

# IMPORTANT

## GUIDE TO CREATE A PARENT PORTAL ACCOUNT

- 1 Contact your student's school to get the parent Access ID and Access Password



## 2 LOG INTO PARENT PORTAL



<https://richland1sc.powerschool.com/public/>

- 3 Click on create an account



## 4 Fill in CREATE PARENT ACCOUNT

## 5 SUCCESS

Verify your email address and you are ready to sign in!

*Congratulations*

### Create a PowerSchool Parent Portal Account

If you have not already created a Richland County School District One PowerSchool Parent Portal Account, just follow these steps:

You will need a PowerSchool Parent Access ID and Password.

1. Contact your child's school (you will need to speak to the school's Database Specialist).
2. Once you have a Parent Access ID and Password for each of your children, [click here and go to the "Create Account" link.](#)
3. Use the same email address for this account as the email address you originally provided to your child's school.

### Email Notifications

Once you create your PowerSchool Parent Portal Account, you can opt-in for email notifications with information about your child's grades and/or attendance. Just set the "Email Notification" while you are in the PowerSchool Parent Portal.

*Stay up to date with your child's performance...*

**Progress Reports, Interim Reports and Quarterly Report Cards are released and accessed here!**

**Sign-up to today!!**

Contact your student's school's Database Specialist for questions and/or assistance.