

1st Day of School LAPTOP Login Instructions



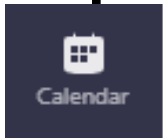
Step 1: LOGIN to your computer using your **USERNAME** and **PASSWORD** taped to the outside of your laptop on a yellow card (if you don't have a username and password, please have your parent/guardian email your teacher). You **CANNOT** use last year's **password**.

Example Username: mar.bul8754

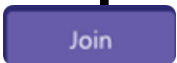
Example Password: virt8754



Step 2: Click on the **Microsoft Teams** icon (located on your desktop).



Step 3: Click on the **CALENDAR** icon on the **left** side of the screen.



Step 4: Find **August 31st** and click on the "Join" **BUTTON** for the first meeting of the day.

Once you're in the session/meeting, please be sure to **turn on your video camera** and **mute your microphone**. Your learning environment must be free of distractions. Remember, "He who does the work does the learning."

