
Personal Project Student Workbook



Name:



Due Date		Expectations
Semester 1	Semester 2	
September 2020	January 2021	<ul style="list-style-type: none"> ○ Introduction to the Personal Project ○ Meet Supervisor/Roles and Responsibilities ○ Academic Honesty ○ Criterion A: Process Journal/Decide on a format for your process journal. ○ Global Context: Identities and Relationships; Orientation in Space and Time ○ Write down questions you might have. ○ Brainstorm ideas for the personal project.
October 2020	February 2021	<ul style="list-style-type: none"> ○ Global Contexts: Scientific and Technical Innovation and Globalization and Sustainability ○ Criterion B: Planning ○ Research ○ Begin recording in your process journal. Write <u>at least 2</u> entries. Review these with your supervisor.
November 2020	March 2021	<ul style="list-style-type: none"> ○ Global Context: Fairness and Development Personal and Cultural Expression ○ Discuss your progress and challenges with your supervisor. Continue your research. ○ Criterion C: Taking Action ○ Continue writing in your process journal. You should have <u>at least 4</u> entries. Review these with your supervisor. ○ Continue your research. Discuss your progress and challenges with your supervisor.
December 2020	April 2021	<ul style="list-style-type: none"> ○ Finalize your project goal with your supervisor by choosing a global context and creating a goal. ○ Develop your project's criteria for success. ○ Criterion D – Reflection ○ Develop and begin implementing an action plan for creating/doing your project. ○ Continue writing in your process journal. You should have <u>at least 6</u> entries. Review these with your supervisor. ○ Decide on a format for your report. Begin creating the draft of your report by doing the Investigating section. ○ Develop the draft of your report. Do the Taking Action section
January 2021	May 2021	<ul style="list-style-type: none"> ○ Send the draft of the first two sections of your report to your supervisor for feedback. ○ Finalize your project. ○ Add to your process journal as necessary. ○ Select—the 5 process journal extracts that will be included with your report. ○ Finish developing the draft of your report. Do the Reflecting section. ○ Finalize your report/Complete the MYP personal project coversheet.
May 2021		<ul style="list-style-type: none"> ○ Develop a way to display and/or present your project at the expo. ○ Attend the Personal Project Exhibition.

MYP Personal project ACADEMIC HONESTY FORM

Student name		
Student number		
School name Lower Richland High		
School number 002313		
Supervisor name		
<p>Student: This document records your progress and the nature of your discussions with your supervisor. You should aim to see your supervisor at least three times: at the start of the process to discuss your initial ideas, then once you have completed a significant amount of your project, and finally once your completed report/presentation has been submitted.</p> <p>Supervisor: You are asked to have at least three supervision sessions with students, one at the start of the process, an interim meeting and then the final meeting. Other sessions are permitted but do not need to be recorded on this sheet. After each session, students should make a summary of what was discussed and you should sign and date these comments.</p>		
Date	Main points discussed	Signature/initials
Meeting 1		Student: Supervisor:
Meeting 2		Student: Supervisor:
Meeting 3		Student: Supervisor:
Supervisor comment		
Student declaration I confirm that this work is my own and this is the final version. I have acknowledged, in the body of my work, each use of the words, work or ideas of another person, whether written, oral or visual (hard copy and/or electronic materials). Supervisor declaration I confirm that, to the best of my knowledge, the material submitted is the authentic work of the student.		
Student's signature		Date
Supervisor's signature		Date

3 Components

Personal project component	How it is assessed										
<p>Focus on topic leading towards a product/outcome</p> <p>Some Examples:</p> <ul style="list-style-type: none"> • Written on a specific topic, fiction or nonfiction • Presentation of a developed business plan • Original work of art, visual or performing • Invention • Science project (not used in science class) • Film, talk show, internet • Design a model, fashion, engineering etc. 	<p>Evident in the presentation/report</p> <p>Criteria C</p>										
<p>Process journal – recorded in from start to finish of the project, format: paper, electronic, video, blog, vlog</p> <ul style="list-style-type: none"> • It is used throughout the project NOT daily • It is used for planning; it is NOT a diary • Record interviews, quotes, pictures ideas, mistakes, corrections, reflections, resources • Use to produce your report 	<p>A selection of extracts in appendices of the report</p> <p>Criterion A</p> <p>Objective A</p>										
<p>Presentation</p>											
<p>Report Formats</p> <ul style="list-style-type: none"> • Written (digital) 1,500 – 3,500 words • Electronic (website, blog, slideshow) 1,500 – 3,500 words • Oral (podcast, radio broadcast, recorded) 13 – 15 minutes • Visual (film) 13 – 15 minutes <p>Multimedia combined with written reports</p> <table border="1" data-bbox="110 1297 703 1570"> <thead> <tr> <th>Time (audio or audio-visual recording)</th> <th>Word limit</th> </tr> </thead> <tbody> <tr> <td>3 minutes</td> <td>1,200 – 2,800</td> </tr> <tr> <td>6 minutes</td> <td>900 – 2,100</td> </tr> <tr> <td>9 minutes</td> <td>600 – 1,400</td> </tr> <tr> <td>12 minutes</td> <td>300 - 700</td> </tr> </tbody> </table> <p>Required components for submission</p> <ul style="list-style-type: none"> • Product • Title Page • Completed Academic Honesty form • Process Journal Extracts • Visual aids if applicable • Bibliography 	Time (audio or audio-visual recording)	Word limit	3 minutes	1,200 – 2,800	6 minutes	900 – 2,100	9 minutes	600 – 1,400	12 minutes	300 - 700	<p>The content of the report assessed using all four objectives and criteria</p>
Time (audio or audio-visual recording)	Word limit										
3 minutes	1,200 – 2,800										
6 minutes	900 – 2,100										
9 minutes	600 – 1,400										
12 minutes	300 - 700										

Assessment Criteria

Each personal project objective corresponds to one of four equally weighted assessment criteria. Each criterion has eight possible achievement levels (1–8), divided into four bands with unique descriptors that teachers use to make judgments about students’ work.

- **Criterion A:** Investigating Students define a clear goal and global context for the project, based on personal interests. Students identify prior learning and subject-specific knowledge relevant to the project. Students demonstrate research skills.
- **Criterion B:** Planning Students develop criteria for the product/outcome. Students plan and record the development process of the project. Students demonstrate self-management skills.
- **Criterion C:** Taking action Students create a product/outcome in response to the goal, global context and criteria. Students demonstrate thinking skills. Students demonstrate communication and social skills.
- **Criterion D:** Reflecting Students evaluate the quality of the product/outcome against their criteria. Students reflect on how completing the project has extended their knowledge and understanding of the topic and the global context. Students reflect on their development as IB learners through the project.

Personal Project Rubric Score	IB Grade	SC Numeric Grade	Letter Grade
32-28	7	90 – 100	A
27 – 24	6	80 – 90	B
23 – 19	5	70 – 80	C
18 – 15	4	60 – 70	D
14 – 10	3	50 – 60	F
9 – 6	2	40 – 50	F
5 – 1	1	10 – 40	F

MYP PERSONAL PROJECT COVERSHEET

Student Name
Student number
School name Lower Richland High
School number 002313
Supervisor name

Title of the project:

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Goal of the project:

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Length (word count and/or presentation time):

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Included when submitting the project

A completed academic honesty form

Process journal extracts

Any supporting visual aids used during the presentation, if applicable

Bibliography/sources

Process Journal Entry # _____ **Date:** _____

Academic Honesty means _____

Examples of academic dishonesty are _____

Possible consequences of academic dishonesty are _____

The personal project must include: 1. _____
2. _____ 3. _____
4. _____ 5. _____

Reflection

Questions I have	Answers	Who helped me answer the questions
Problems I have	Solutions	ATL skill used to solve the problem (thinking, communication, collaboration, research, self-management)

I learned	I want to learn

Process Journal Entry # _____ **Date:** _____

My understanding/definition of the personal project is _____

The topic I think I would like to work on is _____

_____ because _____

The format I think I will use is _____

_____ because _____

In order to investigate my topic I need to answer the following questions:

What materials are required? _____

Who should I consult? _____

Do I need to interview people? Who? _____

What type of research is required? _____

Process Journal Entry # _____ **Date:** _____

The six global context are:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

The global context I think I will use is _____.

This global context addresses _____

The global context fits my topic because _____

Process Journal Entry # _____ **Date:** _____

Reflection

Questions I have	Answers	Who helped me answer the questions
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I learned	I want to learn

