



# Meadowfield Elementary

## A Paideia School for Critical Thinking



October 23, 2020

### Notification to Parents of Elementary Level Students Requesting Transfers from the Virtual School Program to the Phase-in (Hybrid) Model or from the Phase-in Model to the Virtual School Program

Dear Parents:

Districtwide, over 2300 requests for transfers into or out of the Virtual School Program were received by the deadline of October 19. Our goal is to accommodate as many of your requests as possible with the least amount of disruption to learning. As previously communicated, staffing and spacing must be considered in making moves of this magnitude.

Once we determine which transfers can be accommodated based on spacing and staffing, all affected students must be moved in PowerSchool. Coordination with the Offices of Transportation and Nutrition Services must be completed to ensure transportation routes and meal prep/meal pickup plans are accurate. All of this behind-the-scenes work takes time. Thank you for your patience.

Until the transfer process is completed, parents who requested transfers should note the following:

1. If your child is currently in the Virtual School Program and you requested a transfer to the Phase-in (Hybrid) Model, your child will remain with their current Virtual teacher. Please have him/her log in for classes in Microsoft Teams, as usual. Parents will be notified **on or before November 4** as to whether their request for transfer has been approved.
2. If your child is in grades PreK-2 in the Phase-in Model and you requested a transfer to the Virtual School Program, we will provide a Learning Plan for your child beginning Monday, October 26. Simply stated, we will provide activities that your child can do independently or with little assistance. Some of this work will be a review of what has been learned during first quarter. Parents will be notified **on or before November 4** as to whether their request for transfer has been approved. The Learning Plan will be emailed to you by Sunday, October 25. The submission of these activities will be used for attendance and grades. The Learning Plan will contain the directions for submission of the work completed.
3. If your child is in grades 3-5 in the Phase-in Model and you requested a transfer to the Virtual School Program, we will provide a Learning Plan for your child to complete on November 5-6. Simply stated, we will provide activities that your child can do independently or with little assistance. Some of this work will be a review of what has been learned during first quarter. Parents will be notified **on or before November 4** as to whether their request for transfer has been approved. The Learning Plan will be emailed to you by Sunday, November 1. The submission of these activities will be used for attendance and grades. The Learning Plan will contain the directions for submission of the work completed.

If you have questions, please contact me at: [elyse.davis@richlandone.org](mailto:elyse.davis@richlandone.org)  
patience in this process. Stay well!

Thank you for your continued

*Elyse Davis*  
PRINCIPAL ☺