

HOME ACCESS

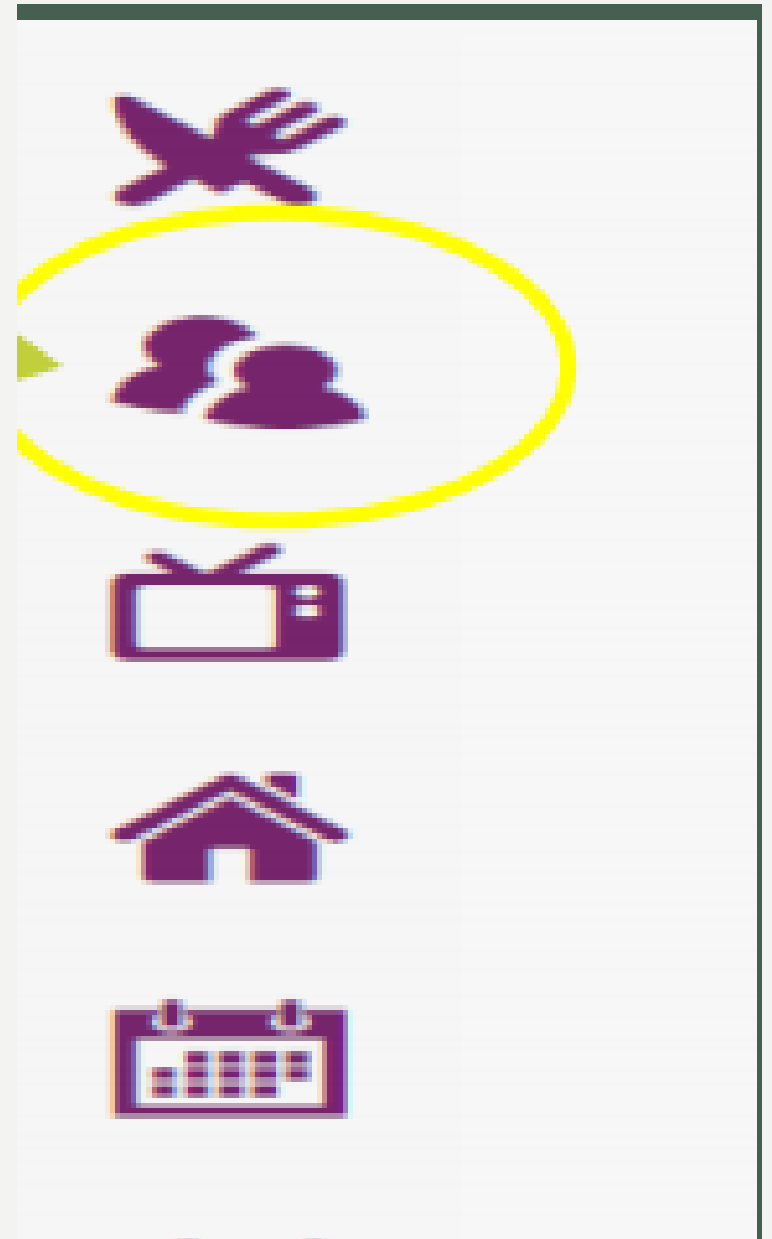
**TO SCHOOL BASED EMAIL, DISCUS
DATABASES, AND DESTINY LIBRARY CATALOG**

USERNAME AND PASSWORD FOR COMPUTERS

- If a student does not know their username teachers may look this up
 - Open email
 - Search for the student's name in the address box
 - The email will pop up
 - The first half of the email is the username
- If a student does not know their password, teachers, please reset immediately!
 - Go to the start button
 - Go to “Teachers Menu” at the top of the start menu (you may have to scroll)
 - Choose “Student Password Reset”
 - Type in the child's username
 - Password will reset, they must log in AT SCHOOL

ACCESSING YOUR EMAIL

- Go to www.richlandone.org click on the email icon
- Your school email is the same as your computer log in with r1student.org as the extension for example John Student's email would be jon.stu4321@r1student.org
- The password is the same password you use daily to login to your laptop



HOME ACCESS TO DISCUS DATABASES

- www.richlandone.org
- Resource Center
- Student Resources
- DISCUS
- User:
- Pass:

please contact jessica.cornish@richlandone.org for log in info!

ACCESSING DESTINY LIBRARY DATABASE

- www.richlandone.org
- Resource Center
- Student Resources
- Click on “Destiny Discover”
- Choose “High Schools” and “Keenan”
- Log in using your student number (either 8 or 5 digits it’s on your schedule)
- Use your six digit birthdate as your password (ex. Jan 1, 2003 would be 010103)

TECHNICAL SUPPORT

- The Information Technology (IT) Department will provide technical support to all staff, students, and parents of Richland School District I on eLearning Days. The IT Support Team can be reached by calling 803-231-7436. This number will be active Monday through Friday from the hours of 7 a.m. to 5 p.m.