



Employee Agreement for Use of Internet Resources

**Acceptable Use Policy of Information Systems (IJNDB)-Administrative Rule
(To be completed annually and filed at the school)**

School: _____

I have reviewed the policies and procedures for use of the Richland One Information system. I understand that the system includes all hard drives and peripheral devices for printing, storing, archiving and duplicating information. I agree to abide by all rules and regulations for use of the System and also agree to the following:

- I will seek to provide students with the benefits and opportunities of Internet access by developing lessons and activities that make appropriate use of district resources.
- I understand that any students under my direction may not use district Internet or e-mail unless I have provided them with instruction as outlined in the Acceptable Use Policy and any supporting documents.
- I will supervise my students as they use the district' information system and resources and will direct their involvement.
- I will provide AUP instruction for any new students that enter my class.
- I understand that e-mail messages and other electronic files created using Richland County School District One resources or stored on district resources are property of the district

Employee Signature:

Date:

Employee Signature:

Date:

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