

	<p align="center">Richland County School District One</p> <p align="center">REQUEST FOR PROPOSAL</p> <p align="center">Amendment No. 1</p>	Solicitation Number Date Issued Buyer Phone E-Mail Address	RFP 88-10-1009 January 19, 2010 LaShonda Outing, CPPB 803.231.7037 louting@richlandone.org
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DESCRIPTION: Provide Benefits Enrollment and Management Services

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **February 3, 2010 2:00 PM Eastern Time**

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original, One (1) CD and Six (6) Printed copies**

QUESTIONS MUST BE RECEIVED BY: **N/A**

SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESS:

Procurement Services 201 Park Street Room 209 Columbia, S. C. 29201
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See provision entitled "Submitting Your Offer"

AWARD & AMENDMENTS	This solicitation, any amendments and award, will be posted at the following web address: http://www.richlandone.org/departments/procurement_services/purchasing/current_bids.htm
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)	OFFEROR'S TYPE OF ENTITY: (Choose one) <input type="checkbox"/> Small (15 employees of less) <input type="checkbox"/> Women <input type="checkbox"/> Minority <input type="checkbox"/> Other _____ (See provision entitled "Signing Your Offer".)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	
TITLE (Business title of person signing above)	
PRINTED NAME (Printed name of person signing above) DATE	

Instructions regarding Offerors Name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror or above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

OFFEROR OFFICE ADDRESS		
CITY	STATE	ZIP CODE
PHONE	FACSIMILE	E-MAIL
STATE OF INCORPORATION (If Offeror is a corporation, identify the State of Incorporation.)		
TAXPAYER IDENTIFICATION NO. (See provision entitled Taxpayer Identification Number)		

NOTICE

Amendment No. 1
Issued – January 19, 2010

Solicitation No. 88-10-1009

Provide Benefits Enrollment and Management Services

THE FOLLOWING INFORMATION SHALL BE INCORPORATED AS PART OF THE ABOVE MENTIONED SOLICITATION; ALL OTHER TERMS AND CONDITIONS SHALL REMAIN THE SAME:

Responses to all questions will be posted by close of business Thursday, January 21, 2010 as Amendment No. 2.

OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO DATE AND TIME SPECIFIED IN THE SOLICITATION, OR AS AMENDED, BY ONE OR THE FOLLOWING METHODS: (A) BY SIGNING AND RETURNING ONE COPY OF THIS AMENDMENT WITH YUR BID; (B) BY ACKNOWLEDGING RECEIPT OF THIS AMENDMENT ON EACH COPY OF THE OFFER SUBMITTED; OR (C) BY SEPARATE LETTER OR TELEGRAM WHICH INCLUDES A REFERENCE TO THE SOLICITATION AND AMENDMENT NUMBER(S). FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. IF, BY VIRTUE OF THIS AMENDMENT YOU DESIRE TO CHANGE AN OFFER ALREADY SUBMITTED, SUCH CHANGE MAY BE MADE BY LETTER OR TELEGRAM, PROVIDED SUCH LETTER OR TELEGRAM MAKES REFERENCE TO THE SOLICITATION AND THIS AMENDMENT AND IS RECEIVED PRIOR TO DATE AND TIME SPECIFIED.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

******* END OF AMENDMENT NO. 1 *******