




RICHLAND COUNTY SCHOOL DISTRICT ONE'S ELEMENTARY MONTESSORI SCHOOLS

Registration Information

WHO CAN ATTEND?

All students who live in Richland One are eligible to attend **ONE** of the four Montessori sites.


- **Logan Elementary** enrolls students from these feeder zones: Columbia, C.A. Johnson, Keenan & Eau Claire.
 - **Caughman Rd. Elementary** enrolls students from A.C. Moore, Burnside, Caughman Road, Gadsden, Hopkins, Horrell Hill, Meadowfield, Mill Creek, Rosewood, South Kilbourne and Webber attendance zones.
 - **Brockman Elementary** enrolls students from Bradley, Brennen and Satchel Ford attendance zones.
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AGE REQUIREMENTS

- 3K program (half-day) – must be **three** by September 1, of the school year for which you are applying.
- 4K through Grade 5 (full day) - must be appropriate age for level by September 1 (i.e., 4K - four years old by 9/1; 5K - five years old by 9/1, etc.)

Note: *Students are admitted in grades 3-5 only if transferring from a Montessori School.*

OTHER REQUIREMENTS



To enter the Richland One Montessori Primary program (3, 4, 5 years old), the child **must be completely toilet trained**. The ability for your child to use the toilet and clean properly is an independent skill for school readiness and is essential for participation in our program. Staff cannot change children that have soiled their clothes. In the event of an accident, parents will be contacted by the teacher to come to school to clean/change the child or pick up the child within 30 minutes. A pattern of toileting issues will result in the child being removed from the program. The child will be placed back on the waiting list for reentry when issue is resolved.


TIMES FOR THE PROGRAM

The half-day program for 3 year olds is approximately 7:25 - 10:30. The full school day program for 4K – 5th grade is approximately 7:25 - 2:30.

APPLICATION PROCESS

Admission is by registration only. Registration forms are distributed at mandatory Parent Information Sessions held at Montessori sites from December through January. Registration forms (with proper documentation) must be submitted to the school by **February 1, 2019**.

HOW ARE STUDENTS SELECTED?



Registration forms are sorted by attendance zones and age for each site. If more students apply for an age group than the number of slots available, students are selected through a computerized "Random Selection Procedure," that will be held in mid-February. The goal for the programs at Logan and Caughman Road is to have a population that is equally split between the host school and the remaining eligible schools. Brockman strives to maintain a proportionate number of students from each of its three feeder zones. If any of the three zones does not fill its slots, students may be accepted from the other two zones.

TURN OVER



WHEN WILL I KNOW IF MY CHILD IS ACCEPTED?

Parents will be notified in writing about acceptance to the program by the end of February. Students not accepted remain on the waiting list. As slots become available, parents are notified by telephone. Once a student is accepted, he/she DOES NOT need to reapply. However, each year you will receive a letter of intent to stay in the Montessori program.

ARE SIBLINGS AUTOMATICALLY ACCEPTED?

Applications for siblings in families already enrolled in the Montessori program are given preference on a "space-available basis." When a new family applies for more than one child, applications are processed separately, i.e., one child may be accepted and another be placed on the waiting list (exception – twins).

ARE WAITING LISTS CARRIED OVER FROM YEAR TO YEAR?

No. New lists are generated each year after the "Random Selection Procedure". If a child is not accepted, parents may re-apply the following year(s).

WILL TRANSFER STUDENTS BE ACCEPTED?

At this time, there is not a transfer policy/employee option in place for the Montessori Program. The registrar's office does have an employee option to transfer beginning at age 5 for general education, but not for the Montessori program.

IS BUS TRANSPORTATION PROVIDED?

Bus transportation is available for students (4K & up) if the child lives more than 1.5 miles from their Montessori site. Transportation is NOT available for our 3 year old students.

IS TUITION CHARGED?

Tuition is charged for 3K – 4K students. Tuition is determined by submitting a **Montessori Tuition Benefits Application** at the beginning of each school year. A child qualifying for full, free or reduced tuition will be charged tuition as listed in chart below.

| | Full Tuition | Reduced Tuition | Free Tuition |
|-----------------------|--------------|-----------------|--------------|
| 3 yr. olds – half day | \$1200.00 | \$400.00 | 00.00 |
| 4 yr. olds – full day | \$2000.00 | \$600.00 | 00.00 |

The fees listed are **per year for the ten-month program**. Tuition can be paid on a monthly basis. For example, the tuition for a student who **does not qualify for free or reduced tuition** would be \$200 per month for the full-day 4K program. Persons who accept a slot and will be paying tuition need to reserve that slot by paying one month's tuition (which will be non-refundable).

FURTHER QUESTIONS?

If you have questions regarding the application policies and procedures for our Montessori program, please contact Montessori Services, at (803) 738-3548 or candice.wilson@richlandone.org.