

## Annual Title I Meeting

The Annual Title I meeting will be held within the first 45 days of school. Parents will be notified through the school website, marquee, and school messenger. Parents will be given the opportunity to provide input concerning the Title I School wide programs, PTO, and SIC. This meeting will address:

- An explanation of Title I
- Title I funding
- Parent and Family Engagement Policy
- School-Parent Compact
- Curriculum
- Assessment Data

## Parent Opportunities

Parents at Gadsden will be provided opportunities to participate in decision-making processes during the PTO and Title I meetings. They may also send any suggestions to the school in writing or by a phone call. All responses to suggestions or questions will be answered by a member of the administrative team within two days of submission. Parents may communicate with teachers or members of the staff by phone, email, or in person upon request. Opportunities to volunteer are filtered through the parent advocates who can also be reached by phone, email or upon request. Opportunities for parents to volunteer in the classroom can be communicated to classroom teachers through phone, email or scheduled appointment times. Additionally, parents will be kept abreast of school events, through the school's website and school messenger.



## Parent Request

A copy of Title I parenting documents are available in the front lobby and on the school's webpage. Parents are encouraged to provide comments or suggestions for changes by accessing the form online, or in writing by contacting their child's teacher, the Parent and Family Engagement Specialist or the Principal. All ideas and suggestions will be discussed and considered. The school administration will respond to all suggestions or recommendations in a timely manner. Any discrepancies will be included in the submission process for the district to evaluate. Additionally, regular meetings will be held, if requested by parents, to provide opportunities to make suggestions and recommendations, as appropriate, in decisions relating to the education of their child/children.



Gadsden Elementary School  
Parent & Family Engagement Policy

Please share any input you may have in regards the Parent and Family Engagement Policy by accessing the link on our school webpage.

# Gadsden Elementary School



## PARENT AND FAMILY ENGAGEMENT POLICY

2021-2022



**David Thorpe, *Principal***

1660 South Goodwin Circle  
Gadsden, SC 29052  
(803) 353-2231

## School-Parent Compact

Parents will receive a copy of Gadsden's Parent compact within the first 30 days of school. Information will be reviewed with parents during the Annual Title I Meeting. Additionally, parents not in attendance, will receive a copy of the Schools-Parent compact during the November PTO meeting. Copies will be made available to parents in the front office, as well. The School-Parent Compact will be available in English. Suggestions and comments for revisions will be taken into consideration by the PTO and SIC committees prior to submitting the final draft for distribution. The final compact will be dispersed to all parents during Parent/Teacher conference night at the end of the first quarter.

## LEP and Disabled Parents

Gadsden Elementary School will provide full opportunities for the participation of parents with Limited English Proficiency or with disabilities by accommodating any additional needs. Please let a member of the school know of accommodations needed. An interpreter is available for meetings or activities to meet the needs of the LEP parent; however, prior notice is needed in order to prepare.

## Annual Evaluation

A survey will be given to parents to provide feedback about the Title I school wide program. We look forward to suggestions and/or recommendations that can help us improve our Title I program. An annual review meeting will be held this year in the spring to review the Title I school wide program. Parents are welcome to attend. The results of the annual review meeting will be shared with parents during the annual review meeting in the fall.

## Building Parent & Family Engagement Capacity

Parents will be provided assistance to understanding performance standards, assessments, Title I, student progress and decisions relating to the education of their child in several ways. Parents are encouraged to attend all Parent and Family Engagement Activities such as Family Curriculum Nights and Parent Universities. Materials, curriculum resources, and training will be available to parents during these events. Teachers and other staff will participate in professional developments focused on how to work with parents. New teachers will be provided additional support and professional development through mentors. Parent and Family Engagement activities will be coordinated by the schools administrative team, Parent and Family Engagement Specialist and other staff members. These activities will also address the School Improvement Plan goals. Community based organizations and businesses will have roles that align with the School Improvement Plan, such as, mentoring/tutoring students and volunteering as reading buddies. School meetings will be arranged after work hours to accommodate parents' schedules.



## Parent & Family Information

Parents will receive various communications about Title I Part A Programs in a timely manner through School Messenger, letters, flyers, and monthly newsletters. School performance profiles will be available on the school's website and paper copies will be available in the front lobby. Parents will receive results of their child's assessment performance at various times of the year based on the grade of the student. All communication will come home in the form of a letter. Descriptions and explanations of the curriculum, curriculum outlines, assessment forms, proficiency levels, and state standards will be provided by the child's teacher through mid-quarter progress reports, report cards, and parent teacher conferences. Requests for this information can be emailed or written to the classroom teacher. Translated information will also be made available based on parent's needs.

## Title I Planning

Parents at Gadsden Elementary School are encouraged to attend the PTO/ Title I Meetings to plan, review and make suggestions to the planning, development and review of Title I programs. PTO meetings will be held throughout the school year. The dates and times will be posted on the school website, the marquee, and included in the school newsletter. The school will also assist in gathering more parent volunteers and members to participate in the meetings through various methods.