



RICHLAND ONE
WORLD LANGUAGES AND
ESOL PROGRAMS

To: All Principals
ESOL Teachers/Contact Persons

From: Ernesto Bernal, Coordinator EB
World Languages and ESOL Programs

Through: Mrs. Chovan Jennings, Executive Director, Teaching and Learning CJ

Date: May 15, 2018

Re: Parent Notification of ACCESS Results

Title III regulations require that schools inform parents of English learners of their children's progress on the Assessing Comprehension and Communication in English State to State (ACCESS) test each year. Students' individual ACCESS score reports are distributed through Sonya Henley's office. These reports should be sent home with student's final report cards at the close of the 2017-2018 school year.

Additionally, I am enclosing samples of letters which our office will provide to notify parents whether their children will qualify for continued, direct ESOL services in 2018-2019. These letters are important for informing parents where their children should attend school next year in order to receive ESOL services. They should accompany the individual ACCESS score reports.

Please note that there are two types of letters-

1. For students whose scores on ACCESS meet criteria for continued, direct ESOL services; these are Composite scores below 4.4 or any Domain (listening, reading, writing, or speaking) score below 4.0,
2. For students whose scores on ACCESS meet criteria for proficiency, and who no longer require ESOL services; these are Composite scores of 4.4 or higher and all four Domain scores of 4.0 or higher (both criteria must be met).

(Samples are in English and the top languages)

Please share ACCESS results with your instructional staff so that you may celebrate your students' achievement and make informed decisions when planning and delivering instruction.

For additional support, please call Jonathan White or Ernesto Bernal at 212-1475.

CC: Dr. Craig Witherspoon, Superintendent
Executive Directors of Schools

Enclosures