



W. J. Keenan High School
2017-2018
Student Handbook



W. J. Keenan High School

STUDENT HANDBOOK

Mr. Vondre' Whaley -Principal
Ms. Henrietta Montgomery - Assistant Principal
Mrs. Latayna Williams - Assistant Principal
Mr. Ron Webb - Assistant Principal
Dr. Marcia Seawright - Assistant Administrator
361 Pisgah Church Road Columbia, SC 29203

Phone Number: 803-714-2500

Fax Number 803-714-2593

Web: <http://keenan.rcsd1.org>

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



Table of Contents

Mission	5
General Information.....	7
DLE.....	8
ID Cards	8
Student Activities	8
Emergency Procedures.....	9
Attendance	10
Make-Up Work.....	11
P.M. Release.....	12
Vehicle Regulations.....	13
Bus Transportation.....	14
School Nurse.....	14
Bell Schedule	15
Need Assistance.....	16
PTSA	17
KHS Honor Code of Conduct.....	18
Discipline.....	19
Detention	19
Student Classroom Conduct	23
Harassment, Intimidations or Bullying Policy	23
Vandalism.....	24
Dress Code.....	24
AAA	27
Project REAL.....	27
Accelerate.....	27
Dual Enrollment	28
Guidance Service Information.....	28
Uniform Grading Policy.....	29
SC Uniform Grading Policy.....	30
SAT Dates	32
ACT Dates.....	32
Football Schedule.....	32
Volleyball Schedule	32
Basketball Schedule.....	33

WELCOME

It is a pleasure and honor to serve as your new principal of Keenan High School. I intend to continue the tradition of working with parents, teachers, and staff, to provide experiences and opportunities to prepare every student for today's society. During the 2017 – 2018 school year, we will focus on being champions in all areas. This includes academics, athletics, extra-curricular activities, and community initiatives. Keenan High School is a leader in cutting edge technology, science, environmental, and career based programs and we will continue to thrive in these areas.

Our goal is to provide instruction, resources, and support to help students improve on high stakes testing such as the EOCEP (End of Course), ACT, WorkKeys, and AP exams. We will also keep our students engaged, provide opportunities for success, emphasize the importance of attending school, and increase the graduation rate.

I look forward to building new relationships with all stakeholders and continuing a culture where the expectation is to lead, set the example, and raise standards for all to follow.

We are Champions. Let's go RAIDER NATION!

Vondre' T. Whaley, Principal

Greetings and Salutations, Raiders!

It is with immense pleasure that I welcome our new principal, Mr. Vondré Whaley, our up-and-coming Class of 2021, our classes of 2020 and 2019, and our marvelous Class of 2018. As your new Student Body President, my mission, along with my fellow officers, is to "Make Keenan Great Again." This coming school year, we intend to prosper academically and athletically. As of now, we are ranked number three in the district academically, but this year we are striving to increase our test scores, so we will be eligible to move up in our ranking. In recent years, W.J. Keenan High School has had numerous programs and organizations to ensure our students eminence and progression. Last year, our varsity basketball team, led by Hall of Fame Coach Zachary Norris made it to the State Championship. Even though they put up a good fight, they took a close loss of 56-53 to a 2A team, the Burke High School Bulldogs. Leave it up to the Raiders to never give up. Although we did not persevere how we planned, this game could not break our spirits. This coming school year, we aim to obtain our rightful title.

As a student at Keenan, I have noticed some students are not as enthused to come to school because of a lack of incentives, but I aim to change all of that. This school year, I plan to not only build up and motivate the students academically, but I will also strive to get our students excited about school as a whole. My fellow officers and I have already noted some activities and plans we know for sure our students will love and enjoy. As the 2017-2018 Student Body President, I will do everything in my power to "Make Keenan Great Again" and do the unthinkable. This is our year, Raiders, to do everything they said we could not do, so let us make it a memorable one. Together, there is nothing too hard for the Raiders!

Sumieko Howard, Student Body President 2017-18

MISSION STATEMENT

The mission of W. J. Keenan High School is to provide engaging educational opportunities through a rigorous curriculum, cutting edge technology, and partnerships to extend to our diverse community and produce first class citizens who will contribute to the present and excel in the future. WE ARE KEENAN!

OUR VISION

The school's administration, faculty, staff, community, and parents will work together for the academic, creative, and social success of the students we serve, and for the enhancement of their skills and talents to become a **School of Excellence**.

SCHOOL BELIEFS/VALUES

- Honesty, integrity, and mutual respect are vital and expected.
- Personal responsibility is essential for a successful community.
- Each person has the responsibility to succeed.
- Each person is of equal intrinsic value and has the right to be treated with dignity.
- Strength lies in diversity within the context of common values.
- Creating change and adapting to change are essential for success.
- Cooperative participation by those affected is the best way to solve human problems.
- Each person has the innate capacity for good.
- Each person has talents and abilities that are worth developing.
- Each person's identity is established through his or her uniqueness. High expectations yield higher results.

SCHOOL GOALS

- To promote a culture of school pride and excellence in all aspects of the high school program.
- To nurture a family-centered environment among faculty, staff, students, and parents.
- To increase standardized test scores in the core areas (English, Math, Science, and Social Studies).
- To incorporate technology resources to enhance all areas of instruction.
- To coordinate high school and middle school curricula.
- To foster a safe environment which is conducive to learning.
- To create opportunities to develop leaders throughout the organization.

SCHOOL SPIRIT

School spirit may be divided into four categories:

Courtesy – Toward school staff, fellow students, and sports officials.

Pride – Above all RESPECT YOURSELF. Pride in all the accomplishments of our school (past and present), and in our student body and staff.

Sportsmanship – The ability to win or lose gracefully.

Loyalty – To all school activities and organizations. A loyal student demonstrates “Raider Pride” in all he/she does. He/she does the most to maintain the highest standards of academic achievement and personal behavior.

W. J. KEENAN HIGH SCHOOL ALMA MATER

Tune: Hydrofol

Keenan High, we do adore thee,

Ever we praise thy name.

Fill our lives with zeal and courage

As we live from day to day.

Guardian of our halls of learning,

Blessed mother of the free,

Teach us how to love each other,

As we seek and learn to be.

SCHOOL MOTTO:

High Expectations, High Standards, High Performance.

SCHOOL COLORS: Blue and Gold

SCHOOL MASCOT: “Raider”

POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS)

PRINCIPLES OF RAIDER PRIDE:

Be There and Prepared

Live Responsibly

Uphold Integrity

Earn and Give Respect



GENERAL INFORMATION

The school day opens at 7:15 A.M. when students are allowed to enter the building. **The school day ends at 3:15 P.M. After 3:30 P.M., students are to be picked up at the front of the school around the entire front loop. Please avoid pick-up and drop-off in the parking lot in front of the school. Parents must arrange for their children to be picked up from school by 4:00 P.M. daily.** The only exception is if the student is involved in an extracurricular activity, the student will be picked up from the assigned area. Visitors are welcome to our school. However, infants and small children are prohibited from the campus during the school day. Due to interruptions to instruction and classroom routines, student social visits are not permitted. Parents are always welcome. A visitor's pass must be obtained from the administrative office to visit a specific area or provisions will be made for a guided tour of the building. For reasons of liability, students are not permitted to bring visitors to school. Instruction cannot be interrupted to give messages or personal items to students. Students may pick up messages and personal items from the Administrative Office during lunch or at the end of the day. Individuals on campus without proper authorization will be considered as trespassers.

CAFETERIA & CANTEEN

The Cafeteria and Canteen are for the enjoyment of all students. All trays must be placed in the designated area before leaving the Cafeteria. Sitting on tables is prohibited. Books, gym clothes, and other large items are not to be placed on tables. At no time are food and/or beverages to be thrown. All students are responsible for keeping chairs and floors clean. Food and beverages are to be consumed in the Cafeteria, Canteen or other areas set aside by the administration.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Students will comply with a state law, which requires that the Pledge of Allegiance and a Moment of Silence be observed each school day at an established time. Students who do not participate must have written documentation stating their reasons for not complying with the state law.

INFORMATION TECHNOLOGY CENTER

Hours of operation – 7:30 A.M. – 4:00 P.M. Monday-Friday

Students may use the ITC before or after school and during lunch, or they may come with their classes or on a pass from a teacher. According to the District's Acceptable Use Policy, students are allowed to use the Internet for education purposes only – they may not go to sites that are not specifically assigned by their teachers. Students may not play games, download music, install programs or go to blocked sites. **Please note that NO FOOD OR DRINKS are allowed!** The Acceptable Use Policy will be presented to all students, and they must sign that they agree to abide by the district policy. Failure to follow district policy will result in the loss of computer privileges and a discipline referral.

DLE

Parents/guardians are required to participate in the MPP. There will be a fee for MPP.

BOOKS

All students are responsible for their textbooks and personal belongings. If a student loses a book, payment must be made before another book will be issued. Once the payment is made, the student will take the receipt and show it to textbook coordinator. Students will be charged for books, which are not turned in appropriately at the end of the school year. All fees must be paid before a student is allowed to participate in the graduation ceremony. Students may not store their textbooks in classrooms. Neither teachers nor the school can assume responsibility for textbooks left in classrooms or elsewhere on the school campus.

ID CARDS (STRICT ENFORCEMENT)

Students must wear ID cards on a lanyard around their necks at all times as a measure of safety and as preparation for the future. ID cards are used for lunch purposes, parking, checking out materials from the ITC, and for other school activities. Students will be sent to ISS until ID is purchased or brought to school by parent or guardian. **The replacement fee for an ID is \$10.00, lanyards \$2.00, and ID holders \$1.00. Temporary ID's will be available for \$1.00 only good for one day.**

STUDENT FUND-RAISING ACTIVITIES

W. J. Keenan High School will keep fund-raising campaigns to a minimum so as not to impair the efficiency and effectiveness of the educational program. Organizations may undertake such campaigns under the following conditions:

- * No one may solicit monetary contributions from students at any time without administrative approval.
- * Fund-raising campaigns must be in support of specific student activities or projects that will contribute to the improvement of the school's program.
- * The principal or designee will approve and supervise each campaign.

- * Students may not participate in fund-raising activities during school hours without the expressed approval of the principal.
- * Students will not solicit personal contributions to meet the basic needs of the school or to finance extracurricular activities.

EMERGENCY PROCEDURES

Fire, Tornado, Earthquake, & Emergency Drills

When the alarm sounds, the buildings must be cleared immediately. Your teacher will tell you the rule for exiting the building and the proper exits to use. The purpose of the drill is to train students to respond in the event of an emergency. It is important that you do the following:

- * Learn the emergency drill instructions for each area to which you are assigned.
- * Leave the room rapidly, in an orderly manner, in single file when the alarm sounds.
- * Follow the directions of teachers at all times. Do not go to your locker.
- * If an alarm sounds between classes, proceed immediately to the nearest open area, away from the nearest building.

ELIGIBILITY FOR CO-CURRICULAR ACTIVITIES

According to School Board Policy, all students must have a 2.0 grade point average in the previous semester to participate in any extracurricular activities. Keenan High School will continue to offer afterschool tutoring programs to help students raise their GPA to ensure eligibility for extra-curricular activities. Meetings are to be set by sponsor. All clubs and organizations must be sanctioned by the administration and approved by the Keenan Student Government Council. All clubs and organizations must file a copy of their constitution and by-law with the AP for Activities/Facility.

NHS Advisors: Mrs. White & Mrs. Hasinger

Beta Club Advisors: Ms. Blue

FBLA Advisors: Mrs. Wine & Mrs. King

FCA Advisor: Mrs. Gortman

FFA Advisor: Mrs. Ausburn

Student Government Advisors: Mrs. White & Mrs. Horton

Robotics Advisors: Mr. Beckett & Mrs. Bakshi

Odyssey of the Mind Advisor: Mrs. Alston-Smith

Delta GEMS Advisor: Ms. Hutson

Pearls for Girls Advisors: Mrs. Jenkins & Mrs. Wheeler

Unity Princesses Advisors: Ms. Dease & Mrs. Lozano

Yearbook/Newspaper Advisors: Mr. Milligan & Ms. Cornish

Young Kings Club Advisors: Mr. McLawhorn & Mr. LaRoche

Book/Writing Club Advisors: Mrs. Gourdine & Mrs. Cornish

All clubs/activities must be sanctioned by the administration.

ATHLETICS

Basketball	Baseball	Weight Lifting
Cheerleaders	Cross Country	Football
Golf	Softball	Tennis
Track	Volleyball	Soccer
Wrestling	Swimming	

NATIONAL HONOR SOCIETY (NHS)

Students are chosen for membership in the NHS. To be eligible for selection, students must be at least first semester juniors, having been enrolled at Keenan High School a minimum of one semester. Each student must have a grade point average of no less than 3.5 on a 4.0 scale. There is no rounding up of GPA's. If a student meets the qualifications, his/her name then appears in a selection list that is reviewed by the faculty and staff based on high standards of Integrity, Behavior, Ethics, and Character. The Honor Society Faculty Council then reviews all four areas for each candidate and approves or disapproves his/her selection. All students are encouraged to strive toward becoming eligible for selection in the NHS at Keenan High School. Membership in the NHS is both an honor and a responsibility. Students selected for membership are expected to continue to demonstrate the qualities of scholarship, service, leadership, and character.

BETA CLUB

The Keenan High Beta Club is open to second semester sophomores who have attended Keenan High School for three semesters. In addition to admission criteria regarding leadership and character, students must have a minimum 2.5 GPA for the first three semesters of high school with no serious discipline infractions. The 2.5 must be maintained for continued membership.

ATTENDANCE

Student attendance is essential for student achievement. Students must be present in class in order to receive the instruction necessary to make good grades. **All high schools in Richland One are on block schedule, which means that students have no more than eight (8) class absences for a one credit course and no more than four (4) class absences for a one-half credit course.** In cases of absence due to prolonged illness such as hospitalization, serious car accident, etc., the student may request a waiver for the excessive absences by making an appeal to the school attendance committee. In accordance with school board policy, the school attendance committee will be responsible for approving or disapproving excessive absences for credit purposes. However, all absences, excused and unexcused, will count toward denial of credit unless approved by the attendance committee. **Teachers will enforce the 20/20 policy in which students are not allowed to leave class during the first 20 minutes and last 20 minutes of class.**

RETURN AFTER AN ABSENCE

Notes should be brought to the Attendance Office before first period within two (2) days after the student returns from an absence.

Parent/guardian note should contain the following information: student's name, specific reason for absence, date of absence, home and work phone numbers, a doctor's statement (if applicable), and a parent/guardian's signature. Only 3 parent notes will be accepted without doctor's/court statement. Students must report to the attendance office following an absence.

MAKE-UP WORK

A student who has lawful or unlawful absences must make up work missed. The student is responsible for contacting the teacher about making up the work. Students and their teachers will work out a plan for completing make-up work according to the teacher's classroom policy. If a student was lawfully absent on the day a previously announced assignment was due, the assignment is considered due the next scheduled class meeting. If a student misses a test, arrangements to make up the test will be at a designated time with the teacher or in the Raider Academic Intervention Room. If this cannot be arranged because of student's schedule or job, the student should contact the grade level counselor to arrange for an aide to proctor the test. Students who are not performing satisfactorily are expected to take advantage of these special help session. Subject teachers will announce and post the specific tutoring/help session time.

TRUANCY

The Board expects each student to attend all scheduled classes and activities every day he/she is in school, except when excused by the principal or the principal's designee. A student, who reports to his assigned school but fails to attend all scheduled classes and activities, except when officially excused, is considered by the Board to be contributing to the potential disruption of the instructional program. A student is truant after three (3) consecutive unexcused absences or five (5) cumulative unexcused absences, the principal shall notify the parents by certified mail that a truancy petition is being filed with the Richland County Family Court.

EARLY DISMISSAL

Once a student reports to school, he is expected to stay for the entire day. Only in cases of funerals in the immediate family or medical appointments that could not be scheduled after school hours should a parent request early dismissal. No students will be dismissed after 2:55 P.M. A good education demands that a student be in a class every day possible. Procedures:

- Parents are asked to send a written request for dismissal, which includes home/work phone numbers. Parents will then be contacted to verify or grant the request.
- In the event of illness the student is to report to the nurse and she will contact the parents.

- Students need to present proper documentation concerning early dismissal if the absence is to be excused.
- Students who leave school without receiving necessary permission are subject to a 1-3 day suspension.
- Students 18 years old must be emancipated from their parents to sign themselves out of school. Administrative approval is also required.

TARDY POLICY (STRICT ENFORCEMENT)

All students that are tardy must report to ISS for a pass to class!
Procedures:

1 st Tardy:	Warning
2 nd Tardy:	Warning (Gortman Parent Contact)
3 rd Tardy:	Parent Conference
4 th Tardy:	After School Detention
5 th Tardy:	After School Detention
6 th Tardy:	½ Day ISS
7 th Tardy:	ISS Full Day
8 th Tardy or More:	OSS/ RPC/ Behavior Contact

After School Detention will be held on Tuesday, Wednesday and Thursday from 3:20 P.M. to 4:20 P.M.

Failure to report to After School Detention will result in One Day of IN School Suspension (Each Offense)

Tardies are in effect beginning at 8:00 A.M. (Homeroom or 1st Block)

Two or more tardies in one day will result in an automatic required Parent Conference and/or full day

Tardy students are responsible for completing all missed work!

P.M. RELEASE

The Keenan High School Academic Program focuses on the philosophy that all students will take 8 courses each year during their high school career. In limited cases, P.M. Release is discussed and granted on an individual basis following a parent conference with the guidance counselor and completion of appropriate documentation. **This privilege is open to seniors only, (schedule permitting)**, who have met standards for all testing requirements and whose graduation will not be jeopardized due to P.M. Release. PM release is not allowed to students that do not drive or do not have a parking pass. PM release is more appropriately used for educational purposes such as service learning, job shadowing, and other educational purposes. Students must have documented transportation (including names and phone numbers) before P.M. release will be granted. Students must sign out in the attendance office and leave campus within 15 minutes of his/her last class. **Students who do not leave campus will lose PM release privileges and be assigned to a class or ISS.**

SENIOR SCHEDULES

All seniors will be required to take a minimum of 6 courses. School Counselors will conduct individual senior interviews with seniors and their parents to review the senior's transcript as well as courses on the student's schedule that will complete requirements for graduation.

TRANSFER & WITHDRAWALS

Students who wish to transfer to or withdraw from W. J. Keenan High School should report to the guidance office with a parent or guardian to receive appropriate paperwork and instructions to do so.

TRANSCRIPTS

Active students receive the first transcript free, but must pay \$5.00 for each additional transcript. All inactive students will be assessed a fee of \$5.00 for all transcript requests. Fees must be paid before the transcripts are sent.

VEHICLE REGULATIONS

Students driving cars to school must park in the Student Parking Lot ONLY! All other parking areas on campus are off-limits to students. Parking violations will result in a \$5.00 ticket. Persistent parking violations and students who do not park in the Student Parking Lot are subject to having their vehicles towed or have a wheel immobilizer placed on the vehicle. In order to park in the Student Parking Lot, a valid parking tag must be purchased for \$25.00. The tag must be hung on the rear view mirror. Parking permits expire at the end of each school year. Any student parking on campus must complete "Alive at 25" defensive driving course. Both the student and the parent/guardian must sign the application form (containing detailed parking rules and regulations). There will be absolutely no loitering in the parking lot. Sitting in or on parked cars is strictly prohibited! Students must park their vehicles and immediately leave the parking area. When leaving the school, students must immediately leave the parking area. **KEEP VEHICLES LOCKED!** Reckless driving and continued disregard of parking regulations will result in suspension and/or loss of driving privileges to Keenan High School. Campus Speed Limit is 5 miles per hour. You **MUST** attend "Alive at 25" classes to be able to drive.

TRANSPORTATION TO CAREER CENTER

A bus is provided for all students who attend classes at Heyward. While driving to Heyward is discouraged, a student may be permitted to drive a car to Heyward under the following conditions: Approval by Keenan administration, parent permission, completed application to Ms. Montgomery. **Under no circumstances are student drivers permitted to transport themselves or other riders to and from Heyward without approval.**

BUS TRANSPORTATION

Bus transportation is available to all students in Richland District One. Information may be obtained from the transportation office at 691-5578. Students are expected to conduct themselves in accordance with the State and District transportation policies. **Riding the school bus is a privilege, which can be denied.**

BUS POLICY

Based on the “Regulations of Student Transportation” set forth by the State Department of Education and the South Carolina School Transportation laws, the following rules are to be observed: * Each student must be seated on his assigned bus and remain seated until the bus reaches his/her stop.

- * No one is to stand in the step well or aisle while the bus is in motion.
- * No part of the body may extend from the windows.
- * Students must sit in their assigned seat, face the front of the bus, and keep feet out of the aisle.
- * No student is to interfere with another person or another’s property.
- * Each student is expected to be ready for the bus. The bus cannot wait for those who are late.
- * No throwing of objects or fighting will be allowed.
- * No littering or defacing the bus or seats will be tolerated.
- * Tobacco, drugs, or any illegal substance cannot be brought onto the bus.
- * Each student is expected to avoid the use of profanity.
- * The rear exit is to be used for emergency use only.
- * The bus driver is a school official. Do not interfere with the bus driver’s operation of the bus. The driver shall be responsible for the conduct of the students while riding in the bus and shall report to the school officials any misconduct. The principal or his designee may suspend a student from riding the bus for misconduct. Article 3, Section 21-816 South Carolina School Transportation Laws.

SCHOOL NURSE

Students are reminded of the immunization requirements of the State. According to SC State Law, students in Kindergarten through grade 12 must update immunization (shot) records. No Shots – No School.

Keenan has a full-time Registered Nurse. The nurse: Distributes prescribed medication with the written consent of the parent/guardian and the referring physician, treats acute and manages long-term illnesses, performs EPSDT screens (Medicaid physicals) and some other physicals, provides health counseling, and makes referrals to local medical agencies. In the event a student becomes ill during the school day, the following steps should be followed: Step 1: The student must go to class first. Step 2: The classroom teacher must sign the student’s agenda. Step 3: The nurse will see that the student’s proper referral information is in the agenda. Step 4: If the nurse decides that the student needs to go home,

a parent will be called; the student is to remain with the nurse until the parent's arrival.

NON-PRESCRIBED MEDICINES

The medication must be properly labeled and/or contained. Written permission from parents/guardians to administer non-prescribed medicines must be on file at the school.

INJECTIONS

Injections should be given at home if possible, and not at school. There are rare exceptions. Licensed prescriber's orders and parent/guardian consent must accompany all medications, including injections, before they are given. The parent/guardian will supply the equipment and medication necessary for injections. Only a Registered Nurse may give injections.

BELL SCHEDULE

7:50	Opening Bell
8:00 – 9:30	First Block
9:35 – 11:05	Second Block
11:10 – 11:40	Enrichment Block/ announcements
11:40 – 12:05	First Lunch 1B, D & E Halls & Gym
12:10 – 1:40	Third Block for 1 st Lunch Students
11:45 – 1:15	Third Block for 2 nd Lunch Students
1:15 – 1:40	Second Lunch 2B & 1 & 2 C Halls
1:45 – 3:15	Fourth Block

WHEN YOU NEED ASSISTANCE		
ACCELERATE	Latayna Williams	714-2503
Activities/Assemblies	Latayna Williams	714-2503
After School Academic Assistance	Latayna Williams	714-2503
Attendance	Ramona Suber	714-2535
Athletics	Dameon Franklin	714-2547
Bookkeeping/Fees	Janet Nelums	714-2551
Bus Transportation	Ron Webb	714-2500
Curriculum/Instruction	Henrietta Montgomery	714-2517
Database Specialist	Patricia Kelly	714-2549
Discipline (O-Z)	Latayna Williams	714-2503
Discipline (F-N)	Ron Webb	714-2500
Discipline (A-E)	Marcia Seawright	714-2532
DLE	Marcia Seawright	714-2532
Facility Rentals	Ron Webb	714-2500
Food Service	Doris Capers	714-2542
Freshman Academy	Latayna Williams	714-2503
Guidance Director (A-E)	Dalphine Humphrey	714-2554
Guidance (F-N)	Saran Hasinger	714-2529
Guidance (O-Z)	Faith Wheeler	714-2577
Guidance Secretary	Meredith Mallett	714-2539
Insurance (Athletics)	Dameon Franklin	714-2547
Lockers	Ron Webb	714-2500
Main Number/Receptionist		714-2500
Nurse	Maxcine Bowman	714-2536
Principal's Secretary	Cheryl O'Dell	714-2555
Project REAL	KaReem Beckett/Charu Bakshi	714-2500
Records/Registrar	Meredith Mallett	714-2539
Textbooks	Ron Webb	714-2503

LOST & FOUND

Lost and found is located in the Student Affairs Office. You may check for lost items before and after school. All items will be donated to charity if not claimed by the end of the school year. School personnel try to prevent losses, but they are not responsible for students' personal property. Large amounts of money or valuables should not be brought to school.

INSURANCE

Student insurance will be offered this year. Students in certain vocational classes require school insurance. Students participating in athletics must purchase athletic insurance. Any accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school, must be reported immediately to the person in charge and to the school office. Parents are reminded that the district insurance is a supplemental policy.

LOCKERS

Each student will be issued a locker at the start of the school year. The lock will be provided. Each locker is provided for school and personal items. Students are expected to maintain it in a neat and orderly manner.

Students are not allowed to go to lockers during lunch periods. LOCKERS ARE NOT TO BE SHARED. The school reserves the right to search lockers at any time, to confiscate unauthorized contents, and to prosecute if necessary. (School is not responsible for lost or damaged items.)

PARENT TEACHER STUDENT ASSOCIATION (PTSA)

Keenan High School has an active Parent Teacher Student Association (PTSA). All parents and students are encouraged to join annually. The PTSA sponsors an Open House each semester, and with your help, they are able to assist with various projects throughout the year. The membership fee is \$10.00 per year or \$5.00 per year for students.

PTSA OBJECTIVES

- To promote the welfare of children and youth in home, school, community, and place of worship.
- To maintain open lines of communications between home and school.
- To secure adequate laws for care and protection of children and youth.
- To foster closer relations in the home and the school, that parents and teachers may cooperate intelligently for the education of children and youth.
- To develop between educators and the general public such united efforts as well as secure for all children and youth, the highest advantages in physical, mental, social, and spiritual education.

PTSA Officers 2017-2018

Vacant, President

Vacant, Interim Treasurer

Vacant, Secretary

Vacant, Parliamentarian

PTSA elections will take place on Tuesday, September 12, 2017 at our first joint SIC/PTSA meeting in the Lecture Hall at 6:00 P.M.

KHS HONOR CODE OF CONDUCT

Statement:

In an effort to establish a common understanding at Keenan High School, we the faculty, staff, administration, and student representatives encourage all to achieve the highest level of their ability in academics, personal honesty, and integrity.

This Honor Code of Conduct is established to create an environment where all act honestly and responsibly in all aspects of school life. In presenting this honor code of conduct based on integrity and ethics, we aim to create a proper vision of what we would like our community to become.

DEFINITION OF VIOLATIONS:

Cheating encompasses, but is not limited to, the following:

Willful giving or receiving of information that is unauthorized, unfair, dishonest or provides advantages in school work over other students. Attempted cheating.

Plagiarism encompasses, but is not limited to, the following:

Presenting, as one's own the works or the opinions of someone else without proper acknowledgement.

Students may utilize plagiarism software in the media center.

Borrowing of the sequences of ideas, the arrangement of materials, or the pattern of thought of someone else without proper acknowledgement.

Lying encompasses, but is not limited to, the following:

Willful and knowledgeable telling of an untruth or falsehood, any form of deceit, attempted deception, or fraud in an oral or written statement.

Stealing encompasses, but is not limited to, the following: Taking or appropriating without the right or permission to do so, and with the intent to keep or make use of wrongfully, the school work, or materials of another students or the instructional materials of a teacher.

CONSEQUENCES

1st offense – zero on assignment, and exclusion from National Honor Society and Beta Club, upon review of administration. **1 day OSS**

2nd offense – zero on assignment. **2 Days OSS & behavior contract**

3rd offense – zero on assignment. **3-5 days OSS**

Media Center Usage: Penalties will result when the Richland County School District One Acceptable Use Policy is violated.

CONSEQUENCES

1st offense – 2 days ISS and 2 weeks loss of privileges

2nd offense – 2 days OSS, behavior contract, loss of privileges 30 days

3rd offense – 3-5 days OSS and loss of privileges

DISCIPLINE

ENFORCEMENT OF POLICIES, RULES & REGULATIONS

Students at Keenan High School are required to conduct themselves at all times in a manner that is in the best interest of the student and the school. It is impossible for the school to anticipate every possible scenario regarding school discipline. Therefore, the school reserves the right to adopt, adjust or create consequences, within the guidelines of school board policy, as necessary to handle discipline situations. Examples of adjusted consequences may include imposing work details or adjusting for student handicapping conditions. Conduct of the student in any manner which disrupts class work or involves substantial disorder and/or the invasion of the rights or safety of others will not be tolerated and will be dealt with according to District Policy.

INTERVENTIONS/GUIDANCE REFERRALS

PEER MEDIATION

Guidance Referrals are designed to help school counselors target specific issues that may hinder a student's academic achievement. Guidance referrals on behalf of students may be completed by faculty and staff members, the administration, and/or parents/guardians.

ANGER MANAGEMENT/CONFLICT RESOLUTION

Anger Management: Students are guided to practice three basic steps to control their anger and to establish self-control. (1) Express oneself in a non-aggressive manner, (2) Suppress any tendencies to overreact by redirecting the anger toward a positive goal, and (3) Practice calming strategies that are automatically triggered when one feels himself losing control.

Conflict resolution: If you cannot have an open, honest communication with that person, ask an adult to help. Know the seeds of conflict and violence, and promote peace between yourself and others. Listed are the common roots of conflict: Gossip and rumors, dirty looks, an invasion of privacy or harassment, jealousy, diversities among people (race, religion, culture, economic status, etc.).

Never let yourself get drawn into violence. You have nothing to gain and everything to lose. Not striking back (verbally or physically) is not an easy thing to do.....but it is the smart thing to do. Master these skills now, and you can use them for a lifetime.

TEACHER DETENTION

Teachers may keep students after school or during lunch for disciplinary purposes. Students are required to serve their detention upon a teacher's request. The student must be given at least one (1) day notice. In case of conflict, prior arrangement must be made with the teacher.

AFTER SCHOOL DETENTION (ASD)

Students will be assigned ASD for a variety of school infractions. ASD will be held from 3:20 P.M. – 4:20 P.M. Students will be given advance notice of this assignment and report to the ISS room. The student is responsible for notifying his/her parent and arranging for transportation after detention is concluded. The student must have materials to read or study during

this period. All detention assignments must be completed by the following Monday designated, or the student will be assigned to ISS.

IN-SCHOOL SUSPENSION

An administrator may assign students to in-school suspension in lieu of an out of school suspension.

SUSPENSION

Every reasonable effort will be taken to keep the student with a disciplinary problem in the school environment. However, there are some offenses, which warrant immediate suspension because of the nature or repetition of the offense. Whenever a student is suspended, the parent will be notified. Parents are responsible for keeping all contact information current. Those students sent home until a parental conference can be held are considered suspended. Students will not be readmitted to school after a suspension without a parent/guardian conference unless this requirement has been waived by the principal/suspending administrator. Suspension means the student cannot attend school or be on the school grounds, cannot attend any program at the school in the daytime or at night, and cannot ride a bus.

THREE STRIKES POLICY

If a student is in violation of a serious offense at W. J. Keenan High School, the administration reserves the right to use the Three Strikes Policy (Three prior suspensions for serious offenses). At that point the student will be referred to the Rtl, which begins the process for possible expulsion provided there are additional serious offenses that would require suspension from school. This does not include the acceptable use policy (AUP).

RESPONSE TO INTERVENTION TEAM (Rtl)

The Response to Intervention Team (Rtl) was established as an integral part of the educational process to ensure the academic success of every student. Its primary focus is to provide support for students who display significant academic, behavioral, and/or social problems. The team meets and develops an intervention plan that addresses the specific needs of a student.

EXPULSION

Once behavioral interventions have been exhausted or a severe discipline violation has occurred, the student will be recommended for expulsion. A hearing will be scheduled and the decision of the Hearing Board is final. Expulsion results in the same restrictions as suspension, except the period of time is for the remainder of the school year or permanently.

Discipline Matrix - Guidelines

Level of Offense	Description of Offense	1st	2nd	3rd	4th	5th
Disorderly Conduct Level 1A *parent contact	<ul style="list-style-type: none"> • Failure to follow directions and other classroom disruptions • Unapproved eating in the classroom/hall • Minor dress code violation • Running 	Warning by teacher	Parent Contact by teacher	ISS/ Classroom Referral	ISS All Day/office referral	Office Referral/ Behavior
Disorderly Conduct Level 1B *parent contact	<ul style="list-style-type: none"> • Lying to faculty/staff • Disrespect to faculty/staff • Being in an unauthorized area 	Office Referral/ RPC/ Suspension	Office Referral/ Suspension/ Behavior Contract	Office Referral/ Suspension	Office Referral/ Suspension pending hearing	Office Referral/ Suspension pending hearing
Disorderly Conduct Level 1C *parent contact	<ul style="list-style-type: none"> • Abusive/profane/obscene language/gestures to students • Truancy/cutting class • Leaving class without permission • Use of forged notes or excuses • Failure to serve assigned detention or work detail hours • Public displays of affection 	Office Referral/ Parent Conference	Office Referral/ ISS/	Office Referral/ Suspension/ behavior contract	Office Referral/ Suspension	Office Referral/ suspension pending hearing
Disorderly Conduct Level 2 *parent contact	<ul style="list-style-type: none"> • Unlawful assembly • Abusive/profane/obscene language/gestures to faculty/staff • Instigating or encouraging fights or conflicts • Vandalism • Refusal to obey school personnel • Defiance of school personnel • Trespassing • Threats against other students 	Office Referral/ Parent Conference/ Suspension Behavior Contract	Office Referral/ Suspension pending hearing			
Disorderly Conduct Level 3	<ul style="list-style-type: none"> • Fighting • Stealing • Possession, use of, or under the influence of an intoxicant • Gang related behavior 	Office Referral to Suspension Pending hearing				
Disorderly Conduct Level 3	<ul style="list-style-type: none"> • Bomb threat • Possession, use, or transfer of a weapon • Sexual misconduct or offenses • Distribution of a controlled substance • Threats against school personnel 	Recommendation for expulsion				

Other Offenses	1st	2nd	3rd	4th
Possession of a cell phone/ electronic communication device (ECD)	Warning Confiscate device Return to students at the end of the day.	Confiscate device Return to parent 3:30-4:00.	<u>Return of phone/ECD at the end of school year.</u>	
Referral to admin 2-Day ISS 10-Day Loss of Network Privileges Parent Conference	Referral to admin 2-Day OSS 20-Day Loss of Network Privileges Behavior Contract	Referral to admin Suspension Loss of Network Privileges remainder of School Year(+/-90 Days)		
Violation of dress code which cannot be corrected immediately *parent contact	Removal from classroom and/or school activities until verification that student complies with dress code Time lost counts as absence(s) for class Logged in ISS 1-2 times 3 rd offense After-School Detention	Removal from classroom and/or school activities until verification that student complies with dress code Time lost counts as absence(s) for class 4-5 ASD	Removal from classroom and/or school activities until verification that student complies with dress code Time lost counts as absence(s) for class 6-7 ASD	Suspension Removal from classroom and/or school activities until verification that student complies with dress code Time lost counts as absence(s) for class 8+ OSS
Honor Code Violation and/or cheating *parent contact	Grade penalty Referral to admin 1-Day ISS	Grade penalty Referral to admin Suspension Behavior Contract 2-Day OSS	Grade penalty Referral to admin Suspension 3-5 Day OSS	
ID Violation	Failure to possess or to appropriately display ID (on neckwear hanging near the middle of the chest or above the waist)	SEE ID Policy		
Tardy	Student must be in class when the tardy bell rings	SEE Tardy Policy		

STUDENT CLASSROOM CONDUCT (STRICT ENFORCEMENT)

The teacher expects students to conduct themselves in an orderly, courteous, dignified, and respectful manner. This requirement refers to their actions toward other students and teachers, their language, their dress, and their manners. The administration has given teachers more autonomy to handle disruptions in the classroom, to include having students removed from the classroom until a parent conference is conducted. Further violations may lead to suspension/expulsion from school if the student is in violation of the Three Strikes Policy. Students have a responsibility to know and respect the policies, rules, and regulations of the school and district. Violations of these policies and rules will result in disciplinary actions. Keenan High School has established behavior expectations that are posted in every classroom.

They are as follows:

Be prompt and prepared. Come on time. Come with needed materials. Come with assignments completed.

Respect authority. Listen to authority. Follow directions promptly. Accept responsibility for your behavior.

Respect the rights of others. Use the appropriate voice and language. Listen to speaker. Respect opinion of others. Refrain from harassment.

Respect property. Respect the property of others and your own. Use materials and equipment appropriately.

Display a concern for learning. Remain on task. Allow others to remain on task.

Display appropriate social skills. Cope (Disagreement, teasing, failure). Display courtesy and tact. Interact with others appropriately.

Display appropriate character. Display positive character. Display productive character.

HARRASSMENT, INTIMIDATION OR BULLYING POLICY CODE JICFAA

To ensure a safe and civil school environment where all students may learn and achieve high academic standards that is free from harassment or bullying. Any student who engages in the prohibited actions as outlined in the policy will be subject to disciplinary action including suspension or expulsion. Bullying is defined as a gesture, electronic communication, or a written, verbal, physical and sexual act that is reasonably perceived to have the effect of: harming a student physically or emotionally or damaging a student's property, or placing a student in reasonable fear or personal harm or property damage: or insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with the orderly operation of school Bullying may also be referred to as harassment or intimidation. Cyberbullying is the use of electronic information and communication devices such as e-mail, instant messages, mobile phones, pagers, message

boards, chat rooms, and defamatory websites to bully or otherwise harass an individual or group through personal attaches or other means.

VANDALISM/THEFT

A student should not willfully nor maliciously damage, destroy or steal property belonging to another person, district or private property. Violations include suspension and/or recommendation for expulsion and restitution for repair or replacement of item(s).

APPROPRIATE STUDENT DRESS

Student dress should not distract from the learning environment; therefore, clothing deemed distracting and overly suggestive will not be permitted. Failure to comply with the dress code will result in a disciplinary actions. The administration reserves the right to require a student to change clothes or to handle the misconduct with disciplinary action. If a student is sent home to change, the absence will be unexcused. The following guidelines will be observed:

- All students must come to school in appropriate dress.
- No hats or headwear including folded bandanas, knit hair nets, athletic headband, etc. should be worn by students (male or female) inside the building. Student with a medical necessity should see a school administrator for clearance. Students may wear hats due to religious affiliation.
- No bare midriffs, halter tops, tank tops, see through shirts, blouses, dresses or any attire, which reveals cleavage are allowed. All shirts must cover the shoulder. A t-shirt must be worn under jerseys. No miniskirts, excessively tight and form-fitting clothing (spandex, leggings, stretch pants and joggers). Jeans with holes above the knee must have clothing underneath. Leggings may be worn with skirts and dresses knee length. Dresses and skirts should not be form fitting. Skirts and dresses must be at the knee on all sides when standing straight.
- No vulgar, obscene, or otherwise inappropriate/offensive symbols, language, or wording will be permitted on clothing.
- No bandanas or identified gang related paraphernalia are permitted.
- Any endorsement of tobacco or of an alcoholic beverage will not be permitted on clothing worn to school.
- Proper shoes must be worn at all times. Bedroom shoes, flip-flops, athletic slides and shoes with cleats are not deemed proper. All shoes must have a strap on the back.
- Sunglasses/shades or flip lens glasses are not permitted in the school building unless medically necessary. Students with a medical necessity should see a school administrator for clearance.
- Male students must wear their pants on their waist! No undergarment should be seen at any time. No sagging pants allowed!

- No camouflage of any kind is allowed on campus. (See district handbook)
- Clothing worn inside out or backwards is not permitted.
- Special dress or costumes for special occasions may be worn only with prior approval of the administration.

CLOSED CAMPUS/OFF LIMITS POLICY

Keenan High School has a closed campus policy. Students are not allowed to leave the campus for lunch nor should fast foods be brought to the campus for students. Off limit areas include: hallways during class and during lunch, gym area during lunch, any outside area of the building. Students must remain in the cafeteria or picnic area for their lunch period.

SCHOOL RESOURCE OFFICER

The School Resource Officer acts as a liaison between the RCSD, the school, and the community. The officer is also familiar with the community agencies that offer assistance to youth and their families. The officer will make referrals as necessary. As an employee of RCSD, he or she will take law enforcement action as required against intruders on campus and at related school functions. He will assist the principal in developing plans and strategies to prevent and minimize dangerous situations, which may result from student disorder.

STATE OF SOUTH CAROLINA STATUTES

The Safe Schools Act of 1990 created new penalties and set up new reporting requirements aimed at creating “safe school zones” where students will be free to learn without the threat of illegal drugs and violence. The law increases penalties for carrying weapons on school property; creates a separate criminal offense for buying illegal drugs on campus; requires school districts to report on violence and crimes in schools; and makes it illegal to threaten a teacher or principal. The school’s jurisdiction may extend within sight and sound of the school building or if the student’s conduct reaches into the school and is detrimental to the good order and best interest of the school.

EMERGENCY

Keenan High School has an emergency preparedness policy, which requires staff and students to become familiar with the procedures outlined in the Richland One Emergency and Crisis Management manuals. The procedures discuss actions to be taken in the event of the following emergencies. Bomb threats, death on campus, explosions, earthquakes, fires, hurricanes, tornadoes, severe thunderstorms, ice, snow, floods, weapons, intruders on campus, and student unrest.

SEARCHES

59-63-1110 – Consent to search person or his effects. Any person entering the premises of any school in this state shall be deemed to have consented to a reasonable search of his person and effects.

59-63-1120 – Searches by school administrators or officials with or without probable cause. School administrators and officials may conduct reasonable searches on school property of lockers, desks, and personal belongings such as purses, book bags, wallets, and satchels with or without probable cause.

NOISE

97-10-12 – It shall be unlawful for any person to create, assist in creating, or permit the continuance of any unreasonable loud, disturbing or unnecessary noise in the unincorporated areas of the county.

WEAPONS & DANGEROUS OBJECTS

A student may not knowingly possess, handle, use or give to someone else a knife, razor, ice pick, explosive, loaded cane, sword cane, machete, pistol, rifle, shotgun, pellet gun or any other object that reasonably can be used, or thought of, as a weapon.

In every case, the principal shall: File a report with the appropriate law enforcement agency and turn any confiscated materials over to that agency at the time the report is made. Student will be suspended and recommended for expulsion.

SEXUAL HARASSMENT

Sexual harassment is defined as unwanted sexually oriented words or actions that hurt or humiliate people. It does not matter how the words or actions are intended. They have no place in school – or anywhere people believe in fairness and respect for one another. Students are encouraged to report sexual harassment. It will be investigated and addressed according to Richland School District One Board Policy.

RSD1 SUBSTANCE ABUSE POLICY

A student may not possess, use, distribute, be under the influence of, or assist with the possession, use or distribution of, any narcotic or hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage or other intoxicant of any kind. The use or possession of a drug obtained by prescription from a doctor or dentist is not against the rules if the person using or possessing the drug is the one for whom it was prescribed. (See Policy JCDAB/JCDAC). In every case the principal shall file a report with the appropriate law enforcement agency and turn any confiscated material over to the agency at the time the report is made; suspend and recommend expulsion until the satisfactory completion of an appropriate rehabilitation program. (Refer to Part III. Section II.D.)

TOBACCO PRODUCTS

All Richland One facilities are designated as smoke-free environments. Violators will be handled as the district policy/administrative rule provides.

W. J. Keenan Student Support Services Afterschool Academic Assistance (AAA) After-school Tutoring & Athletic Study Hall

The AAA program offers students who may benefit from after-school tutorial services an opportunity to return to their regular teacher for extra assistance. Students must register with their teacher prior to attending any session to see if they need to report. After-school tutorial service is available on selected afternoons from 3:20 until 4:20 P.M. on Tuesday, Wednesday and Thursday.

Transportation home, as well as an afternoon snack, will be provided.

Athletic Study Hall is available to ALL athletes throughout the school year, Monday – Friday. After-school hours are from 3:20 P.M. – 4:20 P.M.

School Volunteers - Community Partners & Parental Involvement

All school volunteer MUST complete a Richland Volunteer Application prior to participating in activities involving on-going contact with student. ALL school volunteers and community partners are encouraged to let the receptionist in the main office know that they are a volunteer so that this information can be entered in V-Soft correctly during regular school hours. Their name badge will indicate VOLUNTEER instead of VISITOR. For additional information about volunteering or partnering with W. J. Keenan High School, please contact the school volunteer coordinator, Ramona Suber at 714-2535.

PROJECT REAL (Raider Engineering and Academic Leadership)

The focus will include a rigorous curriculum based on high standards with the expectation that all students will achieve at high levels in math and science. A direct partnership with The University of South Carolina will widen course offerings and benefit both parties. Students will have opportunities to participate in the most challenging high school courses, and they will be encouraged to take college course work during their high school career. Teachers will work with USC faculty members through staff development and develop curricula, which will incorporate engineering concepts throughout all subject areas.

ACCELERATE PROGRAM

Accelerate is designed to cultivate the next generation of creative engineers and technical leaders for South Carolina by offering highly-motivated, high achieving students the opportunity to complete their first year of college engineering courses while they are in the 10th, 11th and 12th grades.

Accelerated completion of first-year college engineering courses while in 10th, 11th and 12th grades of high school. Year-round, virtual instruction on high school campuses resulting in dual credit and advanced completion of both high school and college standards. Partnerships among four leading SC engineering colleges and GSSM. Curriculum oversight provided by colleges, enhanced by SC engineering firms, taught by GSSM faculty and supported by community educators and engineers. Significant

emphasis on real-world, team-based projects beginning day one and carried out on weekends and summers throughout each academic year.

The focus is to develop the next generation of creative engineers and technical leaders by offering motivated SC high school students an innovative and accelerated path toward college engineering degrees.

Educational Partners: Clemson University, University of South Carolina, South Carolina State University and The Citadel

For more information or to see if you qualify for the Accelerate Program, please see your guidance counselor.

DUAL ENROLLMENT

Dual enrollment is a program designed to offer students the opportunity to earn college credits while in high school. The program was established by the state's legislature to help students secure a college transcript prior to graduating from high school. W.J. Keenan's dual enrollment program is offered in partnership with Midlands Technical College and Richland County School District One. Courses taken in the dual enrollment program are transferable to any two or four year college in the state of South Carolina and certain states outside of South Carolina as part of the state's legislation (articulation agreement). Students receive one high school credit for each course taken and one college credit for each course taken (thus two credits per course taken). To learn more about the dual enrollment program and to see if your child qualifies, see your child's guidance counselor.

GUIDANCE SERVICES

See your designated counselor.

Guidance services are available to every student at Keenan High School. Students may schedule appointments by making arrangements with the guidance secretary. Parents/guardians are also welcome to consult with their student's guidance counselor. Parent conferences are often helpful when a student is experiencing academic or personal problems, or when a student is in the process of setting goals for the future. Students are urged to see their counselor whenever an academic or personal problem arises. Guidance referral forms are available in the guidance secretary's office. Information given to guidance counselors is strictly confidential unless a student's safety is an issue. Services offered by the Guidance Department include: Academic advising, including course selection and scheduling. Individual counseling regarding personal problems or concerns; Group counseling focusing on issues of concern to teens; Information about colleges, universities and technical schools; Assistance with substance abuse issues; Information about careers; Information about academic and career testing; Information about financial aid and scholarships; Information about grades, report cards, and transcripts; Career planning and development of career folder.

STATE HIGH SCHOOL DIPLOMA

To receive a diploma from the State of South Carolina, the student who entered high school during or after 1997 shall earn a minimum of 24 units as follows:

<u>AREA</u>	<u>UNITS REQUIRED</u>
English	4
Mathematics	4
Science	3
Other Social Studies	1
U.S. History	1
Economics	½
American Government	½
Physical Education or AJROTC	1
Electives (Must include Comprehensive Health)	7
Computer Applications	1
Foreign Language (CP) or CATE	1

In addition to state requirements Richland School District One requires students to take a course in personal health and demonstrate keyboarding proficiency.

UNIFORM GRADING POLICY

On November 8, 1999, the State Board of Education gave final approval to the following uniform grading scale, which was recommended by a statewide task force of superintendents, teachers, guidance counselors, principals, school board members, and higher education officials. This policy went into effect at the beginning of the 2001-2002 school year and is retroactive to all students enrolled in Carnegie Unit courses. The new policy governs any course that a student takes to earn a high school diploma including middle school courses such as Algebra I. According to directions from the SDE Uniform Grading Policy, any course dropped by a student after five (5) instructional days is to be recorded as a failure, and a failure is to be computed into the student's grade point average (GPA). This policy applies to all courses.

A = 90 – 100

B = 80 – 89

C = 70 – 79

D = 60 – 69

F = 59 – Below

I = Incomplete

WP = Withdrew Passing

WF = Withdrew Failing

Failure Due to Attendance

EA = Course Grade "A" No Credit **EB = Course Grade "B" No Credit**

EC = Course Grade "C" No Credit **ED = Course Grade "D" No Credit**

Courses awarded previously in pass/fail system will be given a numeric value and figured into the student's transcript.

Dual credit courses, whether taken at the school site or off campus, must be sanctioned by the home school. No correspondence or internet-based course work can receive additional weighting.

SC UNIFORM GRADING POLICY/SCALE

All report cards and transcripts will use numerical grades for courses carrying Carnegie Units. The table below shows numerical breaks for letter grades and weighting of grades for specified courses.

Average	Grade	College Prep/Tech Prep	AAP	Advanced Placement/Int. Baccalaureate
100	A	5.000	5.500	6.000
99	A	4.90	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59 & Below	F			

HOMWORK

Homework is a required activity at Keenan High School. All teachers in the core courses (Math, English, Social Studies, and Science) will assign homework daily. Elective courses will assign homework as needed. Homework expectations:

- * Parents should expect daily homework assignments, and should ask students about their homework.
- * Assignments should require a minimum of thirty (30) minutes for completion.
- * Students must receive meaningful feedback concerning work completed.
- * Homework must be meaningful and give the purpose for the assignment.
- * Assignments must reinforce instruction and enhance reading skills.

REDO POLICY

The school wide Redo Policy should aid students' academic mastery of coursework. At their discretion, teachers may go beyond this minimum policy. This is for every nine (9) weeks.

An assessment score of less than 60 qualifies for Redo.

Students may redo one (1) major assessment and two (2) minor assessments

Major assessments (test, exams, projects)

Minor assessments (quiz, workbook problems, writing assignments, daily activities)

Teachers will record the highest grade.

Students will have one week to redo assignments.

Students must redo during after school tutoring, ISS after school, or during lunch (time permitting). Teachers will use their discretion when to assign redo for lunch.

Redo Policy guidelines will be included in the course requirement forms and student handbook. A copy will be provided to parents during Open House and report card pick up.

A copy of the policy will be displayed in each classroom.

LITERACY

Literacy is a critical component of every educated citizen. We at Keenan High believe that our curriculum should include many opportunities throughout the school year for students to practice reading and writing skills. Reading and writing practices and activities will play an important part in all classes. Students will also have opportunities to participate in school-wide writing activities several times during the school year. For additional information, contact Mrs. Gourdine at 714-2500 ext. 2221.

SAT DATES

TEST DATES

August 26, 2017
October 7, 2017
November 4, 2017
December 2, 2017
March 10, 2018
May 5, 2018
June 2, 2018

ACT DATES

TEST DATES

September 9, 2017
October 28, 2017
December 9, 2017
February 10, 2018
April 14, 2018
June 9, 2018
July 14, 2018

RAIDERS FOOTBALL SCHEDULE

Friday	August 18	@ Newberry	7:30
Friday	August 25	Fairfield Central	7:30
Friday	September 1	@ Chester	7:30
Friday	September 8	@ White Knoll	7:30
Friday	September 15	Columbia	7:30
Friday	September 29	@ Gray	7:30
Friday	October 6	CA Johnson	7:30
Thursday	October 12	Saluda (Homecoming)	7:30
Friday	October 20	@ Fox Creek	7:30
Friday	October 27	@ Eau Claire	7:30

RAIDERS VOLLEYBALL SCHEDULE

Day	Date	Opponent	Time
Sat	Aug 19	@ Carolina Forest Tournament	TBA
Thurs	Aug 31	@ Mid Carolina	7:00
Weds	Sept 6	@ Dreher	6:30
Thurs	Sept 7	Mid Carolina	7:00
Mon	Sept 11	@ Lower Richland	6:30
Sat	Sept 9	@ Ashley Ridge HS (Invitation)	TBA
Tues	Sept 12	@ Gray Academy	6:30
Thurs	Sept 14	CA Johnson	6:00
Tues	Sept 19	Saluda	6:30
Thurs	Sept 21	@ Fox Creek	6:30
Tues	Sept 26	@ Eau Claire	6:30
Weds	Sept 27	Lower Richland	6:30
Thurs	Sept 28	Gray Collegiate	6:30
Tues	Oct 3	@ CA Johnson	5:00
Thurs	Oct 5	@ Saluda	6:30
Tues	Oct 10	Fox Creek	6:30
Weds	Oct 11	@ Dreher	6:30
Thurs	Oct 12	Eau Claire	6:30

RAIDERS BASKETBALL SCHEDULE

Day	Date	Opponent	Time
Tues	Nov 28	AC Flora	6:00/7:30
Fri	Dec 1	Lower Richland	6:00/7:30
Thurs	Dec 7	Bojangles/Ridge View	TBA
Fri	Dec 8	@ Lower Richland	6:00/7:30
Tues	Dec 12	Fairfield Central	6:00/7:30
Weds-Sat	Dec 20-23	CHICK-FIL-A @ RNE CLASSIC (Boys team)	TBA
Fri	Jan 5	@ Gray Collegiate	6:30/8:00
Tues	Jan 9	CA Johnson	6:30/8:00
Fri	Jan 12	Saluda	6:30/8:00
Mon	Jan 15	MLK @ Atlanta (Boys)	TBA
Tues	Jan 16	@ Fox Creek	6:30/8:00
Fri	Jan 19	@ Eau Claire	6:00/7:30
Tues	Jan 23	@ Brookland Cayce	6:00/7:30
Weds	Jan 24	@ Fairfield Central	6:00/7:30
Fri	Jan 26	Gray Collegiate	6:30/8:00
Tues	Jan 30	@ CA Johnson	6:30/8:00
Fri	Feb 2	@ Saluda	6:30/8:00
Tues	Feb 6	Fox Creek	6:30/8:00
Thurs	Feb 8	Eau Claire	6:00/7:30

Date	Time	Teacher	Return

Date	Time	Teacher	Return

Date	Time	Teacher	Return