hail to Alma Mater, we your praises sing.

We will cherish forever

Memories of the blessings you bring.

We may wander far away,

But your light will never fail.

It will guide us for aye.

Hail to thee, Hail!

We will love thee,

Serve thee ever, and will honor till we die.

God bless Alma Mater,

Lower Richland High.

God bless Alma Mater,

Lower Richland High.

Words by Mrs. Virginia Van Seters

To the tune of “God Bless America”

### *The Lower Richland High School Shield*

*The Torch-* for Achievement and Knowledge

*The Diamond-* for the Lower Richland mascot

*The Book-* for Academic Excellence

*The Winged Foot-* for Athletic Strength and Skill

*The Statue of Justice-* for Fairness and Student Government

*The Gavel-* for Authority and Discipline

### **FORWARD**

*While every attempt has been made to ensure the accuracy of this hand book, it is the student's responsibility to remain abreast of policy changes throughout the school year. This Handbook is a guide for students and parents and any changes will be publicized on the school and/or district website. Any errors or omission re unintentional and should be brought the attention of an administrator.*

*District policies and process can be accessed via district's website*



### **Lower Richland High School Mission Statement**

The mission of Lower Richland High School is to engage students in positive, productive and innovative learning experiences in order to become successful, responsible, and competitive in a global and technological society.

#### **Beliefs**

Each student has the ability to learn and to be successful.  
Cultural diversity is a positive element that teaches respect and enriches society.

Students learn in different ways and deserve the opportunity to achieve at their own ability level.

Each student must assume responsibility for his/her potential.  
Character matters; honesty, integrity, and mutual respect are vital.  
Educators will have high expectations for students and use a variety of effective teaching methods and strategies.

A safe and supportive environment is essential to the growth and success of all individuals.

Learning is a continuous process of integrated experiences that ultimately produces change.

Education is the shared responsibility of the student, school, home, and community.

#### **Vision**

*“Collaborate, Cultivate, and Elevate”*

#### **Motto**

“The Creek Is On The Rise”

#### **Addendum Clause and Disclosure Statement**

This Student Academic Planner has been prepared to provide students of Lower Richland High School with pertinent, but general information regarding campus procedures. Included is a planning guide to assist with organization for academic success. While every effort has been made to ensure accuracy of the planner, all information found within is subject to change as deemed necessary for regulation purposes and is entirely at the discretion of the administration.

#### **Non-Discrimination Policy**

Richland County School District One does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, or veteran status in employment decisions or in the provision of the educational opportunities and benefits, in compliance with Title VII

of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and section 504 of the Rehabilitation Act of 1973.

Lower Richland High School  
**A PBIS School**

Since 2005

**Positive Behavior Interventions and Supports**

“Respect, Responsibility, and Readiness to Reason and Learn:  
Positive Requirements for Positive Change and Success”

**D** Do make an effort to learn daily.

**I** IDs displayed at ALL times.

**A** Arrive on time.

**M** Maintain a clean and quiet campus.

**O** Organize and bring ALL materials.

**N** Never leave class without agenda.

**D** Display responsible behavior.

**S** Show respect to everyone.

**Consequences**

**L** Listen, you’re getting warned.

**E** Earn a parent/guardian note or phone call.

**A** After-School-Detention will be assigned.

**R** Remember, a conference with parents will be scheduled.

**N** Next move is a referral to an administrator.



**Lower Richland High School**  
has been an

International Baccalaureate World Diploma School since 2005  
and the 1st school in the state to offer the International  
Baccalaureate Career Related Certificate Program (IBCP).  
Lower Richland High School is a candidate school for the  
International Baccalaureate (IB) Middle Years Programme

a STEM and STEAM site a “High Schools That Work” site  
a Gold Award Recipient from the  
S.C. State Department of Education (2004), (2010)  
Palmetto Silver Finest Recipient 2012, 2013  
1995 4A Girls State Champion Track Team  
2010 3A Boys State Champion Track Team  
2015 AdvancEd Stem Certification  
2015 State Champion Track Athlete  
2015 Gates Millennium Scholar  
2015 National Merit Achievement Scholar  
Jefferson Award Silver Recipient  
an Authorized Arts & Basic Curriculum (ABC) site  
the home of the  
1994, 1997, 2006, 2007, 2008 4A State Champion Girls  
Basketball Team  
the 2009, 2013 3A State Champion Girls Basketball Team  
2013 3A State Champion Boys Basketball Team  
2019 State Champion Track Athlete in Hurdles  
2019 JROTC Drill Team Champions  
2019 Robotics Team Champions  
2019 Future Business of Americas District Leadership  
Winners

### **Administration**

Telephone: 803-695-3000

Principal	Dr. Ericka Hursey
Assistant Principal	Mrs. Brandy Johnston
Assistant Principal	Mr. Bill Martin
Assistant Principal	Ms. Cynthia Taste
Assistant Principal	Mrs. Angela Palmer-Williams
Assistant Principal	Mr. Kevin Wilson
Assistant Administrator	Mr. Carroll Kelley

### **Guidance Department**

Telephone: 803-695-3020

School Counseling Director	Ms. S. Renee Scott (K-R)
School Counselors	Dr. Bernadette Darby (A-E)
	Ms. Queen Bell-Lawton (S-Z)
	Ms. Sherrie Mizell (F-J)

Principal's Secretary	Mrs. Kathy Brown
Bookkeeper	Ms. Anelle Anderson
Psychologist	Ms. Shalanda Shuler
Social Worker	Ms. Joy Manual
Clerical Assistant	Ms. Diane Florence
Database Specialist	Mrs. Brenda Brazier
Registrar	Mrs. Tammara Smith
Attendance Clerk	Mrs. Natalya Goodwin

### **Media Center and Instructional Technology**

Telephone: 803-695-3033

Library Media Specialist	Mrs. Rhonda Anderson
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Student Activities and Other Information	695-3000
Attendance	695-3010
Cafeteria Manager	783-5564
International Baccalaureate Office	695-3000
School Resource Officers	695-3000
Student Council Government Sponsor	695-3000
Student Transportation Office	783-5561
Rentals of School Facilities	<a href="http://www.richlandone.org">http://www.richlandone.org</a>

## Message from Our Principal

Greetings Diamond Hornet Students:

We are excited to have you return for one of the best school years ever! For the 2019-2020 academic year, our school-wide theme is “*Cultivate, Collaborate, and Elevate!*”

- **Cultivate**-we will continue to nurture our students academically and socially while supporting them in their specific areas of need.
- **Collaborate**-we will encourage student collaboration during school and through community services opportunities.
- **Elevate**-we will push our students to achieve at their highest levels.

I am honored to continue this journey with you as your principal. As we enter this new school year, we can be proud of what we have achieved at Lower Richland High School academically, athletically, and competitively. We will continue to soar to higher levels of achievement.

Our school’s dedicated faculty and staff have a common goal: To do what is best for students and to always search for better ways to achieve this goal. The policies, guidelines, and procedures in place exist to ensure that we have a safe atmosphere conducive to learning. We want you to have the best learning opportunities possible and to have a tremendous experience at Lower Richland High School! Have a great year in the Diamond Mine!

Respectfully,

Dr. Ericka R. Hursey, Principal

## FORWARD

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District policies and process can be accessed via district's websi<http://www.richlandone.org>

### **Character Education**

The following character traits are essential for students to prepare for greatness. These traits should be modeled and maintained by adults and students at all times.

<b>Trait</b>	<b>Month of Recognition</b>	<b>Definition of Trait</b>
<b>Respect</b>	August	To show high regard for authority, other individuals, self and country
<b>Honesty</b>	September	To always be fair and straightforward in conduct
<b>Cooperation</b>	October	To work well with others to accomplish a common goal
<b>Citizenship</b>	November	To be actively engaged in demonstrating pride and responsibility in self, school, community, and country
<b>Responsibility</b>	December	To be held accountable for your own action
<b>Self-Discipline</b>	January	To demonstrate the ability to control yourself in all situations
<b>Caring</b>	February	To demonstrate concern through kindness and acceptance while meeting the needs of self and others
<b>Kindness</b>	March	To be considerate, courteous, helpful and understanding of others' feelings
<b>Fairness</b>	April	To follow the rules, to be open-minded to viewpoints of others
<b>Dependability</b>	May	To be counted on and trusted

**Attendance****The South Carolina Compulsory School Attendance Law (§59-65-10)**

The South Carolina Compulsory School Attendance Law requires school attendance daily for the entire school day for children who reach their 5th birthday before September 1st until they reach their 17th birthday.

**District One Board Policy**

The Board expects each student to attend his or her assigned school every school day except in cases of illness, family emergency or other reasons specifically stated elsewhere in the policy. A student who fails to attend his or her assigned school when physically and circumstantially able to do so is truant and in violation of the South Carolina Compulsory Attendance Law cited above. The Board expects each student to attend all scheduled classes and activities every day he/she is at school, except when excused by the principal or his designee. A student who reports to his assigned school but fails to attend all scheduled classes and activities, except when officially excused, is considered by the Board to be contributing to the potential disruption of the instructional program. After a student misses three days in a row or five days at any point during the school year, the school will contact the parent/guardian to come to the school for a conference to work with the school staff in developing an Attendance Intervention Plan to improve their child's attendance. Failure to comply with the school's request to meet will result in the school developing the plan and sending it by mail for the parent/guardian's signature. If absences continue after a plan has been developed, the school must file a petition and the parent/guardian and student will be summoned to appear before a judge in Family Court. If a student is placed under a court order to attend school and continues to accrue absences, the school is required to file a contempt of court complaint against the parent/guardian and/or child. If found guilty, the judge can impose jail time, community service and/or fines for the parent/guardian and/or student.

## **Lawful Absences**

No more than 10 days of excuses, with a note written by a parent/legal guardian, can be accepted for lawful absences during any school year. The district will consider students lawfully absent under the following circumstances:

- Cases of extended or chronic illnesses certified by a physician.
- Absences due to health-related conditions, approved by the principal (i.e., medical, dental or clinic appointments or short-term illnesses that require the services of a medical practitioner)
- Cases where attendance in school would endanger the health of the student or the health of others as determined by the principal (i.e., prevention of a flu epidemic).
- Serious illness or death in the student's family (includes spouse, children, parents/legal guardians, brother/sister, grandparents, grandchildren, uncle/aunt, cousin, niece/nephew and any relative who lives in the student's home or for whom the parent/legal guardian has a bona fide responsibility); these absences are limited to three days, unless approved by the principal.
- Absences due to recognized religious holidays.
- School-related activities approved by the principal.
- Short-term suspensions from school.

In all cases of lawful excused absences, the student will be given an opportunity to make up the schoolwork missed. After the student returns to school the teacher may allow the student up to five school days to complete any missed assignments. In cases of extended illness, teachers may provide additional time for students to complete assignments.

Teachers also may schedule make-up examinations beyond the five days normally allowed for make-up work. It will be the student's responsibility to contact the teacher for make-up assignments. Make-up assignments may, of necessity, vary from actual class work missed.

## **Unlawful Absences**

The district will consider student unlawfully absent under the following circumstances:

- Willful absences from school without the knowledge of the student's parent/legal guardian.
- Absences from the school without acceptable cause with the knowledge of the student's parent/legal guardian.
- Any absences not considered as lawful in the preceding section.
- Non- attendance for instructional activities for all or any part of the day to include class cuts or early sign outs.

## **Attendance Improvement Plans (§59-5-65, §59-65-90, SBE43-274,)**

Students with three consecutive or five total unexcused absences will be considered Truant as per Richland One Board Policy, South Carolina law, and outlined in the School Board of Education policy as: *“Each district must develop a policy relating to requirements for (attendance) intervention. The district plan for improving students’ attendance must be in accordance with any applicable statutes. ... The intervention plan must include but is not limited to reasons for the unlawful absences, actions to be taken by the parent(s) or guardian(s) and student to resolve the causes of the unlawful absences, documentation of referrals to appropriate service providers and, if available, alternative school and community-based programs, actions to be taken by intervention team members, and actions to be taken in the event unlawful absences continue. ... School officials may utilize a team intervention approach. Team members may include representatives from social services, community mental health, substance abuse, and prevention, and other persons the district deems appropriate to formulate the written intervention plans.”*



## **Lower Richland Attendance Policy**

### **Excuses for absences**

For every absence from school or class, students must provide a written excuse to be turned in to the attendance office. The student will be issued an admit slip.

Students must present notes before school (submitted before 7:55 or during student's lunch) for absences. Students have two days to submit an excuse for any absence. Legitimate written excuses are required.

### **Early Dismissals**

Students will be in their classes the entire 90 minutes of each period daily. Parents are encouraged to make appointments during student holidays or after school to avoid early dismissals. Parents are required to sign students out in the Attendance Office.

All students leaving school grounds will have permission from Attendance Office through the sign-out process. Leaving without permission and signing out is cutting.

To avoid last block interruptions and dismissal procedures, after 2:45 p.m., students will not be able to be dismissed until the end of the school day (3:15 p.m.).

### **Late Arrival**

Students who arrive on campus after the start of the instructional day (8:00 a.m.) must be sign-in the attendance office.

### **High School Course Credit under SBE Regulation 43-234, §59-5-65 (120 hours "seat-time")**

According to School Board of Education (SBE), "A school may award one unit of credit for an academic standards-based course that requires a minimum of 120 hours of instruction. A school may award one-half unit of credit for an academic standards-based course requiring a minimum of 60 hours of instruction."

In practice, with Lower Richland's full-year block courses, a student must be present for that course in at least 80 school days (not missing more than 10). In a semester block course, the student must be present 40 school days (not missing more

than 5 days). In all courses, including those different from the two described above, administration will review student attendance to determine if students have satisfied the minimum hours required for course credit. As per SBE policy, all excused and unexcused absences count as missed days and time against the required “seat-time”; however, a student whom has earned a final grade at the passing level and has missing time beyond the designated absenteeism limits may request of the school principal for proficiency-based credit. Requests are to be made in writing by the student’s parents/legal guardians. The principal or designee will determine whether or not credit is awarded. In cases where high school credit still has been denied, students and their parents/legal guardians may submit an appeal of the school’s decision to the Executive Director of their school. This appeal must be in writing and must be filed within four (4) working days after the last day of the semester/year. The appeal should be heard within 10 days of the end of the semester/year. The Executive Director of Schools will inform schools of the documents/procedures necessary to expedite such appeals. The Executive Director’s decision will be final.

### **Additional Attendance Considerations**

The school recognizes that sometimes there are economic, health or other family issues that may impact attendance. Please contact the School Social Worker if you need assistance with any issues that may result in truancy.

For medical reasons or extenuating circumstances, homebound or home-based services may be available. See the homebound coordinator for additional information.

## **Tardiness**

The tardy policy at Lower Richland has been established to ensure a minimum of interruptions in the educational process in each classroom. Students must understand the importance of arriving to class on time to allow for maximum instructional time.

The current bell schedule allows students 6 minutes of transition time between each class. Students will also begin to hear a 1 minute warning bell. Students not in class after 1 minute of the tardy bell sounding will be considered cutting. Students with excessive tardies will be disciplined in the following manner:

Infraction	Consequence
First Tardy	Verbal Warning
Second Tardy	Teacher Contact Parent (via phone or email)
Third Tardy	Saturday School & Parent Contact (1.5 hrs)*
Fourth Tardy	Saturday School & Parent Contact (3.0)*
Fifth Tardy	Full day of in Behavior Redirection Room
Sixth Tardy	Mandatory Parent Conferences for Students to return to school

\*Students will be allowed 1 reassignment. Failure to serve will result in OSS.

Students who accumulate excessive tardies will be handled by administration. Failure to serve any consequences may result in removal from school.

## **Assembly Programs, Pep Rallies and Activities**

Attention and respect will be given to performers.

Students will behave respectfully and responsibly at all times during travel and participation in an assembly program.

Students will travel and remain with their teacher by sitting in their assigned areas during assemblies unless otherwise noted.

Students will demonstrate appreciation by politely cheering and clapping at the appropriate times. Students will remain quiet and give speakers their undivided attention.

## **Hallways**

Students in hallways must have a pass.

**DLE:** All students will have the opportunity to use district issued laptop devices. Requirements to receive a device is a signed parent consent form and a \$30 insurance fee that covers any damage to the device. DLE devices should be viewed as a textbook, a critical part of student instruction. A debt will be assessed to any student who does not return their device at the end of the school year.

## **Library, Media Center and Computer Labs**

Richland School District One provides an electronic network and Internet access to enhance the user's educational experiences. Access to electronic and Web-based resources is available through classrooms, media centers, computer labs and home computers. Through active learning experiences, students are expected to develop appropriate information literacy skills to ensure effective use of the wide variety of tools available through the network. As a network user, users are required to participate in acceptable use policy training and always follow these important practices. E-mail accounts are available to students in grades 3-12 unless denied by parents/legal guardians. All e-mail messages and electronic files created or stored using district resources are property of the district. Compliance with this policy is mandatory and includes access and use of the district information system and all peripheral devices for printing, storing, archiving and duplicating information regardless of location.

Use of the system carries a limited privacy expectation for all activities and files by all users. Parents/Legal guardians have the right at any time to request in writing to see the contents of student e-mail and stored files.

Be aware that personal files are discoverable under the state of South Carolina Freedom of Information Act. Richland One has the right to place restrictions on the material accessed or posted through the system.

Access to and use of the district system is provided as a privilege, not a right. All violations of the acceptable use policy and its associated administrative rule will be investigated and will result in one or more of the following consequences: limiting, suspending or canceling use and access to the system; applying penalties in accordance with the discipline code; levying fines and payments for damages, repairs and hardware replacement; application of civil or

criminal liability under other applicable laws; expulsion.

Students must dispose of food and drinks before entering the library. Students must remain quiet, work on assignments as requested, and leave the library work area clean. Students will return books and other materials on time or pay their debts quickly when incurred.

All students are given the privilege of using computers on campus. However, the privilege may be revoked if use is abused. All students and parents will sign an Acceptable Use Policy with the school. See RCSD1 Code of Conduct book for more information.

### **Email Accounts**

All students will have access to Web-based information resources through their classroom, media center, school computer lab, or home computer for educational purposes only.

You and your parent or guardian must sign a Student E-mail Account Agreement in order for you to be granted an individual e-mail account. Your parent/guardian may withdraw approval at any time through a written request directed to your teacher or principal.

Student e-mail has not been established as a public access service or a public forum. Richland One reserves the right to place restrictions on the material you access or post through the system. You are also expected to follow the rules set forth in the Richland School District One Discipline Code. E-mail messages and other electronic files created using Richland County School District One resources or stored on District resources are property of the District.

### **Appropriate Use of Student E-mail**

If unsure whether a potential use of e-mail is permissible, please ask your teacher for written permission prior to using your e-mail account for that purpose.

Student e-mail is limited to educational purposes. The term “educational purpose” includes classroom activities, career development, completing applications to colleges and universities, and other high-quality discovery activities as determined by the school district. Non-classroom activities,

such as using e-mail to communicate with prospective colleges or universities, will at no time take precedence over class work.

For school-related business, you may download text and other non-executable files attached to e-mail messages. You are encouraged, where possible, to download large files during off-peak hours.

You will check your e-mail frequently, delete unwanted messages promptly, and stay within your e-mail quota. Be aware that system administrators may delete e-mail at any time.

You can subscribe only to high quality discussion group mail lists at the direction of your teacher.

Your right to free speech, as set forth in the “Discipline Code” applies also to using e-mail and any other form of online communication. This student e-mail system is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech.

### **Parking Lots (Bus, Student, Teacher)**

Everyone will enter and exit buses in a polite, quiet and orderly manner, avoiding pushing and jostling of fellow riders. Everyone will drive on campus at an appropriate speed of 5 mph. being aware of other traffic, pedestrians and automobiles, and adhere to state and local traffic laws.

Drivers will display appropriate parking decals in vehicles and park in designated parking spaces.

Everyone will report problems immediately to administration.

### **Restrooms**

Students must not congregate in restrooms.

Smoking is prohibited in all restrooms.

Students should flush toilets and wash hands for health safety.

Problems should be reported immediately to administration.

**Under no circumstances will Lower Richland High School be responsible for items brought on campus or for confiscated items.**

Any reports of lost or stolen electronic devices will not be investigated or pursued in any manner by staff or school resource officer.

**Cards/Gambling**

Playing cards, betting, and gambling on campus are prohibited.

**Check Policy and Obtaining Change**

Personal Checks are not accepted. Cash, cashier's checks, or money orders are gladly accepted at Lower Richland High School.

Students need to have exact change for any transactions on campus. Large bills are not accepted.

**Closed Campus**

LRHS is a closed campus. Students must stay on campus during regular school hours. Parking lots are off limits to students during the school day and students are not allowed to walk off campus. Students will stay on campus for lunch. Disciplinary actions will incur for infractions.

**Deliveries**

Student deliveries are not allowed. (Birthdays, Valentine's Day, etc.) Deliveries will be confiscated and sent to the front office for storage. Items may be picked up at the end of the day.

**Debts**

Student debt is a situation that negatively impacts a student on campus. All debts must be paid for by students/parents/guardians. Payment plans are available by contacting the principal. Only Cash, Cashier's Checks or money orders are accepted. Personal checks and large bills are not accepted. School debts include, but are not limited to: Textbook fees (lost or damaged)

ID

Library fines

Cafeteria

Privileges may be revoked if a student has a school debt of more than \$5 (special incentives, participation in pageants and competitions, driving privileges, senior privileges, graduation, etc.)

All school debts must be paid before graduation.

## **Student Dress Code**

RCSD1 JICA — School districts have the right to set limits on the dress of students. All students have the responsibility to comply with these rules and the basic standards of cleanliness and good grooming. Parents and guardians also share the responsibility for assuring that students dress in an appropriate manner.

Richland County School District One is trying to create a culture of learning and dressing appropriately enhances this culture. Students are expected to dress in an appropriate manner while on school district property, on a school bus or other school-sponsored transportation, when representing the school or attending school-sponsored activities. Personal appearance will be such that it does not become distracting to other students, materially or substantially disrupt student work, classes, other school activities, school order or creates a health or safety problem.

The Richland County School District One Student Dress Code Policy and Administrative Rule (R) (Policy JICA — JICA-R) will apply to all schools and will be strictly enforced as outlined in Section IV, Level III-B of this handbook.

It is expected that parents will ensure that students dress appropriately and observe the district policy on appropriate dress.

The following items should not be worn to school:

- Camouflage
- Doo rags
- Bandanas
- Head stockings
- Sunglasses (should not be worn in the buildings)
- Pajamas
- Bedroom slippers
- Sleeveless tops (males or females)
- Halter tops (off the shoulder tops)
- Spaghetti straps
- See through shirts and blouses
- Jersey's can be worn, but with a t-shirt underneath



- Bonnets
- Hats cannot be worn in the building

Dresses, skirts, shorts, and outfits with slits must be knee length. No midriff area should be exposed. Sagging pants and biker shorts will not be tolerated.

Females wearing spandex, leggings, jeggings, must ensure their shirt/blouse covers their buttocks.

Wearing clothing or accessories that could pose a health and safety hazard to one's self or others is not permitted. This includes, but is not limited to, heavy chains, excessive and/or over-sized jewelry; fishhooks, multiple-finger rings (rings welded together resembling brass knuckles), studded bracelets or collars, nose-to-lip chains and removable dental wear (grilles), unless it has been approved by a dentist or orthodontist.

Clothing and/or accessories must not display any information about, representations of or advertisements for sex, violence, alcoholic beverages, tobacco or tobacco products, controlled drugs or illegal drugs or paraphernalia associated with the before-mentioned items.

Clothing and/or accessories that promote membership or affiliation with a "gang" or "gang activity", in any negative sense of the word, is not permitted. Examples include, but are not limited to, gang colors, tattoos, bandannas, "do rags", wave caps, sweat bands, gang clothing, jewelry, emblems, badges, symbols and signs.

Clothing and/or accessories will not be worn inside out or backwards. Students may not wear an alteration of clothing to show favoritism to either the right or left side of the body. Examples include, but are not limited to, rolling one pants leg up, rolling one sleeve up, and one sleeve worn normally while the arm is out of the other sleeve.

If you have questions about appropriate attire, please see your administrator. Teachers and administrators reserve the right to restrict manner of dress or hair when it interferes with the learning process or pertains to the health/safety of students. If in doubt, wear something else.

### **Consequences for Violating the Dress Code**

Students who do not come to school dressed appropriately will be asked to change clothes or call to have a parent or guardian bring an appropriate clothing item. When available, the school will offer scrubs and/or t-shirts to students who are in dress code violation and the students will incur a cost. If a student is in dress code violation, the parent is unable to bring appropriate clothing and the student refuses clothing provided by the school, the student will be placed in ISS for the remainder of the day. If the violation is the student's first offense and it is corrected, the student will be given a warning and allowed to return to class.

<b>Infraction</b>	<b>Consequence</b>
First Dress code violation	Verbal Warning
Second Dress code violation	Teacher Contact Parent (via phone or email)
Third Dress code violation	Saturday School & Parent Contact (1.5 hrs)*
Fourth Dress code violation	Saturday School & Parent Contact (3.0 hrs.)*
Fifth Dress code violation	Full day of Behavior Redirection Room
Sixth Dress code violation	Mandatory Parent Conference for student to return to school

## Driving Privileges and Parking Permits

Parking is a privilege at LRHS and can be revoked at any time for failure to comply with the school's rules and regulations.

Dear Student Drivers:

Lower Richland High School will begin selling parking permits beginning the week of August 20, 2019. Parking decals will be sold during 1<sup>st</sup> Lunch (11:15am – 11:45am), 2<sup>nd</sup> Lunch (12:10pm – 12:40pm) and 3<sup>rd</sup> Lunch (1:35pm-1:05pm).

Application packets can be picked up from Ms. Hamilton or Mr. Wilson. All paperwork and funds should be returned to Mr. Wilson during the student's lunch period. The cost is \$25 for seniors and \$30 for juniors. **All students must have completed the "Alive at 25" course prior to receiving a parking decal.** Students who forfeit their parking privileges due to infractions of school rules will not receive a refund. Incomplete and/or false applications will be denied or cancelled with termination of parking privileges without refund.

To apply for a parking permit, the student must provide a valid SC driver's license, current vehicle registration, proof of current car insurance on the registered vehicle they will be driving, along with the completed application forms and payment in full to receive their permit. All motorized vehicles must have a valid parking decal and insurance to park on schools grounds. Individual permits must be displayed as directed.

A photocopy of the Student Driver's license, registration, and insurance card will be kept on file. Each application must be completed accurately and fully. Students who are missing signatures, consent forms, or vital information will not be offered a permit until all necessary parts are present.

Students must have their parking permits displayed on their rearview mirror at all times or they may be subject to tagging/ticketing, vehicle "booting" and/or towing. **Lower Richland High School is not responsible for any expenses/damages from tagging/ticketing, "booting", or towing.** Park at your own risk.

The privilege to park may be suspended and/or revoked for infractions of school rules, including, but not limited to, inappropriate conduct such as reckless driving, loitering in the parking lot, excessive tardiness to school, or other serious offenses relating to use of the vehicle. Additionally, a permit may be suspended and/or revoked if the driver cuts a class and enters the vehicle, or uses it to leave school without permission or to transport passengers who are not permitted to leave campus. **If a student's parking privilege is suspended or revoked, the student WILL NOT be refunded the \$25 or \$30 parking decal fee.**

## **Smoking is prohibited on all district property at all times.**

Students are to park in the student parking lot and heed “no parking” areas. These are posted or marked and include fire lanes, the faculty areas, and visitor/reserved parking areas.

Students will obey all traffic laws as if they were driving on a public roadway. Cars must not be a disruption to the educational process. Failure to comply may result in the loss of parking privileges.

**ALL vehicles** will be required to comply with the above mentioned rules/regulations at all times. FAILURE TO COMPLY WITH THE AFOREMENTIONED RULES/REGULATIONS WILL RESULT IN IMMEDIATE TAGGING/TICKETING, “BOOTING”, AND/OR TOWING FROM LOWER RICHLAND HIGH SCHOOL PROPERTY.

## **Selections from South Carolina Code of Laws and Regulations governing searches of person and effects on school property:**

**SECTION 59-63-1110.** *Consent to search person or his effects. Any person entering the premises of any school in this State shall be deemed to have consented to a reasonable search of his person and effects.*

**SECTION 59-63-1120.** *Searches by school administrators or officials with or without probable cause. Notwithstanding any other provision of law, school administrators and officials may conduct reasonable searches on school property of lockers, desks, vehicles, and personal belongings such as purses, bookbags, wallets, and satchels with or without probable cause.*

**SECTION 59-63-1130.** *Searches by principals or their designees. Notwithstanding any other provision of law, school principals or their designees may conduct reasonable searches of the person and property of visitors on school premises.*

## **Emergency Drill Information**

Safety of your child is one of our greatest concerns. The school holds regular drills to teach students to respond calmly and appropriately in the event of an emergency.

Fire drills will be conducted periodically throughout the school year. Everyone will move in an orderly and silent manner to areas directed by their teachers, where roll will be taken. If the alarm rings when students are in the hallways, they should exit the building using the nearest exit. If a student pulls the fire alarm (false alarm) or tampers with a fire extinguisher, law enforcement will be notified. These acts are considered a disruption of school, and students may be suspended, required to pay restitution, or recommended for

expulsion.

During tornado drills, each classroom goes to a designated area within the building. All children should sit with their hands covering their heads and with their heads resting on their knees.

Bus evacuation drills are held twice a year. The Highway Safety Program Guideline No. 17- Pupil Transportation Safety requires that students transported by school vehicles be instructed in safe practices for exiting buses in emergency situations. All students, including car riders, must participate because at times car riders will attend field studies that will require them to ride buses.

#### Hall Passes

Because of the importance of instructional time, allowing students out of class is strongly discouraged. Teachers will utilize the 20-20 rule if a student needs a pass out of class.

### **STUDENT IDENTIFICATION BADGE POLICY**

The purpose of this policy is to ensure safety and security on the Lower Richland High campus for the approximate 1200 individuals who are on the campus each day. Student Identification Cards will be provided to every student. Just as a driver's license authorizes driving a vehicle, a student ID card authorizes a student to be on campus. EVERY student must wear their ID cards at all times while on school grounds. Administration and teachers try very hard to be familiar with all of our students. However, it is a challenge for every staff member to know each of our 1200 students. Therefore, it is crucial that we are able to identify everyone on campus. Identification of staff and students is a safety issue and will not be compromised when it comes to safety of students and staff. ID cards help us in identifying students as well as trespassers.

The School Leadership Team has adopted the Student Identification Card Policy. Following are the procedures that all teachers and administrators will use to encourage our students who need assistance in complying with the policy.

All students must wear their current year ID cards in order to:

- Be in class
- Move between classes and to the restroom
- Buy lunch
- Borrow library books
- Obtain early dismissal
- Participate in campus life activities (assemblies, prom, etc.)
- Be on campus before or after school

**The ID card must be worn and visible at all times (lanyards and clips are acceptable).**

**The ID Card must be presented to any school staff member or person of authority when seeking student identification.**

**The front and back of the ID Card must remain plain and free of stickers, markings, other photos, etc.**

**Lost, stolen, altered, damaged, and defaced ID Cards must be replaced IMMEDIATELY through the Media Center. Cost for replacement is \$ 5.00 for a new ID Card. An ID fine will be assessed if the student cannot pay that day. Replacement lanyards will be available for \$1.00**

**Students are excused from wearing IDs during classes where they present a hazard to student safety. They should be properly secured during this time.**

Teachers will do an ID check at the beginning of each class period every day. Students will **NOT** be sent to ISS if they do not have an ID. Teachers will issue students a temporary i.d. if needed. The following describes the ID infraction and consequences:

<b>Infraction</b>	<b>Consequence</b>
First ID violation	Warning and Temporary I.D. issued
Second ID violation	Warning and Temporary I.D. issued
Third ID violation	Discipline Referral to Grade Level Administrator

**Not having an ID will be deemed a LOST ID. Replacement costs will incur.**

### **Off Limit Areas**

For the safety of all our students at LRHS, certain areas of the campus are deemed off limits.

Outside the LRHS fenced area.

Areas not designated by a pass or classroom teacher authorization.

All parking lots (Student, Faculty, and Bus).

Any athletic field or courts (unless accompanied by a teacher).

Behind C Building in parking lot, stairwell, or grass.

### **Privileges**

Students at LRHS are allowed many educational and extracurricular privileges throughout the year. Some include: parking, participation in pageant and athletic competitions, club participation, incentive drawings, etc. In order to maintain student privileges, all students must take responsibility to ensure grades, debts, discipline and other requirements are in order. It is the right of the administration, faculty and staff to prohibit participation if student responsibilities are not met.

### **Security**

Ensuring the safety of our students, faculty, and staff is of high priority at Lower Richland High School.

**School Resource Officers** (RCSD) are available on campus.

Safety monitors are available on campus to help meet safety goals of the school. Anyone with questions regarding the goals and vision of the safety procedures for the campus is welcome to contact the school or our resource officers.

### **Tutoring**

Tutoring is available for all students in each department.

Tutoring schedules are available in the Guidance Office and on each teachers' course syllabus.

## **Visitors and Trespassers**

For the safety of our student body, the faculty and staff at Lower Richland High School, it is unlawful for a NON-STUDENT to be on school grounds without permission of the principal.

All visitors MUST report to the front office and request visitation authorization and receive a visitor badge from the front desk. All visitors must have their identification badge properly displayed. Requests to enter campus must be for legitimate business ONLY. Persons entering the school property are deemed to have consented to search of their persons and/or property. Anyone found trespassing on school grounds will be arrested.

Students under suspension or expelled will remain off campus. Anyone receiving authorization to visit the campus may be arrested if his or her presence is disruptive to the learning environment.



## **Graduation**

Participation in graduation ceremonies is a privilege for graduating students at all levels. Violations of school rules may result in the loss of privilege to participate in the school/district sponsored graduation ceremony. Please see section under Academics for more information regarding graduation

### **Academic Grading System**

A	90-100
B	80-89
C	70-79
D	60-69
F	51-59
I	Incomplete
W	Withdrawal with passing average

### **Graduation Requirements**

Subject Area	Units
English	4
Mathematics	4
Natural Sciences	3
U.S. History	1
Economics	0.5
American Government	0.5
Social Studies Elective	1
Physical Education/JROTC	1
Electives	7
Foreign Language	1
Career Tech/Computer Science	1
Total	24

#### **Other Requirements**

**\*\*Must take Personal Health (RCSD #1 Graduation Requirement**

**10 Point Grading Scale**  
**South Carolina Uniform Grading Scale Conversions**

<b>Numerical Average</b>	<b>Letter Grade</b>	<b>College Prep Weighting</b>	<b>Honors Weighting</b>	<b>AP/IB/Dual Credit Weighting</b>
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100

\*anything below a 51 will calculate with 0.00 GPA points

## **Academic Honesty Policy**

Academic honesty and the possession of integrity, pride and authenticity of student work is at the cornerstone of the beliefs and values of Lower Richland High School. Within the school's mission statement we purport to develop responsible students. Among our beliefs is character matters; honesty, integrity, and mutual respect are vital. To that end our purpose is to educate each student with the high expectation that assessments in any format will be authentic. To achieve this we focus on educating students through the application of the Learner Profile, particular reference to disciplined. To embody the characteristics of the Learner Profile is to promote academic honesty. Using an inquiry approach promotes authenticity in the development of student work.

### **Purpose**

The Academic Honesty Policy is clearly defined to express the expectations of completion and submission of authentic work. This published document will provide staff, students, parents, counselors, and administrators with a clear delineation of any breach or misconduct define, the roles of each participant to aid in preventing any breach or misconduct, and encourage principled behavior to safeguard the school academic environment.

### **Definition**

Academic honesty requires ownership of the personal responsibility for producing student work, appropriate credit of other's work, and maintain integrity and trust in our school academic environments. The intellectual property of others to include literature, art, music, and written expression is to be respected and used within the boundaries of the law. The IB organization defines academic misconduct as behavior (whether deliberate or inadvertent) that results in or may result in, the candidate or any other candidate gaining an unfair advantage in one or more components of assessment.

*Plagiarism:* this is defined as the representation, intentionally or unwittingly, of the ideas, words or work of another person without proper, clear and explicit acknowledgment. Authentic authorship is expressly the thoughts and ideas of the candidate.

*Collusion* is a form of cheating which occurs when people work together in a deceitful way to develop a submission for an assessment which has been restricted to individual effort. Any action taken with the intention of obtaining credit for work which is not one's own is considered academic dishonesty. The action may include, but not limited to, the following:

- Submitting another student's work as one's own work.
- Obtaining or accepting a copy of tests or scoring devices.
- Giving or obtaining test questions or answers from a member of another class.
- Copying from another student's test or computer file, or allowing another student to copy during a test or computer program.
- Using materials which are not permitted during a test.
- Presenting as one's own material copied without adequate documentation from a published source.
- Copying or having someone other than the student prepare the student's homework, paper, project, laboratory report, computer program or take-home test for which credit is given.
- Permitting another student to copy or writing another student's homework, project, report, paper, and computer program or take-home test.
- Taking credit in group work where work was not completed by the individual
- Accessing restricted computer files without teacher authorization.
- Copying materials including computer software, in violation of the copyright law.

### **Roles and Responsibility in Supporting Academic Honesty**

#### *Faculty:*

- Communicate clarify possible actions resulting in breach or misconduct prior to each assignment.
- Provide instruction on citation i.e. when to, how to.
- Demonstrate and model academic honesty in presentations, etc.
- Report and record academic dishonesty.
- Use practice of the Diploma Program and ask students to use their signature to indicate authenticity of work.
- Minimize the ability to breach or misconduct the academic honesty policy by developing authentic assessments.

- Communicate with students, parents, counselors, administrators, with concerns and academic dishonesty occurrences.

- Involve students in reflection/discussion in the instance of breach or misconduct via conference with teacher, counselor and administration.

#### *Students:*

- Confirm understanding of academic honesty with signature on District Code of Conduct form annually.

- Report persons in breach or misconduct to a school employee.

- Work to earnestly produce authentic work

- Take responsibility for the name on assignment verifying it as your own work and use citations where appropriate.

- When in doubt, ask.

#### *Administration:*

- Support academic honesty policy and investigate all counselor/teacher reports of breach or misconduct.

- Ensure that all staff, students, and parents understand definitions, responsibilities, and consequences.

- Ensure the academic honesty policy is enforced consistently.

- Provide staff development and guidance on academic writing and referencing systems that are available.

- Maintain an account with plagiarism detection service (Turnitin.com).

- Make parent and student contact to conference about incidents of breach or misconduct.

#### *Parents, guardians, and/or outside support:*

- Read/sign District Code of Conduct form.

- Encourage your child to practice academic honesty.

- Engage in your student's process for completing assignments.

- Attend conferences concerning any breach or misconduct if necessary

### **Consequences**

Academic breach or misconduct will result in a conference with the student and parents and include a counselor and administrator. Consequence: The instructor has the right to require a redo of the work or offer a different assignment. Consequences may also follow the school guidelines for disciplinary action. Information regarding violations of

academic honesty will become part of the student's discipline file. The academic policy remains aligned to the IB academic integrity policy. Use of inquiry and project based assessments with appropriate formative assessments are used to deter academic dishonesty. The coordinator has instituted the software Turnitin.com to combat plagiarism of writing assignments.

Through approaches to learning in IB programmes, students develop skills that have relevance across the curriculum that help them “learn how to learn.” Students at Lower Richland High School will use approaches to learning in all courses.

<b>IB ATL Skill Categories</b>	<b>ATL Skill Clusters</b>
<b>Communication</b>	I. Communication
<b>Social</b>	II. Collaboration
<b>Self-Management</b>	III. Organization
	IV. Affective
	V. Reflection
<b>Research</b>	VI. Information Literacy
	VII. Media Literacy
<b>Thinking</b>	VIII. Critical Thinking
	IX. Creativity and Innovation
	X. Transfer

The aim of all IB Programmes are to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help create a better and more peaceful world. Lower Richland High School students will demonstrate characteristics of the learner profile.

<b>IB Learner Profile</b>	
<b>Inquirers</b>	We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.
<b>Knowledgeable</b>	We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.
<b>Thinkers</b>	We use critical and creative thinking skills to analyze and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.
<b>Communicators</b>	We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.
<b>Principled</b>	We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

<b>Open-Minded</b>	We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.
<b>Caring</b>	We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.
<b>Risk-Takers</b>	We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change
<b>Balanced</b>	We understand the importance of balancing different aspects of our lives-intellectual, physical, and emotional-to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.
<b>Reflective</b>	We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

### **Academic Honors, Letters, and Awards**

Academic All Stars: Seniors who are ranked in the top 10% of their class, have a GPA of at least a 3.5, and all A's and B's for coursework history may obtain this award from Richland District One.

Academic Letter: Students who earn a GPA of 4.0 for each of the first three marking periods and are free from disciplinary actions on file or debts owed to the school are awarded this letter.

Academic Honor Roll: Students are honored if the following GPA is earned:

Principal's List: 4.80 or higher

A Honor Roll: 4.0 - 4.79

B Honor Roll: 3.0-3.9



## **Academic Makeup Policy**

Students who have excused absences will be allowed to make up missed work within reasonable time limits. In all cases of lawful absences, the student shall be given an opportunity to make up the school work.

The number of days to make up assignments missed is equal to the number of days absent.

Students suspended from school are responsible for obtaining work from classes missed when they return from suspension.

## **Academic Transcripts**

Transcripts are available at <https://www.parchment.com> at no cost. If there are any questions, please see your assigned school counselor.

## **Textbooks**

Students will be issued textbooks from the State Department of Education. It is the responsibility of each student to care for all books issued and account for each book upon completion of the course or leaving school.

Textbooks not returned or damaged must be paid for as they are property of the SC State Department of Education. These funds are sent to the State Department of Education to replace lost or damaged books.

Bar codes must remain intact on each textbook. Fines will incur if books are damaged.

Fees will be assessed for damage to textbooks based on the age and condition of the books.

Textbooks found about campus must be turned in to the central Book Room (J129) or see Mr. Martin.

## **Transfer Students and Transfer Credits**

Students who transfer from schools accredited by a regional accrediting association may automatically transfer credits that have been awarded by the previous school attended.

Students who transfer from non-accredited schools must have their credits or courses validated for credit.

Transfer of weighted credits is not automatic and will be reviewed by the Guidance Director.

A maximum of two accepted high school credits (English and Math) may be transferred from the eighth grade level.

Contact your Guidance Counselor for information on individual graduation requirements.

#### Academic Honors, Letters, and Awards

**Academic All Stars:** Seniors who are ranked in the top 10% of their class, have a GPA of at least a 3.5, and all A's and B's for coursework history may obtain this award from Richland District One.

**Academic Letter:** Students who earn a GPA of 4.0 for each of the first three marking periods and are free from disciplinary actions on file or debts owed to the school are awarded this letter.

**Academic Honor Roll:** Students are honored if the following GPA is earned:

Principal's List: 4.62 or higher

A Honor Roll: 4.0 - 4.61

B Honor Roll: 3.0 – 3.9

#### Classroom Expectations for Re-Doing Work and Completing Assignments

**Rationale:** It is the goal of every teacher at Lower Richland High School to promote student success of 70% mastery on major / summative assignments. When a student does not reach that level we have a reteach/retest policy.

**Re-Do Policy** (Click Link) Richland County School District One has announced a new policy for students who have scored below a grade of 70 and wish to redo or retake a quiz, a test, or major assignment.

**Make Up Work Policy Students** have 3 days to contact their teacher and make up class work, quizzes/tests when they return from being absent. It is the students' responsibility. LRHS students will need to schedule their makeup quizzes/tests during their lunch, before or after school. There will be no makeup work accepted after grades are posted except for finals. There will be an exception made for students with chronic illness or valid circumstances for which they were absent. Their makeup period will be decided by collaboration with guidance, the teacher and administration when necessary.

**Edgenuity (E2020)** is a resource extended to classroom teachers and students. E2020 is a powerful online course management tool that enables Lower Richland High School to

offer a variety of learning options to its students: both as a credit recovery alternative and as an enhancement to already existing curriculum. E2020 offers multimedia presentations on a variety of different topics that will offer our students different access points to information, supporting the concept of Universal Design for Learning. Lower Richland High School expects teachers to utilize this resource in all available courses for students. In regard to honors courses, E2020 can be used to supplement students in areas of weak performance. Teachers are responsible for customizing E2020 as a part of their Long Range Plans (LRP) in August. E2020 may be utilized as a redo policy.

It is understood that E2020 is not the only intervention available. Teachers are not required to use E2020; it is an option, however, an intervention must be in place and adhere to the intervals above.

### **Advanced Placement Testing**

A student must have a minimum of 77% average or teacher recommendation through quarters 1, 2, and 3 in order for the school to pay for the AP exam. Students not meeting this requirement may pay AP fees per exam.

Bar codes must remain intact on each textbook. Fines will incur if books are damaged.

Fees will be assessed for damage to textbooks based on the age and condition of the books.

Textbooks found about campus must be turned in to the central Book Room (J129) or see Mr. Martin.

### **Transfer Students and Transfer Credits**

Students who transfer from schools accredited by a regional accrediting association may automatically transfer credits that have been awarded by the previous school attended.

Students who transfer from non-accredited schools must have their credits or courses validated for credit.

Transfer of weighted credits is not automatic and will be reviewed by the School Counseling Director.

A maximum of two accepted high school credits (English and Math) may be transferred from the eighth grade level.

### **Club/Organizational Listings**

There are various clubs and organizations offered to the student body to promote respect and responsibility through their services, interest, skill development and community actions. Each club/organization has a set of rules, eligibility and policy requirements as well as grade requirements. Those recognized by Lower Richland High School are as follows:

- 100 Black Men
  - Beta Club
  - Choir
  - Drill Teams
- Family Career & Community Leaders of America (FCCLA)
- Future Business Leaders of America (FBLA)
- Health Occupation Students of America (HOSA)
  - Health Occupations Students of America
    - JROTC
    - Lady Diamond Steppers
    - Marching Band
    - Model United Nations
    - National Honor Society
  - National Technical Honor Society
    - Project Lead the Way
      - Robotics
      - Skills USA
      - Spanish Club
      - Student Council
- Technology Student Association (TSA)

## Athletics and Sports Listing

All students are offered the opportunity to participate in the athletic programs at Lower Richland High School if students meet eligibility, policy requirements and grade requirements (2.0 required cumulative average) as noted.

Activities offered are:

<b>Girls' Sports:</b>	<b>Boys Sports</b>
Basketball *	Basketball **
Competitive Cheer	Baseball **
Cheerleading *	Cross Country
Cross Country	Football *
Soccer	Golf
Softball *	Soccer
Tennis	Tennis
Track & Field *	Track & Field *
Volleyball *	Wrestling
<i>Denotes the level for each sport: * Junior Varsity &amp; Varsity ** B-Team, Junior Varsity &amp; Varsity</i>	

Students are asked to speak with the Athletic Director for more information regarding Clearinghouse expectations, SC High School League requirements, eligibility, Athletic Discipline Policy and other athletic information. Students participating in any sport are required and expected to model and display exemplary behavior at all times.

## Richland One Community Coalition

The Richland One Community Coalition's (ROCC) vision is for safe and drug free families in the Richland One Community. With that in mind, the ROCC Executive Steering Committee has developed a Community Resource Directory to provide information about local resources that address alcohol, tobacco, and other drugs (ATOD) as well as other issues that affect our community. For additional information please visit [www.richlandonecc.org/index.php/resources/directory](http://www.richlandonecc.org/index.php/resources/directory).