

## **Policy DFK Gifts and Bequests**

Issued 05/21

A letter must accompany any gifts presented to the school district from the donor for official action and recognition by the superintendent or his/her designee.

To be acceptable, a gift must satisfy the following criteria:

- Have a purpose consistent with those of the school and department.
- Will not contribute to the staff workload.
- Contribute to a program that is consistent with the strategic plan.
- Place no restrictions on the Board.
- Will not be inappropriate or harmful to the best education of pupils.
- Will not imply endorsement of any business or product.
- Will not be in conflict with any provision of the school code or public law.
- Serve some desirable educational purpose consistent with community and school values.
- Are consistent with the philosophy, goals, and strategic plans of the board.
- Cause no harm to the reputation of the district or a school.
- Benefit one or more district mission as applicable to student or teacher.

No Donations is permitted if it does the following:

- Obligates the board to continued funding, unless explicitly approved by the board.
- Implies endorsement of a business, commercial product, political party or alien philosophy. Public recognition of the donation does not imply endorsement.
- Received from a vendor that is seeking to obtain contractual or other business with the district. No vendor may obtain a contract or retain a contract by making a donation or gain any advantage in obtaining a contract by making a donation. Nor may a vendor be disadvantaged in obtaining a contract from having refused to make a donation. All vendors shall be given the same opportunities to participate in competition of district business.

All gifts, grants, and bequests will become school district property. The superintendent or his/her designee will evaluate gifts for appropriateness. All donated equipment will be reported immediately to the property accounting department.

A letter of appreciation signed by the superintendent or his/her designee will be sent to a donor

Adopted 5/23/00; Reviewed 9/8/15; Revised 05/11/21

Richland County School District One