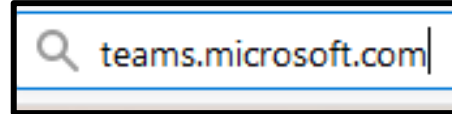
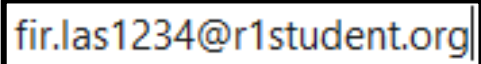


Step 1: On your browser (preferably Google Chrome), go to teams.microsoft.com



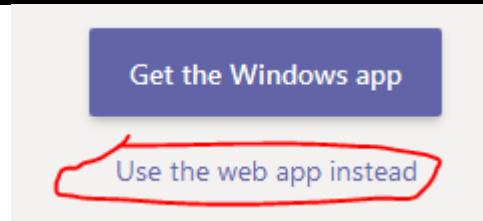
Step 2: On the Sign In screen, use your computer login information as your username, followed by @r1student.org



Step 3: Type in your password and click sign in.

Default password is **Richland1**, but may differ depending on student enrollment

Step 4: If a screen pops up asking for you to download the Windows app, underneath it, you will see 'Use the web app instead'. Choose to use the web app. If this screen does not show up, skip this step.



Step 5: You are logged in to Teams! You should be able to access all your classes and join meetings as scheduled. Bookmark the website for quicker access next time.

