






**RICHLAND ONE**  
WORLD LANGUAGES AND  
ESOL PROGRAMS

**To:** All Principals  
ESOL Teachers/Contact Persons

**From:** Ernesto Bernal, Coordinator   
World Languages and ESOL Programs

**Through:** Mrs. Chovan Jennings, Executive Director, Secondary Education   
Ms. Marriah Schwallier, Director, Secondary Education 

**Date:** May 15, 2019

**Re:** Parent Notification of ACCESS Results

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Title III regulations require that schools inform parents of English learners of their children's progress on the Assessing Comprehension and Communication in English State to State (ACCESS) test each year. Students' individual ACCESS score reports are distributed through Sonya Henley's office. These reports should be sent home with student's final report cards at the close of the 2018-2019 school year. This year it is likely that these reports will not be available until after students have left for summer vacation. In this case, the ESOL Program office will mail individual reports to families before the end of June.

Additionally, I am enclosing samples of letters which our office will provide to notify parents whether their children will qualify for continued, direct ESOL services in 2019-2020. These letters are important for informing parents where their children should attend school next year in order to receive ESOL services. They should accompany the individual ACCESS score reports.

Please note that there are two types of letters:

1. Students whose scores on ACCESS meet criteria for continued direct ESOL services; Composite scores below 4.4 or any Domain (listening, reading, writing, or speaking) score below 4.0.
2. Students whose scores on ACCESS meet criteria for proficiency and who no longer require ESOL services; Composite scores of 4.4 or higher and all four Domain scores of 4.0 or higher (both criteria must be met).

Samples are in English and the district's top 5 languages.

Please share ACCESS results with your instructional staff so that you may celebrate your students' achievement and make informed decisions when planning and delivering instruction.

For additional support, please call Jonathan White or Ernesto Bernal at 212-1475.

CC: Dr. Craig Witherspoon, Superintendent

Executive Directors of Schools

Enclosures



**Parent Notification for Continued Placement in the English for Speakers of Other Languages (ESOL) Program**

To the Parent or Guardian of: \_\_\_\_\_  
 ID#: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Date: [Click here to enter a date](#)  
 Zoned School: \_\_\_\_\_ Current School (if different): \_\_\_\_\_

Your child's English proficiency has been measured using the WIDA ACCESS English language proficiency test. The purpose of the test has been to track your child's growth in English (reading, writing, listening and speaking) this past year, 2018-2019. The enclosed ACCESS Score Report indicates the following scores for your child.

2019 WIDA ACCESS Results									
Overall		Listening		Speaking		Reading		Writing	
Proficiency Level									

These results identify your child as an English learner (EL). This means that your child qualifies to receive support from the English for Speakers of Other Languages (ESOL) Program for school year \_\_\_\_\_.

It is recommended that your child attend \_\_\_\_\_ Elementary Middle School High

Your child will receive regular English instruction in listening, speaking, reading and writing with an ESOL teacher. ESOL classes provide instruction appropriate to the student's needs and abilities. Additionally, your child will receive instruction from mainstream teachers when he or she is not receiving ESOL instruction. ELs in mainstream classes receive modifications and accommodations specifically designed for your child by his/her teachers.

Students who qualify for special education or other special services receive those services in addition to ESOL. ESOL teachers will coordinate with special education instructors to fully implement Individual Education Plans (IEPs).

As a served EL, your child will continue to take the ACCESS test each year until his/her scores indicate a level of English proficiency defined by South Carolina exiting criteria. Most students exit the ESOL program within three to seven years, and are expected to graduate from high school at the same rate as mainstream students.

As parents or guardians, you have the right to express opinions and voice concerns about any educational services your child is receiving. Please contact Jonathan White at (803) 212-1475 or [jonathan.white@richlandone.org](mailto:jonathan.white@richlandone.org) if you have questions or concerns.

Additionally, you have the right to immediately refuse ESOL instruction. If you refuse ESOL instruction, please request and complete a *Waiver Form* from a school official.

This notification and score report are for you to review and keep.

For more information explaining English language test scores and proficiency levels, we invite you to visit the following web address - <https://www.richlandone.org/Page/4978>

Proficiency Level	Description of English Language Proficiency Levels
1 – Entering	Knows and uses minimal social language and minimal academic language with visual and graphic support
2 – Emerging	Knows and uses some social English and general academic language with visual and graphic support
3 – Developing	Knows and uses social English and some specific academic language with visual and graphic support
4 – Expanding	Knows and uses social English and some technical academic language
5 – Bridging	Knows and uses social and academic language working with grade level material
6 – Reaching	Knows and uses social and academic language at the highest level measured by this test



**Parent Notification of Exiting the  
English for Speakers of Other Languages (ESOL) Program**

To the Parent or Guardian of: \_\_\_\_\_  
 ID#: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Date: \_\_\_\_\_  
 Zoned School: \_\_\_\_\_ Current School  
 (if different): \_\_\_\_\_

Your child's English proficiency has been measured using the WIDA ACCESS English language proficiency test. The purpose of the test has been to track your child's growth in English (reading, writing, listening and speaking) this past year, 2018-2019. The enclosed ACCESS Score Report indicates the following scores for your child.

2019 WIDA ACCESS Results									
Overall		Listening		Speaking		Reading		Writing	

**Congratulations!**

These results identify your child as a proficient English learner (EL). He/she has exited the ESOL program and will no longer be served in ESOL classes.

Exited ELs in mainstream classes may receive modifications and accommodations if recommended by teachers or parents. However, your child will no longer take the ACCESS test each year.

Your child will continue to be monitored by the ESOL program for a period of four years in order to comply with Title III federal mandates.

Please contact Jonathan White at (803) 212-1475 or [jonathan.white@richlandone.org](mailto:jonathan.white@richlandone.org) if you have any questions or concerns.

Parents or guardians who previously refused ESOL instruction with the waiver form will no longer need to complete this document.

This notification and score report are for you to review and keep.