



TestView Basics for Teachers

Get Started Using TestView...Three Simple Steps

1 Step **ONE**: Where is it?

TestView is an intranet application (meaning you can only access it from a Richland One computer) that is located at <http://testview.richlandone.org>.

2 Step **TWO**: How do I get in?

You need to use the username and login that allows you to open your computer (your Novell login, not your GroupWise login).

IF: You are denied access: Please check with your database specialist to ensure that your email is correctly entered into SASI.

WHEN: You sign in: When you sign into TestView, you are signing an electronic contract stating that you will use the program for educational and business purposes only. Violation of this statement is grounds for reprimand.

WHEN: You sign out: Please make sure to sign out of TestView when you are done. The information in the system is confidential and leaving the application open may permit others to see information they are not privy to.

3 Step **THREE**: What will I be able to see?

TestView integrates standardized test score data with demographic, class, and teacher data. Users at the district, school, and classroom levels now have a tool that tracks, charts, and manages performance data!

TEACHER Level: If you are a teacher, you will be able to access your students from the current and previous roster years.

Four Pillars of TestView for Teacher Level

Pillar **ONE**: Search

This is the easiest and most intuitive portion of TestView. You can search for any student that you have permission to view. (Note: you do not have to enter an entire name for this feature to work. You may enter the first few letters of a last or first name if you are unsure of the spelling). **In this section, you can view the student's a) profile, b) test scores and c) transcripts.**

Four Pillars of TestView for Teacher Level (cont.)

Pillar **TWO**: Courses

VIEW: Current Courses: This will allow you to see students that are currently assigned to you in SASI. Once SASI rolls over in July, it would be a great time to start looking at test scores of students that you will have in the coming year.

VIEW: Previous Courses: Clicking on previous courses will allow you to see students that were assigned to you in SASI last year. This would be a great way to see how your students from last year scored on end of the year assessments (PASS, EOCEP, HSAP).

GRADES: The grades tab will allow you to see grades for a particular course displayed two ways: **All Students and Grades** or **Class Average Comparison**

TEST SCORES: The test scores tab will allow you to see scores for that particular course. There are two important reports to examine. The first **Performance Groups (One Score)** will allow you to select criteria of a class and the scores you wish to see. The second is the **Class Achievement Profile (CAP)** which if the course is ELA, Math, Science or Social Studies, will allow you to see the classes PACT, MAP and final course grade compared to one another.

VIEW TEST SCORES: Click on this link to see the same information as listed above in *View Courses: Test Scores* but for larger groups.

Note: We are not using the academic plans feature of TestView.

Pillar **THREE**: Student Groups

CREATE: A Group: You can create groups of students in TestView. For example, if you are tutoring a group of students in your class after school, you could create a group called “After School Math Tutoring” to monitor their assessment scores. Or if you wanted to monitor all of your 9th grade basketball players, you could create a group called 9th grade Basketball and assign the appropriate students

USE: A Group Filter: Creating these groups will allow you to select them in the reports section when you are running reports. For example, you can create a report to see 9th grade MAP Reading scores for the group “9th grade Basketball Players”.

Pillar **FOUR**: Reports

This is by far the most complex portion of TestView. As our district grows in its use of TestView we will be offering more advanced training for report creation.

For more information contact Dr. Jennifer Coleman, Executive Director of Accountability, Assessment, Research and Evaluation via email at jcoleman@richlandone.org or 803.231.7450.