MINUTES

REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

RICHLAND COUNTY SCHOOL DISTRICT ONE

STEVENSON ADMINISTRATION BUILDING

TUESDAY, JUNE 26, 2018

7:00 P.M.

MEMBERS BOARD OF SCHOOL COMMISSIONERS

MRS. CHERYL HARRIS, CHAIRWOMAN
MR. JAMIE DEVINE, VICE CHAIRMAN
MRS. LILA ANNA SAULS, SECRETARY-TREASURER
MR. DWAYNE SMILING, PARLIAMENTARIAN
MR. AARON BISHOP
MR. DARRELL BLACK
MRS. BEATRICE KING

REPORTED BY
BARBARA D.B. CHEESEBORO
1103 PINECROFT DRIVE
WEST COLUMBIA, S.C. 29170
MINUTES

STEVENSON ADMINISTRATION BUILDING

1616 RICHLAND STREET

COLUMBIA, SC  29201

HELD TUESDAY, JUNE 26, 2018

7:00 P.M.

EXECUTIVE SESSION:

MOTION:  COMMISSIONER BLACK MADE A MOTION TO GO INTO EXECUTIVE SESSION AND IT WAS SECONDED BY COMMISSIONER SAULS.

VOTE: UNANAMOUS (5-0) COMMISSIONERS KING AND DEVINE WERE NOT PRESENT.

MATTER OF RECORD:  AS MANDATED BY THE FREEDOM OF INFORMATION ACT PASSED BY THE SOUTH CAROLINA GENERAL ASSEMBLY, THE RECORDS WILL SHOW THAT THE LOCAL NEWS MEDIA WERE NOTIFIED OF THIS MEETING.  THE RECORD WILL ALSO SHOW THAT THE CHAIRWOMAN HARRIS...
CALLED FOR A MOTION TO GO INTO OPEN SESSION
TO DISCUSS SEVERAL ISSUES: (1) LEGAL STATUS REPORT; (2) PERSONNEL/HR UPDATES; (3-6) ADMINISTRATIVE APPOINTMENTS; (7) HIRING OF PERSONNEL; (8) MINUTES: JUNE 12, 2018; (9) MAY 2018 FINANCIALS; (10) CONTRACT EXTENSION: PROVIDE FINANCE AND PROCUREMENT AUDIT; (11) CONTRACT EXTENSION: ABSENCE & SUBSTITUTE MANAGEMENT; (12) CONTRACT EXTENSION: PROFESSIONAL DEVELOPMENT SERVICES/AVID CENTER HQ; (13) CONTRACT EXTENSION: ON-LINE SOFTWARE LICENSE FOR EDGENUITY/E2020; (14) BREAD PRODUCTS; (15) CONTRACT EXTENSION: PURCHASE OF PERISHABLE AND NON-PERISHABLE FOOD ITEMS. (16) CONTRACT EXTENSION: MILK PRODUCTS; (17) CONTRACT EXTENSION: CONTENT FILTERING SOFTWARE (DLE STUDENT LAPTOP); (18) CONTRACT EXTENSION: EDUCATIONAL SUPPLIES AND MATERIALS; (19) CONTRACT EXTENSION: LEASE CONTRACT OF HIGH SPEED PRINTERS; (20) BOARD REPORT; (21) SUPERINTENDENT'S REPORT;
CALL TO ORDER: THE BOARD OF COMMISSIONERS MET AT STEVENSON ADMINISTRATION BUILDING ON JUNE 26, 2018.

CHAIRWOMAN HARRIS CALLED THE MEETING TO ORDER AT 7:00 P.M.

PRESENT: CHAIRWOMAN CHERYL HARRIS, COMMISSIONERS LILA ANNA SAULS, DWAYNE SMILING, AARON BISHOP, DARRELL BLACK.

COMMISSIONERS JAMIE DEVINE AND BEATRICE KING NOT PRESENT FOR MEETING.

(22) CONTRACT: INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR CONSTRUCTION AND MAINTENANCE SERVICES; (23) CONTRACT: INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR ROOF MAINTENANCE AND REPAIR; (24) CONTRACT: FURNITURE FOR THE HEYWARD GIBBES MEDIA CENTER; (25) CONTRACT: ON-LINE PROFESSIONAL LEARNING OPPORTUNITES (TRUENORTHLOGIC); (26) APPROVAL OF PROPOSED BUDGET TRANSFER FY 2018.
INVOCATION: COMMISSIONER AARON BISHOP GAVE THE INVOCATION.

AGENDA ADOPTION:

MOTION: COMMISSIONER BISHOP MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BLACK.

VOTE: IN FAVOR: UNANIMOUS (5-0)

SCHOOL BOARD

COMMISSIONER SMILING GAVE THE SCHOOL BOARD SPOTLIGHT FOR THE JUNE 26, 2018 SCHOOL BOARD MEETING.

(SEE ATTACHMENT FOR ADDITIONAL INFORMATION)

PUBLIC PARTICIPATION: NONE

CONSENT AGENDA: MINUTES: JUNE 12, 2018

MAY 2018 FINANCIALS

CONTRACT EXTENSION: PROVIDE FINANCE

PROCUREMENT AUDIT

CONTRACT EXTENSION: ABSENCE & SUBSTITUTE MANAGEMENT

CONTRACT EXTENSION: PROFESSIONAL DEVELOPMENT SERVICES/AVID CENTER HQ

CONTRACT EXTENSION: ON-LINE SOFTWARE
LICENSE FOR EDGENUITY/E2020

CONTRACT EXTENSION: BREAD PRODUCTS

CONTRACT EXTENSION: PURCHASE OF
PERISHABLE AND NON-PERISHABLE FOOD ITEMS

CONTRACT EXTENSION: MILK PRODUCTS

CONTRACT EXTENSION: CONTENT FILTERING SOFTWARE (DLE STUDENT LAPTOP)

CONTRACT EXTENSION: EDUCATIONAL SUPPLIES AND MATERIALS

CONTRACT EXTENSION: LEASE CONTRACT OF HIGH SPEED PRINTERS AND COPIERS

MOTION: COMMISIONER SMILING MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP.

VOTE: IN FAVOR: UNANIMOUS (5-0)

OFFICE OF BOARD REPORT

BOARD: CHAIRWOMAN HARRIS STATED TWO WEEKS AGO SHE ATTENDED THE JCLC PROGRAM, WHICH IS THE DISTRICT’S JROTC PROGRAM THAT IS HOUSED AT FORT JACKSON. SHE STATED THAT SHE WAS PRESENTED WITH THE PIONEER AWARD, FOR THE
EFFORTS OF RICHLAND ONE. SHE SHARED THE AWARD WITH HER COLLEAGUES, AND STATED IT IS A TEAM EFFORT. SHE STATED RICHLAND ONE IS THE FIRST RECIPIENT OF THE PIONEER AWARD.

OFFICE OF THE SUPERINTENDENT:

LEGAL STATUS REPORT

ATTORNEY WILLIAMS STATED INFORMATION WAS PRESENTED DURING EXECUTIVE SESSION ON THE STATUS OF LEGAL MATTERS.

SUPERINTENDENT'S REPORT

DR. WITHERSPOON STATED WE ARE PROUD OF ALL THE ACCOMPLISHMENTS MADE BY OUR SCHOOLS, STUDENTS AND STAFF DURING THE 2017-2018 SCHOOL YEAR. HE ADDED THAT HE BELIEVES IT'S IMPORTANT TO SHARE OUR POINTS OF PRIDE AND KEEP THE ENTIRE COMMUNITY INFORMED ABOUT THE PROGRESS AND STRIDES THAT WE'RE MAKING AS A DISTRICT. AS SUCH, ALL HOUSEHOLDS WITHIN RICHLAND ONE ATTENDANCE ZONE WILL RECEIVE A COPY OF THE 2017-2018 YEAR-END EDITION OF OUR SPOTLIGHT ONE PUBLICATION. IT IS ALSO POSTED ON OUR WEBSITE.
HE EXPRESSED APPRECIATION TO KAREN YORK
AND HER TEAM FOR THE PUBLICATION.

DR. WITHERSPOON REPORTED THAT AGAIN THIS
SUMMER, RICHLAND ONE IS OFFERING FREE MEALS
TO CHILDREN IN CONJUNCTION WITH THE
FEDERALLY-FUNDED SUMMER FOOD SERVICE
PROGRAM. HE ADDED THAT THROUGH AUGUST 2,
MEALS WILL BE AVAILABLE AT DESIGNATED
SCHOOLS THROUGHOUT THE DISTRICT. ANY CHILD
CAN GO TO ONE OF THE SCHOOLS FOR A
NUTRITIOUS BREAKFAST AND LUNCH AT NO COST
TO THEM OR THEIR PARENTS. A LIST OF THE
SUMMER FOOD SERVICE PROGRAM SITES IS POSTED
ON OUR WEBSITE, WWW.RICHLANDONE.ORG.

DR. WITHERSPOON ALSO PROUDLY THAT AGAIN
NEXT SCHOOL YEAR, RICHLAND ONE WILL OFFER
MEALS AT NO COST TO ALL OF OUR STUDENTS
REGARDLESS OF THEIR FAMILY INCOME. WE ARE
ABLE TO DO THIS THROUGH OUR PARTICIPATION IN
THE COMMUNITY ELIGIBILITY PROVISION (CEP)
PROGRAM, WHICH IS FUNDED BY THE U.S.
DEPARTMENT OF AGRICULTURE'S NATIONAL SCHOOL LUNCH PROGRAM. DR. WITHERSPOON EXPLAINED THAT THIS MEANS THAT ALL RICHLAND ONE STUDENTS CAN EAT BREAKFAST, LUNCH, SNACKS AND SUPPER AT SCHOOL FOR FREE. PARENTS DO NOT HAVE TO COMPLETE ANY FORMS OR OTHER PAPERWORK. THE AVERAGE RICHLAND ONE FAMILY COULD SAVE MORE THAN $400 PER CHILD IN A SCHOOL YEAR BY THEIR CHILDREN EATING MEALS AT SCHOOL AT NO COST. PARENTS WHO HAVE QUESTIONS OR WOULD LIKE ADDITIONAL INFORMATION MAY CONTACT OUR STUDENT NUTRITION SERVICES OFFICE AT 231-6953.

SCHOOL AND DISTRICT STAFF ARE BUSY PREPARING FOR THE NEW SCHOOL YEAR. TODAY AND YESTERDAY (JUNE 25-26) DR. WITHERSPOON REPORTED THAT THE DISTRICT’S ANNUAL SUMMER LEADERSHIP INSTITUTE FOR SCHOOL AND DISTRICT ADMINISTRATORS. THIS YEAR'S THEME WAS "VISIBLE LEADING AND LEARNING."

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STEVENSON ADMINISTRATION BUILDING
JUNE 26, 2018
DR. WITHERSPOON CONGRATULATED THE OFFICE OF COMMUNICATIONS ON WINNING A NATIONAL AWARD FOR EXEMPLARY WORK IN SCHOOL PR FROM THE NATIONAL SCHOOL PUBLIC RELATIONS ASSOCIATION. THE COMMUNICATIONS TEAM WAS NOTIFIED TODAY (JUNE 26) THAT THE DISTRICT'S LOGO DEVELOPMENT/REBRANDING INITIATIVE, LED BY MARKETING COORDINATOR KIOSHA BOYLES, HAS BEEN SELECTED TO RECEIVE A GOLDEN ACHIEVEMENT AWARD. RICHLAND ONE IS THE ONLY SOUTH CAROLINA SCHOOL DISTRICT TO RECEIVE THE PRESTIGIOUS AWARD AT THE NATIONAL LEVEL THIS YEAR. THE REBRANDING INITIATIVE ALSO RECEIVED A GOLDEN ACHIEVEMENT AWARD AT THE STATE LEVEL.

DR. WITHERSPOON ALSO NOTED THAT ALL RICHLAND ONE SCHOOLS WILL BE CLOSED NEXT WEEK (WEEK OF JULY 2). ADMINISTRATIVE BUILDINGS WILL BE CLOSED JULY 4 AND 5. ALL BUILDINGS ARE CLOSED ON FRIDAYS DURING THE SUMMER.
DR. WITHERSPOON WISHED EVERYONE A SAFE AND HAPPY FOURTH OF JULY.

ANNOUNCEMENT: COMMISSIONER SMILING NOTED THIS PAST WEEK THERE WERE TWO DEATHS IN THE RICHLAND ONE FAMILY:

FORMER COMMISSIONER KING JEFFCOAT’S WIFE PASSED AWAY; COMMISSIONER DEVINE’S MOTHER PASSED AWAY.

HE NOTED THAT COMMISSIONER KING WAS IN A VEHICLE ACCIDENT.

OFFICE OF PERSONNEL/HR UPDATES

HUMAN RESOURCES: DR. LONG STATED THE HR UPDATES WERE PRESENTED DURING EXECUTIVE SESSION AS AN INFORMATION ITEM.

ADMINISTRATIVE APPOINTMENT

DR. LONG STATED THE ADMINISTRATION RECOMMENDS THE APPOINTMENT OF DR. HEIDI STARK TO THE POSITION OF PRINCIPAL AT BROCKMAN ELEMENTARY SCHOOL FOR THE 2018-2019 ACADEMIC YEAR.
MOTION: COMMISSIONER SAULS MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP.

VOTE: IN FAVOR: UNANIMOUS (5-0)

ADMINISTRATIVE APPOINTMENT

DR. LONG STATED THE ADMINISTRATION RECOMMENDS THE APPOINTMENT MS. KEDRICK HILL RIVERS TO THE POSITION OF DIRECTOR OF CERTIFIED EMPLOYMENT SERVICES AND OFFICE OF HUMAN RESOURCE SERVICES FOR THE 2018-2019 YEAR.

MOTION: COMMISSIONER SAULS MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP.

VOTE: IN FAVOR: UNANIMOUS (5-0)

ADMINISTRATIVE APPOINTMENT

DR. LONG STATED THE ADMINISTRATION RECOMMENDS THE APPOINTMENT OF ELIZABETH SMITH TO THE POSITION OF ASSISTANT ADMINISTRATOR AT MEADOWFIELD ELEMENTARY FOR THE 2018-2019 ACADEMIC YEAR.
MOTION: COMMISSIONER SAULS MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP.

VOTE: IN FAVOR: UNANIMOUS (5-0)

ADMINISTRATIVE APPOINTMENT

DR. LONG STATED THE ADMINISTRATION RECOMMENDS THE APPOINTMENT OF CARMELITA KARRINGTON TO THE POSITION OF ASSISTANT ADMINISTRATOR AT SATCHEL FORD ELEMENTARY SCHOOL FOR THE 2018-2019 YEAR.

MOTION: COMMISSIONER BLACK MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER SAULS.

VOTE: IN FAVOR: UNANIMOUS (5-0)

HIRING OF PERSONNEL

DR. LONG STATED THE ADMINISTRATION RECOMMENDS THE HIRING ALL TEACHERS (25) FOR THE 2018-2019 ACADEMIC YEAR.

MOTION: COMMISSIONER BLACK MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER SAULS.

VOTE: IN FAVOR: UNANIMOUS (5-0)
OFFICE OF OPERATIONS:  CONTRACT: INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR CONSTRUCTION AND MAINTENANCE SERVICES

CONTRACT: INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR ROOF MAINTENANCE AND REPAIR

CONTRACT: FURNITURE FOR THE HEYWARD GIBBES MEDIA CENTER

CONTRACT: ON-LINE PROFESSIONAL LEARNING OPPORTUNITIES (TRUENORTHLOGIC)

MR. HARDISON STATED THE ADMINISTRATION RECOMMENDS APPROVAL OF THE LISTED CONTRACTS.

MOTION: COMMISSIONER SAULS MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP.

VOTE: IN FAVOR: UNANIMOUS (5-0)
APPROVAL OF PROPOSED

BUDGET TRANSFER FY 2018


MOTION: COMMISSIONER SAULS MOVED FOR APPROVAL AND WAS SECONDED BY COMMISSIONER BISHOP

DISCUSSION: CHAIRWOMAN HARRIS ASKED WHAT IS THE BOND AMOUNT FOR TEMPS?

MR. CARLON RESPONDED $750,000.

CHAIRWOMAN HARRIS ASKED IS THIS A POSITION THAT WE NEED ON A YEARLY BASIS?

MR. CARLON RESPONDED WE HAVE A LOT OF EMPLOYEE VACANCIES IN CUSTODIAL. WE USE TEMPS TO FILL THEM AND THAT GIVES US A CHANCE TO TEST THEM OUT AND HIRE THEM.

WE ARE TRYING TO FILL FULL TIME POSITIONS.

VOTE: IN FAVOR: UNANIMOUS (5-0)
ADJOURNMENT:  
CHAIRWOMAN HARRIS ADJOURNED THE MEETING 
7:35 P.M. 

STENOGRAPHER ____________________________________________ 

CHAIRWOMAN, BOARD OF SCHOOL COMMISSIONERS 

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SECRETARY/TREASURER, BOARD OF SCHOOL COMMISSIONERS