



## From Field Trip to Structured Field Study

### Field Trip

A Field Trip is a visit to a location outside of the classroom where students experience activities and environments to extend the academic curriculum and is scheduled by the classroom teacher. *Elementary, Middle, and High School*

- A Field trip is NOT a WBL experience.
- A Field trip is NOT reported on the WBL page in PowerSchool.
- A Field Trip is NOT reported on the Career Specialist/Guidance Personnel Accountability Report (CSAR).

### Structured Field Study

A **Structured Field Study** is a front-loaded experience with a purpose sponsored by a certified teacher providing opportunities for students to explore different workplaces. The field study is hosted by a representative at the worksite. During the field study, students observe, ask questions, and learn from the experience of being on an actual worksite. Students are well-prepared beforehand to ask questions about employment opportunities, qualifications of job roles, job descriptions, and benefits associated with worksite employment, types of services provided, and general information about the place of employment and its mission. All field studies should be followed up with debriefing activities such as classroom discussion, reports, and follow-up letters to the worksite hosting the experience. *Elementary, Middle, and High School*

- A Structured Field Study IS a WBL experience.
- A Structured Field Study IS documented on the Career Guidance and Work-Based Learning Data Collection Form.
- A Structured Field Study IS reported on the WBL page in PowerSchool.
- A Structured Field Study IS reported on the Career Specialist/Guidance Personnel Accountability Report (CSAR).

### Before, During and After the Structured Field Study

**Before** - Identify destination and modes of transportation; brainstorm the careers represented; discuss the education/training needed for specific jobs; identify soft-skills exhibited by the employees or service providers; and generate questions to be asked by students about the careers and/or business.

**During** - Share with students about the various careers; help student identify soft-skills being used or not used; assist students to identify jobs/careers that are connected to careers observed.

**After** – Create an activities to reflect on the jobs seen or/and career(s) observed i.e. share the soft-skills and/or customer service behaviors witnessed or have student reflect on the experience in a journal, writing thank you notes, or allow students to identify additional jobs/careers that may be connected to the ones observed.