

**RICHLAND COUNTY SCHOOL DISTRICT ONE
ADDENDUM
THEFT, VANDALISM, LOST AND DAMAGED REPORT**

Location:

Date of Occurrence:

Date of Police Contact for Police Report:

Police Officer Name:

Case #:

Additional Notes:

Employee Signature

Date

NOTE: This form is to be completed ONLY when the Incident Report (completed by the local police) was not submitted with the TVLD report.