

**Musical Instrument Engraving Procedures  
Visual and Performing Arts**

	INSTRUMENT	ENGRAVING PROCEDURES
Woodwind Family	Flute	Near serial number (which is near middle of instrument) and on the back side (least number of keys).
	Piccolo	“
	Clarinet	“
	Oboe	“
	Bassoon	“
	Saxophones	“
Brass Family	Trumpet	On the Valve – Usually the middle valve.
	Trombone	“
	French Horn	“
	Flugel Horn	“
	Baritone	“
	Tuba	“
	Sousaphone	“
Percussion Family	Drums (all types)	Near the serial number.
	Cymbals	Marching Cymbals: Center of Cymbal; Concert Cymbal: Do not engrave concert cymbal, engrave attached cymbal stand.
	Xylophone	Near the serial number.
	Marimba	“
	Vibraphone	“
	Bells	“
	Chimes	“
Strings	Violin	On the Tail-piece which is the black piece of wood at the end of the strings. <b>Not</b> the peg box or fingerboard!
	Viola	“
	Cello	“
	Bass	“
	Guitar	“
Pianos		On the interior near the serial number.